

LEXINGTON SCHOOL COMMITTEE MEETING
Tuesday, March 14, 2017
Lexington Town Office Building, Selectmen's Meeting Room
1625 Massachusetts Avenue

All agenda items and the order of items are approximate and subject to change.

7:00 p.m. Call to Order and Welcome (5 minutes):

Public Comment – Written comments to be presented to the School Committee, oral presentations not to exceed three minutes.

7:05 p.m. Superintendent Announcements:

7:15 p.m. School Committee Member Announcements:

7:30 p.m. Agenda:

1. Welcome New School Committee Members (5 minutes)
2. FY17 Second Quarter Financial Report (10 minutes)
3. Discussion of Town Meeting Articles (15 minutes)

8:00 p.m. Adjourn:

Policy AD: Mission/Vision of the Lexington Public Schools

The Lexington Public Schools serve to inspire and empower every student to become a lifelong learner prepared to be an active and resilient citizen who will lead a healthy and productive life. Educators, staff, parents, guardians and community members will honor diversity and work together to provide all students with an education that ensures academic excellence in a culture of caring and respectful relationships.

The next scheduled meeting of the School Committee is as follows:

Monday, March, 20 2017 – 6:30 p.m., Cary Memorial Building, Estabrook Hall, 1605 Massachusetts Avenue

AGENDA ITEM SUMMARY

LEXINGTON SCHOOL COMMITTEE MEETING

TODAY'S DATE: March 8, 2017

ITEM NUMBER:
LEAVE BLANK

REQUESTED MEETING DATE: March 14, 2017

AGENDA ITEM TITLE: Fiscal Year 2017 Second Quarter Financial Report

PRESENTER:

Ian Dailey, Assistant Superintendent for Finance and Operations

SUMMARY:

The School Department currently projects a surplus of \$1,699,669 from the approved Fiscal Year 2016-17 Budget. This represents a surplus of approximately 1.8% of the total School Department budget. \$1,762,577 of the total projected surplus resides in the Salary & Wages portion of the budget while a deficit of \$62,908 resides in the expense portion of the budget. This is summarized in the table below:

Table 1

Appropriation Summary	FY 2017 Budget	Transfers/ Adjustments	FY 2017 Budget (adj)	YTD Expended	YTD Encumbered	Favorable/ (Unfavorable)
Salary and Wages	\$ 81,785,398	\$ 1,256,382	\$ 83,041,780	\$45,506,919	\$ 35,772,284	\$ 1,762,577
Expenses	\$ 15,507,901	\$ (1,256,382)	\$ 14,251,519	\$ 8,039,876	\$ 6,274,551	\$ (62,908)
Total 1100 Lexington Public Schools	\$ 97,293,299	\$ -	\$ 97,293,299	\$53,546,795	\$ 42,046,835	\$ 1,699,669

Description of Activities – Salaries & Wages:

A detailed table outlining the projected savings in the Salaries & Wages portion of the School Department budget can be found attached to this item. The Fiscal Year 2016-17 budget surplus is largely derived from four main factors: savings experienced from turnover in staff, gaps in positions being filled due to turnover, leaves of absence, and improved planning/budgeting for required positions to deliver services.

Salary Differential

In Fiscal Year 2016-17, \$1,000,000 was included as a budget offset estimated to capture savings that would be generated during the implementation of the budget year. The turnover in staff experienced from last November 2015 when the budget was set to this March 2017 exceeded budgeted levels triggering projected savings in this Financial Report.

Vacancies

When positions are vacated during the year, there is often savings generated. This is a function of the lag in receiving a resignation and the time it takes to actually fill that position. The Second Quarter Financial Report assumes all vacancies are filled for the balance of the school year. At the time of generating this report, there are approximately 19.45 FTE in vacant positions.

Leaves of Absence

Thus far in the Fiscal Year 2016-17, approximately 58.0 FTEs are noted as either on an approved leave of absence or have an upcoming approved leave of absence. While a substitute is often required, creating a long-term substitute cost impact, the cost of substitutes is often less than the original teacher on the leave of absence, which generates savings. This savings is greater, the longer the leave of absence, particularly when they span a majority of the school year.

General Budgetary Management/Budget to Actual Variances

Improvements in the budget development and budget administration process have yielded additional savings to the District when implementing the budget. After the adoption of prior budgets, additional position requests were made and approved for various reasons throughout the budget year. These positions had been approved on a one-year basis and re-evaluated as part of the coming year's budget development process. At this time, the budget is only exceeded by 1.23 FTE, most largely associated with Overmax Aides in the elementary schools. In years prior, budgeted FTE levels could be exceeded by as much as 25.0+ FTE.

Improvements in the budget planning process, coupled with improvements in the administration and execution of the budget year, have resulted in additional savings.

Description of Activities – Expenses:

The Second Quarter Financial Report, as in years past, assumes that all program budgets will be fully expended. A detailed review is conducted on major system-wide budget lines such as Special Education Consultants, Special Education Out-of-District Tuition, Transportation, Legal Services, and Teacher Substitutes.

A summary table of this activity can be seen below:

Table 2

Expense Budget Summary	FY17 Budget (adj)	First Quarter Projected Surplus
Building-Based Program Budgets	\$ 642,116	\$ -
K-5 Curriculum Program Budgets	\$ 373,523	\$ -
6-8 Curriculum Program Budgets	\$ 288,766	\$ -
9-12 Curriculum Program Budgets	\$ 339,427	\$ -
K-12 Curriculum Program Budgets	\$ 1,781,682	\$ -
Special Education Program Budgets	\$ 891,297	\$ (286,315)
Counseling Program Budgets	\$ 102,702	\$ -
Out of District Tuition	\$ 5,057,807	\$ 738,171
District-wide Transportation	\$ 3,407,900	\$ (263,238)
District-wide Administration	\$ 1,366,299	\$ (251,525)
Total	\$ 14,251,519	\$ (62,908)

As seen above, Special Education Out-of-District Tuition budget is projecting a surplus, largely offsetting the deficits being projected in Transportation and Administration. This will be explained in further detail in the following section.

A detailed listing of those budget areas projected to be in deficit can be found below:

Table 3

Line #	Program	FY17 Budget (approved by ATM)	Transfers/ Adjustments	FY17 Expense Budget (adj)	Adjusted YTD EXPENDED	Adjusted ENCUMBERED	FY 17 Projected Expenditures	Favorable/ (Unfavorable)
41	Tuition	\$6,506,004	-\$1,448,197	\$5,057,807	\$2,847,957	\$1,471,679	\$4,319,636	\$738,171
42	Transportation: Special Education	\$1,611,695		\$1,611,695	\$866,345	\$835,673	\$1,702,018	-\$90,323
43	Special Educ. Consultants	\$375,000	\$193,610	\$568,610	\$290,586	\$564,340	\$854,925	-\$286,315
44	Transportation: Regular Education	\$1,747,085		\$1,747,085	\$987,887	\$932,113	\$1,920,000	-\$172,915
47	Teacher Substitutes	\$0		\$0	\$98,406	\$153,119	\$251,525	-\$251,525
Grand Total		\$10,239,784	-\$1,254,587	\$8,985,197	\$5,091,181	\$3,956,924	\$9,048,105	-\$62,908

Line 41: Special Education Out-of-District Tuition

At this time, the Special Education Out-of-District Tuition budget is projecting a surplus of \$738,171. At this time, there is currently \$1.5 million in the High Risk portion of the Tuition budget. It is anticipated that some of these projected expenditures will not be realized increasing the surplus in this account. This budget is monitored closely in collaboration with Special Education on a weekly basis.

Line 42: Transportation: Special Education

At this time, there is a projected deficit of \$90,323 in the Special Education Transportation budget. A detailed review has been conducted and current encumbrances are expected to cover needs over the balance of the school year.

Line 43: Special Education Consultants

The Special Education Consultants budget is projecting a deficit of \$286,315. This is largely attributable to two positions in the District that remain unfilled and vacant. As a result, there is an offset to this deficit in the salary and wages portion of the budget. However, due to the high cost of contracting for these services it is not fully offset. The District is working diligently to find highly qualified candidates and fill these critical positions. A detailed review of these purchase orders is underway and it is expected that existing encumbrances can be lowered due to the actual level of services needed being less than encumbered.

Line 44: Transportation: Regular Education

The Regular Education Transportation budget is projecting a deficit of \$172,915. This is attributable to increases in the number of buses to accommodate growth in the program. The Fiscal Year 2016-17 was included the ability to fund 32 buses. At this time, 35 buses are in operation creating a deficit.

Line 47: Teacher Substitutes

Teacher substitutes are typically compensated through the substitute budget in the Salaries and Wages section of the budget. Occasionally, some specialized positions are unable to be filled through traditional methods, requiring a substitute to be contracted out through the expense budget. This is captured in this line and is offset through general savings in the Salaries and Wages portion of the School Department budget.

Description of Activities – Grants:

Two state grant funding sources were eliminated in Fiscal Year 2016-17. The Fiscal Year 2016-17 Massachusetts State Budget eliminated funding for the Full Day Kindergarten Enhancement Grant (Code 701) and the Academic Support Grant (Code 632). The total impact of these two grants being eliminated has an FY17 budget impact of \$182,640. Fortunately, during the

development of the Fiscal Year 2016-17 budget, funding was included for the anticipated elimination of the Full Day Kindergarten Enhancement Grant in the amount of \$177,000. Additionally, as part of the implementation of new Federal Grant Guidelines (EDGAR), a review of the IDEA Special Education Entitlement Grant was conducted. Upon evaluation, it was determined that re-allocating its use was in the best interest of the District. Rather than fund approximately 13.11 FTE under the grant, these positions will be transferred to the general fund and Special Education Out-of-District Tuitions will be funded from the grant. This re-allocation has allowed the District to better utilize this funding source. In prior years, approximately \$93,610 was spent on the grant to make Massachusetts Teachers Retirement System (MTRS) payments due to MTRS staff being funded from this grant. The re-allocation in use of the grant has allowed the District to now realize this once lost portion of the grant.

A summary table of the current Fiscal Year 2016-17 grant statuses can be seen below:

Table 4

Federal Grant Title	FY17 Budget	FY17 Award	Budget to Actual Award Difference	% Difference	FY17 Projection as of Feb 27 2017	Projected Surplus / (Deficit)
Federal Grant Title						
Title I	\$ 172,031	\$ 166,680	\$ (5,351)	-3.11%	\$ 166,680	\$ -
Title II - Part A	\$ 86,465	\$ 84,078	\$ (2,387)	-2.76%	\$ 84,078	\$ -
Title III - Formula	\$ 74,693	\$ 73,792	\$ (901)	-1.21%	\$ 73,792	\$ -
IDEA - Special Education Entitlement (94-142; 240)	\$ 1,567,873	\$ 1,636,440	\$ 68,567	4.37%	\$ 1,636,440	\$ -
Early Childhood	\$ 40,075	\$ 41,255	\$ 1,180	2.94%	\$ 41,255	\$ -
Total Federal Grants	\$ 1,941,137	\$ 2,002,245	\$ 61,108	3.15%	\$ 2,002,245	\$ -
State Grant Title						
METCO	\$ 1,488,884	\$ 1,557,604	\$ 68,720	4.62%	\$ 1,557,604	\$ -
Essential School Health	\$ 129,005	\$ 116,440	\$ (12,565)	-9.74%	\$ 116,440	\$ -
Academic Support	\$ 5,200	\$ -	\$ (5,200)	-100.00%	\$ -	\$ -
Full-Day Kindergarten	\$ 177,440	\$ -	\$ (177,440)	-100.00%	\$ -	\$ -
Special Education Program Improvement	\$ 53,340	\$ 53,340	\$ -	0.00%	\$ 53,340	\$ -
Total State Grants	\$ 1,853,869	\$ 1,727,384	\$ (126,485)	-6.82%	\$ 1,733,456	\$ -
Total Federal and State Grants	\$ 3,795,006	\$ 3,729,629	\$ (65,377)	-1.72%	\$ 3,735,701	\$ -

Description of Activities – Transfers:

In order to address re-allocated needs, the below transfers are required. A summary of all Fiscal Year 2016-17 budget transfers can be found in the table below, along with notes:

Table 5

Line #	Program	Fiscal Year 2016-17 Budget Transfers	Notes
Salaries & Wages			
Line 1	Unit A - LEA	-\$36,330	1. Funds MCAS equipment needed in K-12 Technology
Line 2	Unit A - Stipends	\$3,764	1. Fund elimination of the Academic Support Grant stipends (Code 632)
Subtotal - Salaries & Wages		-\$32,566	
Expenses			
1	Bowman	-\$1,043	1. Fund purchase with K-5 Math for instructional supplies
11	K-5 Math	\$1,043	1. Fund purchase with Bowman for instructional supplies
29	K-12 Curriculum	-\$3,764	1. Fund elimination of the Academic Support Grant stipends (Code 632)
31	K-12 Technology	\$36,330	1. Funds MCAS equipment needed in K-12 Technology
46	Legal Services	-\$15,710	1. Fund Ext. Day security enhancements at Fiske & Harrington (A-phones)
61	Facility Improvements	\$15,710	1. Fund Ext. Day security enhancements at Fiske & Harrington (A-phones)
Subtotal - Expenses		\$32,566	
Grand Total		\$ -	

WHAT ACTION (IF ANY) DO YOU WISH SCHOOL COMMITTEE TO TAKE?

- No action requested, this is a short update or a presentation of information.
- Request input and questions from the School Committee, but no vote required.
- Request formal action with a vote on a specific item.

If formal action is requested, please check one:

This item is being presented

- for the first time, with a request that the School Committee vote at a subsequent meeting
or
- with the request that the School Committee take action immediately

If formal action is requested:

Include a suggested motion or let _____ know if you need assistance preparing a motion.

SUGGESTED MOTION:

Move that the School Committee approve the transfers outlined in Table 5 of the Fiscal Year 2016-17 Second Quarter Financial Report, per School Committee Policy DBJ.

FOLLOW-UP:

AMOUNT OF TIME REQUESTED FOR THE AGENDA ITEM: 10 minutes

ATTACHMENTS:

Second Quarter Salaries and Wages Budget – Detail
Second Quarter Expenses Budget - Detail

Second Quarter Salaries and Wages Budget – Detail

Line	Category Description	FY17 FTE (ATM)	FTE Trans / Adjustments	FY17 FTE (adj)	Current FTEs (through 3/3/17 payroll)	FTE Difference - Favorable (Unfavorable)	FY17 Budget (ATM)	Budget Transfers / Adjustments	FY17 Budget (adj)	Salaries Total (through 3/3/17 payroll)	\$ Difference - Favorable (Unfavorable)	Notes (Illustrates material changes)
1	Unit A - LEA	702.21	10.49	712.70	712.41	0.29	58,296,607	1,043,153	59,339,760	\$ 56,987,232	\$ 2,352,529	1. FTE Adjustment; Grant Transfers: +1.11 FTE 2. FTE Adjustment; Internal Transfers: -0.62 FTE 3. Vacant Positions: 5.46 FTE
2	Unit A - Stipends	0.00					891,068	3,764	894,832	\$ 894,832	\$ -	
3	Unit A - Coaches	0.00					648,979		648,979	\$ 648,979	\$ -	
4	Unit D - LEA	88.87	-1.59	87.28	87.72	(0.43)	3,689,255		3,689,255	\$ 3,517,743	\$ 171,512	1. FTE Adjustment; Internal Transfers: 2.44 FTE 2. Vacant Positions: 2.44 FTE
5	Non-Union Dis. Supp./Mgns.	27.15	3.50	30.65	30.65	-	2,447,508		2,447,508	\$ 2,584,866	\$ (137,358)	1. FTE Adjustment; Internal Transfers: +3.50 FTE 2. Vacant Positions: 6.58 FTE
7	Unit C - Inst Asst./SSI/SIA	159.51	0.06	159.57	158.25	1.32	6,101,052		6,101,052	\$ 5,445,760	\$ 655,292	1. FTE Adjustment; Internal Transfers: 1.52 FTE 2. Vacant Positions: 6.58 FTE
7.1	Non-Union Hourly	9.15	5.28	14.43	15.95	(1.53)	943,186	177,000	1,120,186	\$ 878,448	\$ 241,738	
8	ABA/BCBA Instructors	3.91	0.02	3.93	3.94	(0.00)	406,069		406,069	\$ 403,342	\$ 2,727	1. FTE Adjustment; Internal Transfers: -0.02 FTE
10	Special Class Aides	6.00	-0.43	5.57	6.44	(0.87)	221,441		221,441	\$ 179,884	\$ 41,556	1. FTE Adjustment; Internal Transfers: +0.43 FTE
13	Technology Unit	16.00		16.00	16.00	-	958,717		958,717	\$ 871,677	\$ 87,040	1. FTE Adjustment; Internal Transfers: +0.06 FTE 2. Vacant Positions: 6.58 FTE
14	Central Administrators	6.00		6.00	6.00	-	1,025,130		1,025,130	\$ 1,066,464	\$ (41,334)	
15	Principals	9.00		9.00	9.00	-	1,322,684		1,322,684	\$ 1,266,142	\$ 56,542	
16	ALA - Asst. Prin/Supervisors	41.90	2.00	43.90	43.90	-	4,724,999	209,465	4,934,464	\$ 4,946,649	\$ (12,185)	1. FTE Adjustment; Grant Transfers: +2.00 FTE
17.1	Substitutes (Per-Diem)						850,210		850,210	\$ 636,263	\$ 213,947	
17.2	Substitutes (Nurses)						15,300		15,300	\$ 15,300	\$ (200)	
17.3	Substitutes (Long-Term)									\$ 815,423	\$ (815,423)	
18.1	Substitutes (Para)						50,000		50,000	\$ 65,000	\$ (15,000)	
18.2	Substitutes (Sec)						16,193		16,193	\$ 55,000	\$ (38,807)	
19	Salary Differential						(1,000,000)		(1,000,000)	\$ -	\$ (1,000,000)	
20	Grant Reduction Offset Adjustments (Salary Encumbrance)						177,000	(177,000)	-	\$ -	\$ -	
SALARIES & WAGES Total		1,069.70	19.33	1,089.03	1,090.26	(1.23)	\$ 81,785,397	\$ 1,256,382	\$ 83,041,779	\$ 81,279,203	\$ 1,762,577	

Second Quarter Expenses Budget – Detail

Line #	Program	FY14 Actual	FY15 Actual	FY16 Actual	FY17 Budget (approved by ATM)	FY17 Budget (adj)	FY 17 Projected Expenditures	Favorable/ (Unfavorable)	Percent Spent
1	Bowman	\$ 21,912	\$ 35,757	\$ 52,011	\$74,761	\$73,717	\$73,717	\$0	100%
2	Bridge	\$ 27,346	\$ 54,246	\$ 44,112	\$74,140	\$74,140	\$74,140	\$0	100%
3	Estabrook	\$ 23,732	\$ 25,619	\$ 42,177	\$64,687	\$64,687	\$64,687	\$0	100%
4	Fiske	\$ 26,975	\$ 39,794	\$ 45,372	\$63,675	\$63,675	\$63,675	\$0	100%
5	Harrington	\$ 23,981	\$ 37,431	\$ 45,293	\$63,464	\$63,464	\$63,464	\$0	100%
6	Hastings	\$ 19,310	\$ 25,697	\$ 38,349	\$54,488	\$54,488	\$54,488	\$0	100%
7	Clarke	\$ 42,920	\$ 51,207	\$ 32,960	\$44,324	\$44,324	\$44,324	\$0	100%
8	Diamond	\$ 25,506	\$ 38,553	\$ 27,428	\$38,981	\$38,981	\$38,981	\$0	100%
9	Lexington High School	\$ 115,959	\$ 151,666	\$ 146,074	\$164,640	\$164,640	\$164,640	\$0	100%
10	K-5 Literacy	\$ 97,598	\$ 178,515	\$ 218,531	\$222,295	\$222,295	\$222,295	\$0	100%
11	K-5 Math	\$ 71,054	\$ 70,501	\$ 76,625	\$81,347	\$82,390	\$82,390	\$0	100%
12	K-5 Science	\$ 32,982	\$ 34,239	\$ 34,637	\$37,846	\$37,846	\$37,846	\$0	100%
13	K-5 Social Studies	\$ 26,240	\$ 28,618	\$ 22,741	\$30,992	\$30,992	\$30,992	\$0	100%
14	6-8 English/Lang Arts	\$ 34,745	\$ 34,411	\$ 36,125	\$37,597	\$37,597	\$37,597	\$0	100%
16	6-8 World Language	\$ 29,068	\$ 30,840	\$ 45,596	\$46,623	\$46,623	\$46,623	\$0	100%
17	6-8 Math	\$ 26,756	\$ 107,471	\$ 107,114	\$110,048	\$110,048	\$110,048	\$0	100%
18	6-8 Science	\$ 63,006	\$ 61,741	\$ 62,071	\$65,206	\$65,206	\$65,206	\$0	100%
19	6-8 Social Studies	\$ 25,876	\$ 28,063	\$ 24,975	\$29,291	\$29,291	\$29,291	\$0	100%
21	9-12 English	\$ 30,728	\$ 31,857	\$ 31,505	\$34,145	\$34,145	\$34,145	\$0	100%
22	9-12 World Language	\$ 37,063	\$ 37,745	\$ 39,318	\$41,627	\$41,627	\$41,627	\$0	100%
23	9-12 Math	\$ 106,468	\$ 68,184	\$ 65,472	\$40,582	\$40,582	\$40,582	\$0	100%
23.1	9-12 Math Team			\$ 4,892	\$5,473	\$5,473	\$5,473	\$0	100%
24	9-12 Science	\$ 84,337	\$ 88,894	\$ 95,288	\$101,900	\$101,900	\$101,900	\$0	100%
25	9-12 Social Studies	\$ 37,482	\$ 37,315	\$ 44,747	\$41,646	\$41,646	\$41,646	\$0	100%
25.1	Debate & Competitive Speech	\$ 71,361	\$ 70,618	\$ 65,194	\$74,053	\$74,053	\$74,053	\$0	100%
29	K-12 Curriculum	\$ 400,614	\$ 421,481	\$ 427,256	\$536,500	\$536,980	\$536,980	\$0	100%
30	K-12 Library Media Program	\$ 168,694	\$ 161,543	\$ 174,308	\$189,519	\$189,519	\$189,519	\$0	100%
31	K-12 Technology	\$ 658,670	\$ 493,955	\$ 486,627	\$514,194	\$587,004	\$587,004	\$0	100%
32	K-12 English Learner Education	\$ 30,112	\$ 27,450	\$ 32,368	\$35,569	\$35,569	\$35,569	\$0	100%
33	K-12 PE/Wellness	\$ 67,177	\$ 69,285	\$ 71,682	\$74,616	\$74,616	\$74,616	\$0	100%
34	K-12 Visual Arts	\$ 84,120	\$ 79,767	\$ 83,741	\$88,365	\$88,365	\$88,365	\$0	100%
35	K-12 Performing Arts	\$ 108,691	\$ 73,768	\$ 88,226	\$102,456	\$102,456	\$102,456	\$0	100%
36	K-12 Athletics	\$ 64,481	\$ 126,837	\$ 138,662	\$147,082	\$147,082	\$147,082	\$0	100%
37	Early Childhood Education	\$ 45,887	\$ 60,186	\$ 79,189	\$74,691	\$74,691	\$74,691	\$0	100%
38	Health Services	\$ 15,883	\$ 20,218	\$ 20,895	\$20,090	\$20,090	\$20,090	\$0	100%
39.1	K-5 Counseling		\$ -	\$ -	\$0	\$0	\$0	\$0	
39.2	6-8 Counseling		\$ -	\$ 28	\$0	\$0	\$0	\$0	
39.3	9-12 Counseling	\$ 12,375	\$ 13,459	\$ 15,832	\$16,595	\$16,595	\$16,595	\$0	100%
39.4	K-12 Counseling	\$ 14,343	\$ 62,365	\$ 61,845	\$74,327	\$86,107	\$86,107	\$0	100%
40.1	K-5 Special Education	\$ 89,793	\$ 49,457	\$ 50,226	\$51,905	\$51,905	\$51,905	\$0	100%
40.2	6-8 Special Education	\$ 53,256	\$ 20,428	\$ 23,810	\$34,164	\$34,164	\$34,164	\$0	100%
40.3	9-12 Special Education	\$ 13,100	\$ 9,008	\$ 25,373	\$34,807	\$34,807	\$34,807	\$0	100%
40.4	PreK-22 Special Education	\$ 136,774	\$ 107,114	\$ 88,213	\$127,121	\$127,121	\$127,121	\$0	100%
41	Tuition	\$ 4,415,327	\$ 4,736,414	\$ 5,286,658	\$6,506,004	\$5,057,807	\$4,319,636	\$738,171	85%
42	Transportation: Special Education	\$ 1,164,885	\$ 1,289,360	\$ 1,480,637	\$1,611,695	\$1,611,695	\$1,702,018	-\$90,323	106%
42.1	Transportation: Homeless	\$ 85,088	\$ 23,425	\$ 32,795	\$49,120	\$49,120	\$49,120	\$0	100%
43	Special Educ. Consultants	\$ 480,758	\$ 281,686	\$ 252,442	\$375,000	\$568,610	\$854,925	-\$286,315	150%
44	Transportation: Regular Education	\$ 1,342,058	\$ 1,481,511	\$ 1,453,070	\$1,747,085	\$1,747,085	\$1,920,000	-\$172,915	110%
45	Print Center	\$ 256,381	\$ 276,306	\$ 326,839	\$283,662	\$293,662	\$293,662	\$0	100%
46	Legal Services	\$ 250,845	\$ 219,992	\$ 232,583	\$385,507	\$254,087	\$254,087	\$0	100%
47	Teacher Substitutes	\$ 12,183	\$ 93,410	\$ 65,923	\$0	\$0	\$251,525	-\$251,525	
48	Administration	\$ 460,080	\$ 566,978	\$ -	\$0	\$0	\$0	\$0	0%
48.1	School Committee			\$ 23,949	\$19,249	\$19,249	\$19,249	\$0	100%
48.2	Superintendent			\$ 127,705	\$197,022	\$200,157	\$200,157	\$0	100%
48.3	Finance and Operations			\$ 79,027	\$96,523	\$96,523	\$96,523	\$0	100%
48.4	Human Resources			\$ 280,599	\$380,241	\$380,241	\$380,241	\$0	100%
56	Telephone	\$ 37,443	\$ 30,250	\$ 45,678	\$80,960	\$80,960	\$80,960	\$0	100%
58	Prior Year Unpaid Bills	\$ 50,000	\$ 50,000	\$ 49,766	\$0	\$0	\$0	\$0	
60	Emergency Planning & Training	\$ 17,883	\$ 518	\$ 5,342	\$10,000	\$10,000	\$10,000	\$0	100%
61	Facility Improvements	\$ 60,769	\$ -	\$ -	\$0	\$31,420	\$31,420	\$0	100%
Grand Total		\$11,700,076	\$12,215,151	\$13,059,904	\$ 15,507,901	\$ 14,251,519	\$ 14,314,427	\$ (62,908)	100%

AGENDA ITEM SUMMARY

LEXINGTON SCHOOL COMMITTEE MEETING

TODAY'S DATE: March 10, 2017

REQUESTED MEETING DATE: March 14, 2017

AGENDA ITEM TITLE: Discussion of Town Meeting Articles

PRESENTER: Alessandro Alessandrini

SUMMARY: Alessandro will lead the discussion of the Town Meeting Articles

WHAT ACTION (IF ANY) DO YOU WISH SCHOOL COMMITTEE TO TAKE?

- No action requested, this is a short update or a presentation of information.
- Request input and questions from the School Committee, but no vote required.
- Request formal action with a vote on a specific item.

If formal action is requested, please check one:

This item is being presented

for the first time, with a request that the School Committee vote at a subsequent meeting
or

with the request that the School Committee take action immediately

If formal action is requested:

Include a suggested motion or let _____ know if you need assistance preparing a motion.

SUGGESTED MOTION:

FOLLOW-UP:

AMOUNT OF TIME REQUESTED FOR THE AGENDA ITEM: 15 minutes

ATTACHMENTS:

To: Senior Management Team
 From: Linda Crew Vine, Deputy Town Manager
 Date: February 16, 2017
 Subject: Special and Annual Town Meeting Preparation

We will be coordinating the preparation of materials for the 2017 Special & Annual Town Meetings.

Similar to last year the Moderator will offer a consent agenda for consideration, as you know this will need to be approved by Town Meeting. I have highlighted in blue those items that are proposed to go on the consent agenda. At this time we don't need anything further for these articles.

Additionally, Article 12 - Municipal Capital and Article 16 - Public Facilities Capital we will only develop speeches for those items that are new or projects that have significant funding requests. I have highlighted in yellow those projects.

Pertinent background materials and draft speeches should be sent to me with a copy to Claire by March 8 or sooner if possible. As in prior years please keep the speeches brief and supplement with photographs when appropriate.

WARRANT FOR SPECIAL TOWN MEETING 2017	
Article 1	Reports of Town Boards, Officers and Committees
Article 2	Appropriate Design Funds for Fire Station – Pat & John
Article 3	Appropriate Design Funds for Fire Station Swing Space – Pat & John
Article 4	Appropriate Design Funds for Lexington Children’s Place at 20 Pelham - Pat
Article 5	Appropriate Bond and Note Premiums to Pay Project Costs - Carolyn
WARRANT FOR ANNUAL TOWN MEETING	
Article 1	Elections
Article 2	Election of Deputy Moderator and Reports of Town Boards Officers and Committees
Article 3	Appointments to Cary Lecture Series
Article 4	Appropriate FY2018 Operating Budget – Carl
Article 5	Appropriate FY2018 Enterprise Funds Budgets – Carolyn / Carl
Article 6	Appropriate for Senior Service Program – Consent Agenda / Charlotte
Article 7	Appropriate for Update of Comprehensive Plan – Planning Board / Carol
Article 8	Accept Peg Access and Cable Related Funds – Carolyn / Carl
Article 9	Establish Continue Departmental Revolving Funds - Carolyn
Article 10	Appropriate for Community Preservation Committee - Marilyn will provide the overview and programs proponents give the presentation.
	a. Interpretive Signage Project – Susan Bennett – Historical Society

	b. Parker’s Revenge Interpretive and Public Education Signage – Bob Morris – Friends of Minuteman National Park
	c. Greeley Village Rear Door and Porch Supplemental Request
	d. Affordable Units Preservation – Pine Grove Village/Judges Road -
	e. Willard’s Woods and Wright Farm Meadow Preservation - Karen
	f. Cotton Farm Conservation - Karen
	g. Wright Farm Supplemental Funds - Carol
	h. Stone Building Feasibility Study - Carol
	i. Munroe School Window Restoration - Shawn
	j. Center Streetscape Improvements - IP
	k. Community Center Sidewalk – John L.
	l. Park Improvements – Athletic Fields – Chris F.
	m. Town Pool Renovation – Peter C.
	n. Park and Playground Improvements- Chris F.
	o. CPA Debt Service – Marilyn
	p. Administrative Budget - Marilyn
Article 11	Appropriate for Recreation Capital Projects– Consent Agenda - Melissa
Article 12	Appropriate for Municipal Capital and Equipment Projects - A member of the BOS will introduce Article 12 and assigned staff will give the presentation.
	a. Center Streetscape Improvements and Easements - IP
	b. Automatic Meter Reading System - Dave
	c. Equipment Replacement
	d. Street Improvements and Easements
	e. Storm Drainage Improvements and NPDES Compliance
	f. Hydrant Replacement Program
	g. Comprehensive Watershed Stormwater Management Study and Implementation
	h. Sidewalk Improvements, Additions, Design and Easements
	i. Dam Repair
	j. Townwide Culvert Replacement
	k. Townwide Signalization Improvements
	l. Hartwell Avenue Compost Site Improvements - Dave
	m. Bikeway Bridge Renovations - Dave
	n. Hartwell Avenue Site Improvements - Dave
	o. Westview Cemetery Building Design - Dave
	p. Westview Cemetery Irrigation
	q. Highway Sign Machine
	r. Townwide Phone System – Phase VI
	s. Municipal Technology Improvement Program
	t. Network Redundancy & Improvement Plan
	u. Bedford Street and Eldred Street Safety Improvements – Dave K & John L
	v. Transportation Mitigation
	w. Hill Street Sidewalk Design – Dave K & John L
	x. Ambulance Replacement
Article 13	Appropriate for Water System Improvements – Consent Agenda
Article 14	Appropriate for Wastewater System Improvements – Consent Agenda

Article 15	Appropriate for School Capital and Equipment - Ian
Article 16	Appropriate for Public Facilities - Pat
	<ul style="list-style-type: none"> a. School Building Envelope and Systems Program b. LHS Air Conditioning c. Municipal Building Envelopes and Systems d. Public Facilities and Site Improvements e. Public Facilities Bid Documents f. Public Facilities Mechanical / Electrical Systems Replacement g. LHS Security Evaluation and Upgrade h. LHS Guidance Space Mining i. LHS Nurse Office and Treatment Space j. Munroe School Window Restoration – (ask Tom Griffith to present) k. Parking Lot for Community Center – (Carl will present)
Article 17	Appropriate for Hasting School Replacement - Pat
Article 18	Appropriate for Visitor Center – Tourism Committee
Article 19	Appropriate for Advice and Analysis Getting to Net Zero – Sustainable Lexington Committee
Article 20	Accept Harbell Street – John L.
Article 21	Appropriate to Post Employment Insurance Liability Fund – Carolyn
Article 22	Appropriate Bonds and Notes Premiums – Carolyn / Carl
Article 23	Rescind Prior Borrowing Authorizations - Consent Agenda
Article 24	Est. Appropriate to and From Specialized Stabilization Funds - Carolyn
Article 25	Appropriate to Stabilization Fund – Consent Agenda
Article 26	Appropriate from Debt Service Stabilization Fund - Carolyn
Article 27	Appropriate for Prior Years’ Unpaid Bills – Consent Agenda
Article 28	Amend FY2017 Operating, Enterprise and CPA Budgets - Carolyn
Article 29	Appropriate for Authorized Capital Improvements - Carolyn
Article 30	Adjust Retirement Cola Base for Retirees – Retirement Board Member
Article 31	Campaign Finance Reform Resolution - Citizen
Article 32	Establish Cannabis Committee - Citizen
Article 33	Amend General Bylaws – Scenic Roads – Planning Board - Aaron
Article 34	Amend General Bylaws – Blasting Prohibition – Planning Board - Aaron
Article 35	Amend General Bylaws – NCD Technical Changes – Planning Board - Aaron
Article 36	Amend General Bylaws – Municipal Modernization Act - Carl
Article 37	Amend General Bylaws - Trees – Tree Committee
Article 38	Amend General Bylaws – Revolving Funds - Carl
Article 39	Amend General Bylaws – Right to Farm - Citizen
ZONING/LAND USE ARTICLES	
Article 40	Amend Zoning Bylaw – Special Permits Residential Developments – Planning Board - Aaron
Article 41	Amend Zoning Bylaw – Revise Definitions – Planning Board - Aaron
Article 42	Amend Zoning Bylaw – Two-Family Homes – Planning Board - Aaron
Article 43	Amend Zoning Bylaw – Ec. Dev. Refinements – Planning Board - Aaron
Article 44	Amend Zoning Bylaw – Brookhaven – Owner Sponsored – Carl
Article 45	Amend Zoning Bylaw – Balanced Housing Development - Citizen
Article 46	Amend Zoning Bylaw – Chapter 135 Medical Marijuana - Citizen

