



School Revolving and Donation Funds

LEXINGTON PUBLIC SCHOOLS FEE SUMMARY.....	1
LEXINGTON COMMUNITY EDUCATION CRAIG HALL.....	4
ATHLETIC REVOLVING NAOMI MARTIN.....	7
WORKBOOKS AMY MORAN	13
EARLY CHILDHOOD TUITION & GIFT ELIZABETH BILLINGS-FOUHY	14
ESTABROOK MORNING CLUB SANDRA TRACH.....	17
GIFT ACCOUNTS	18
BOWMAN GIFT MARY ANTON-OLDENBURG, ED.D.	19
BRIDGE GIFT MEG COLELLA	20
ESTABROOK GIFT SANDRA TRACH.....	21
FISKE GIFT THOMAS MARTELLONE	22
HARRINGTON GIFT DONNA BONARRIGO	23
HASTINGS GIFT LOUISE LIPSITZ	24
CLARKE GIFT ANNA MONACO.....	25
DIAMOND GIFT JENNIFER TURNER.....	26
LEXINGTON HIGH SCHOOL GIFT ANDREW STEPHENS, ED.D.	27
ATHLETIC FUND GIFT ACCOUNT NAOMI MARTIN.....	28
C.A.S.I.T. GIFT AMY MORAN	29
SCIENCE GIFT ACCOUNT JACALYN CROWE, PH.D.....	30
COLLEGE TESTING VALERIE VISCOSI.....	31
ASIA SOCIETY PARTNERSHIP ANNA MONACO	33
LOST BOOKS	35
PERFORMING ARTS IDA PAPPAS, PH.D.....	36
SCHOOL LUNCH KEVIN SILVIA.....	38
SCHOOL TRANSPORTATION ELAINE CELI.....	41
SPECIAL EDUCATION STABILIZATION FUND MARY A. CZAJKOWSKI, ED.D.....	43
METCO FEE BARBARA HAMILTON	44
ALPHA GIFT VALERIE VISCOSI	45
CLOSED ACCOUNTS	46
ELEMENTARY GIFT MARY A. CZAJKOWSKI, ED.D.	47
MST GIFT ANGELA PARENTE, PSY.D./SHERRY COUGHLIN	48
TAPPLY WRITING PROJECT JANE DAY.....	49
DEPARTMENT OF REVENUE: OPINIONS	50



Lexington Public Schools
 2019 Superintendent's Recommended Budget

Lexington Public Schools Fee Summary

Program	FY18 Fee	FY19 Fee	Reason for Change	Revenue Collected
Field Trips and Extracurricular Activities	At Cost	At Cost	No Change	Student Activities: Costs are calculated for total cost of providing experience divided by the number of students attending.
Preschool Tuition	10 Hr/week program: \$3,240 15 Hr/week program: \$4,860 Lunch Bunch: \$1300 per year (1 hr – 4 day per week) Program will limit financial assistance slots available	No Change	No Change	\$179,146 Three Year Average Revolving Fund: Offsets the cost of program staff and supplies and materials for typical students. It does not fund the Special Education component of this program.



Lexington Public Schools
2019 Superintendent's Recommended Budget

Program	FY18 Fee	FY19 Fee	Reason for Change	Revenue Collected
Athletics	<p>High School:</p> <ul style="list-style-type: none"> ▪ \$325.00 1st sport per student, ▪ \$325.00 2nd sport per student, ▪ 3rd sport free. \$650 maximum per high school only family (LHS Family Plan). ▪ All home game admissions free except MIAA tournament games and Thanksgiving FooKelly Chasell Games <p>Middle School:</p> <ul style="list-style-type: none"> ▪ \$150.00 per varsity sport. ▪ \$125.00 per junior varsity sport. ▪ \$75.00 per session for intramural programs <ul style="list-style-type: none"> ▪ \$300 MS Family Plan Only ▪ \$850 maximum per family (LHS & MS Family Plan). <p>Before School Sports:</p> <ul style="list-style-type: none"> ▪ \$75 per session, or ▪ \$200 for three sessions ▪ FAMILY PLAN: discontinued. 	<p>High School:</p> <ul style="list-style-type: none"> ▪ \$325.00 1st sport per student, ▪ \$325.00 2nd sport per student, ▪ 3rd sport free. \$650 maximum per high school only family (LHS Family Plan). ▪ All home game admissions free except MIAA tournament games and Thanksgiving FooKelly Chasell Games <p>Middle School:</p> <ul style="list-style-type: none"> ▪ \$150.00 per varsity sport. ▪ \$125.00 per junior varsity sport. ▪ \$75.00 per session for intramural programs <ul style="list-style-type: none"> ▪ \$300 MS Family Plan Only ▪ \$850 maximum per family (LHS & MS Family Plan). <p>Before School Sports:</p> <ul style="list-style-type: none"> ▪ \$75 per session, or ▪ \$200 for three sessions ▪ FAMILY PLAN: discontinued. 	<p>No Change</p>	<p>\$513,339 Three Year Average</p> <p>Revolving Fund: Offsets the cost of staff, equipment, transportation, and other program needs</p>



Lexington Public Schools
2019 Superintendent's Recommended Budget

Program	FY18 Fee	FY19 Fee	Reason for Change	Revenue Collected
Transportation	\$300.00 (due by May 16)	\$300.00 (due by May 16)	No Change	\$916,384 Revolving Fund: Offsets the cost of program staff and supplies and materials for riders not eligible for Town paid transportation.
Graduated Fee Schedule	\$500.00 (due by May 16 – July 1)	\$500.00 (due by May 16 – July 1)	Incremental cost increase per seat	
After School Bus (Elementary ONLY)	Full Cost/Seat \$798 pp (due after July 1 st)	Full Cost/Seat \$834 pp (due after July 1 st)		
LEXPRESS Bus	\$500.00	Discontinued in 2018-2019	Program eliminated	
	\$50	No Change	No Change	
School Lunch	Student Breakfast (full) - \$2.00 Student Breakfast (red) - \$0.30 Student Lunch (full) – \$3.50 Student Lunch (red) – \$0.40 Student Lunch (Boar's Head) - \$3.75 Student Lunch (Salad Bar) - \$3.75 Adult Lunch - \$4.50	No Change	No Change	\$2,336,164 Revolving Fund: All revenue is held by the School Department. We currently have a Point of Sale system to remove cash from our schools and improve our reporting of sales for meals and a la carte items.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

LEXINGTON COMMUNITY EDUCATION

Craig Hall

Director/Staff: Craig Hall, Director

Fund Number: 25330640

Programming: Craig Hall, Director
 Andrea Paquette, Manager of Programming
 Deniele Pozz, Accounts Payable
 Amy Sullivan, Registrar

Administrator: Mary A. Czajkowski, Ed.D., Superintendent

MGL Authorization: Ch. 71 § 71E

Year Established: Prior 2002

Program Description: Lexington Community Education is a self-sustaining, integral part of the Lexington Public Schools. Committed to providing lifelong learning and cultivating community/school partnerships, LCE provides practical, creative and enjoyable educational opportunities- incorporating engaging subjects at reasonable costs. LCE creates and manages three ten-week adult/community education catalogs during the Fall, Winter and Spring semesters. In June and July LCE runs Lexplorations, a five-week academic enrichment program for children.

Fee Structure: Per course charge

Fund Restrictions: Compensation for employees, contracted services or course leaders, and payment for equipment and materials to operate program.

Staffing History: The program has traditionally had a director and office support. All instructors are contracted for a specific course.

FTE only	Actual FY15	Actual FY16	Actual FY17	Budgeted FY18	Projected FY19
Staffing					
Director	1.00	1.00	1.00	1.00	1.00
Manager of Programming	0.80	0.80	0.80	0.80	0.80
Accounts Payable	1.00	1.00	0.60	0.60	0.60
Registration Assistant	0.80	0.80	0.80	0.65	0.65
LCE Teachers	As needed	As needed	As needed	As needed	As needed
Total	3.60	3.60	3.20	3.05	3.05



Lexington Public Schools
2019 Superintendent's Recommended Budget

Budget History:

	Actual FY15 25330640	Actual FY16 25330640	Actual FY17 25330640	Budgeted FY18 25330640	Projected FY19 25330640
Revenue					
Revenue	972,645	1,094,066	1,170,922	1,206,050	1,242,232
Prior Year Balance	293,294	197,594	341,013	320,360	311,458
Adjustments		98,080	7,742	8,247	
Total Projected Revenue	1,265,939	1,389,741	1,519,677	1,534,657	1,553,690
Expenses					
Salary & Wages					
Administrators	201,861	198,827	211,258	217,596	224,123
LCE Teachers	464,321	479,682	529,991	535,891	553,199
Sec/Clerks	35,284	38,724	39,847	41,042	42,273
Total Salary & Wages	701,466	717,233	781,096	794,529	819,595
Operating Expense					
Building Rental	78,806	84,630	136,221	140,000	140,000
Contract Services	219,110	190,485	219,144	220,402	230,000
Membership/Dues	55	78	434	450	500
Office Supplies	1,068	660		700	1,000
Postage	12,485	7,657	9,656	12,118	12,481
Printing	29,101	24,326	29,824	30,000	30,872
Professional Services	3,000	5,623	4,217	5,000	6,000
Supplies/Materials	23,254	18,036	18,725	20,000	25,000
Total Operating Expenses	366,879	331,495	418,221	428,670	445,853
Total Expenses	1,068,344	1,048,728	1,199,316	1,223,199	1,265,448
Projected Final Balance	197,594	341,013	320,360	311,458	288,242

Recent Developments:

- Processed over 6,500 enrollments.
- Provided approximately 5,000 community service hours to LHS student helpers during summer Explorations program.
- Supported the work of the PTSA by offering LCE gift certificates to be raffled at fundraising events.
- Supported the work of the Lexington Destination Imagination program by handling registrations and administration.
- Welcomed renowned teachers, speakers, artists and thinkers including Mary Mazzio (I AM JANE DOE film director), Paul Kingsnorth, Daron Acemoglu, Emma Dench, David Ferry, Brice Kapel, Deborah Stone, and many others.

Current Challenges: Functionality and usability of LCE website.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: New website/database with online registration.



Lexington Public Schools
2019 Superintendent's Recommended Budget

Proposed FY19 Fee: Course fees are based on hourly pricing chart and are competitive with similar and surrounding adult and community education programs.

On the Horizon:

- Introduce new LCE website with on-line registration ability.
- Continued expansion of Community Education Program offerings to present vibrant, robust, collaborative, well-rounded/attended educational community program.
- Increased participation of Lexington residents, LPS staff, and students as instructors, contributors, assistants, students, and supporters tapping the excellent talent and resources “in house” and in town.
- Further emerge and be recognized as a unique and leading center for community education and events, and a meeting place for engaging ideas and creative expression.



Lexington Public Schools
2019 Superintendent's Recommended Budget

ATHLETIC REVOLVING**Naomi Martin**

Director/Program Coordinator: Naomi Martin, Athletic Director

Fund Number: 25330540

Administrator: Andrew Stephens, Ed.D., Principal

MGL Authorization: Ch. 71 § 47

Year Established: Before 2002 for gate receipts and donations. Fees were not reported to this fund until FY08.

Program Description: The funding for this program comes from three sources: operating budget funding, user fees collected for sport participation, and gifts and donations. Resources from the Revolving Fund are used to pay for officials, security, transportation and equipment.

Fee Structure Recommendations for 2018-2019:

High School User Fees:

- \$325.00 1st sport per student in family
- \$325.00 2nd sport per student in family
- Family Cap for High School Families ONLY \$650.00 per year

Middle School User Fees:

- Varsity Sports \$150.00 per sport
- Junior Varsity Sports \$125.00 per sport
- Intramural programs: \$75.00 per session

\$850.00 Maximum per Family with Student-Athletes at Middle School AND High School (Grades 6-12).

Before School Sports Fees at the Elementary Level:

- \$75.00 per session. The session length is 8 weeks. The rate for signing up at the start of the year for all three sessions (1 day per week) is \$200.00. This does not count toward the family cap.

FAMILY CAP: If user fees paid for high school athletics exceeds \$650.00 for the students in your family, you qualify for the high school family cap plan. If you have a combination of high school and middle school student-athletes in your family the family cap is \$850.00 per family. Middle School Intramurals and Before School Elementary Sports Programs do not count toward the family cap.

Gate fees are only applicable for HOME MIAA TOURNAMENT GAMES and THANKSGIVING DAY FOOTBALL GAMES.

Fund Restrictions: Compensation for employees, contracted services or payment for equipment and materials to operate program.

Staffing History: This program has traditionally had a director and office support. All instructors are contracted for a specific course.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

Budget History:

Athletic Revolving Fund Activity					
	Actual FY15	Actual FY16	Actual FY17	Projected FY18	Projected FY19
Revenue					
Prior Year Balance	174,947	160,315	199,281	96,362	52,563
Fees	507,168	513,773	519,077	520,000	530,000
Gifts/Donations	-	-	-	21,543	-
Adjustments	-	45,897	(2,813)	5,266	-
Total Projected Revenue	682,115	719,984	715,545	643,171	582,563
Expenses					
Salary & Wages					
Coaches	162,214	167,172	177,057	185,910	192,417
Officials	67,840	69,889	79,672	83,656	85,329
Game Personnel	24,415	26,965	34,978	35,677	36,391
Total Salary & Wages	254,469	264,026	291,707	305,243	314,137
Operating Expenses					
Athletic Equipment	22,026	24,838	52,944	30,000	-
Building Rental	46,054	34,960	25,105	30,000	-
Equip Svc & Repairs	290	16,918	13,087	-	-
Membership/Dues	3,830	5,110	5,913	-	-
Police Detail		4,752	9,012	10,364	10,364
Supplies/Materials	5,025	6,434	21,105	-	-
Transportation	185,535	163,225	200,250	215,000	215,000
Tuition & Training	4,572	440	60	-	-
Total Operating Expenses	267,331	256,677	327,475	285,364	225,364
Total Expenses - Revolving Fund Offset	521,800	520,703	619,183	590,607	539,501
Projected Balance	160,315	199,281	96,362	52,563	43,063



Lexington Public Schools
2019 Superintendent's Recommended Budget

General Fund Expenditures					
	Actual FY15	Actual FY16	Actual FY17	Projected FY18	Projected FY19
Expenses					
Salary & Wages					
District Staff	165,243	172,304	175,915	177,562	179,433
Coaches	538,853	552,175	595,519	667,766	702,508
Total Salary & Wages	704,096	724,479	771,434	845,328	881,941
Operating Expenses					
Athletic Equipment	21,091	30,508	23,365	21,069	22,770
Building Rental	48,267	61,617	68,829	69,000	69,690
Catering/Meals				1,839	1,850
Contract Services	1,348	1,348	-		-
Equip Svc & Repairs	1,856	747	3,749	5,000	5,125
Membership/Dues	18,224	15,273	16,668	18,000	18,450
Mileage	2,334	899	3,750	3,750	3,843
Police Detail	352	352	-		-
Software	3,495	3,642	3,090	3,090	3,167
Supplies/Materials	24,286	15,204	23,083	23,000	23,575
Tuition & Training	3,998	6,370	8,472	8,500	8,713
Total Operating Expenses	125,251	135,961	151,007	153,248	157,183
Total General Fund Expenses	829,347	860,440	922,441	998,576	1,039,124



Lexington Public Schools
2019 Superintendent's Recommended Budget

Combined General Fund and Revolving Fund Expenditures					
	Actual FY15	Actual FY16	Actual FY17	Projected FY18	Projected FY19
Salary & Wages					
District Staff	165,243	172,304	175,915	177,562	179,433
Coaches	701,067	719,347	772,577	853,676	894,925
Officials	67,840	69,889	79,672	83,656	85,329
Game Personnel	24,415	26,965	34,978	35,677	36,391
Total Salary & Wages	958,565	988,504	1,063,142	1,150,571	1,196,078
Operating Expenses					
Athletic Equipment	43,118	55,346	76,309	51,069	22,770
Building Rental	94,321	96,577	93,934	99,000	69,690
Catering/Meals	-	-	-	1,839	1,850
Contract Services	1,348	1,348	-	-	-
Equip Svc & Repairs	2,146	17,666	16,837	5,000	5,125
Membership/Dues	22,054	20,383	22,581	18,000	18,450
Mileage	2,334	899	3,750	3,750	3,843
Police Detail	352	5,104	9,012	10,364	10,364
Software	3,495	3,642	3,090	3,090	3,167
Supplies/Materials	29,311	21,638	44,188	23,000	23,575
Transportation	185,535	163,225	200,250	215,000	215,000
Tuition & Training	8,570	6,811	8,532	8,500	8,713
Total Operating Expenses	392,582	392,638	478,482	438,612	382,547
Total Expenses	1,351,148	1,381,142	1,541,624	1,589,183	1,578,625
Revolving Fund Offset	(521,800)	(520,703)	(619,183)	(590,607)	(539,501)
Total General Fund Expense	829,347	860,440	922,441	998,576	1,039,124

ELEMENTARY SCHOOL PROGRAM

The Lexington Elementary Before School Sports (BSS) Program is designed for grades 4 and 5 at the six elementary schools. Through this program, students have the opportunity to work on fitness activities taught during the regular physical education classes as well as increase overall physical activity by 90 minutes per week. In FY12 the Elementary BSS became a 3 session (fall, winter, spring) program consisting of 8 weeks, and 16 meetings per session instead of a year round program with each elementary school determining the number of sessions that were run. A district wide permission slip is now used, and there are a uniform number of 48 sessions being held at each elementary school over the course of the school year. Each BSS session runs 45-60 minutes in length. There is autonomy for each elementary PE teacher to choose which day(s) of the week his/her program runs in their respective elementary school.

MIDDLE SCHOOL PROGRAM

Organization/Program Description:



Lexington Public Schools
2019 Superintendent's Recommended Budget

The Diamond and Clarke Middle Schools are a part of the Middlesex League Middle School League of Eastern Massachusetts. Diamond and Clarke's interscholastic athletic programs are governed by the Middle Level Athletic Committee (MLAC) through the Massachusetts School Administrators Association (MSAA). Both schools are in compliance with all rules and regulations of the MLAC. Diamond and Clarke's membership in the Middlesex League ensures geographically suitable opponents and provides schedules for competition with both our "varsity" and "junior varsity" middle school interscholastic athletic programs. The current interscholastic middle school athletic program available to Diamond and Clarke students, offers 22 district wide "varsity" athletic teams (11 at Diamond and 11 at Clarke) and 8 district wide "junior varsity" athletic teams.

Each of the middle schools' interscholastic programs is staffed by a middle school assistant athletic director, an equipment manager, and 17 interscholastic coaches. The coaches are evaluated by the Director of Athletics and the middle school assistant athletic directors at the end of the season. The user fees at the middle schools were increased back in FY12, in an attempt to have our middle school interscholastic athletic programs become more self-sustaining.

HIGH SCHOOL PROGRAM

Organization/Program Description

Lexington High School is a member of the Massachusetts Interscholastic Athletic Association (MIAA) which governs the rules and regulations for interscholastic competition. Lexington High School is also a member of the Middlesex League which is made up of twelve teams and provides league schedules for all of our interscholastic team offerings. In the fall of 2011, the Middlesex League expanded to a twelve team league, consisting of two divisions. Lexington High School competes in the Liberty (Large) Division with the member schools of Woburn, Reading, Arlington, Belmont, and Winchester. The Freedom (Small) Division is comprised of Burlington, Wilmington, Wakefield, Melrose, Watertown and Stoneham. Currently, we offer 27 varsity teams, 25 junior varsity teams and 10 freshmen teams at Lexington High School. Title IX ensures compliance for equal treatment for all of our male and female athletes. Approximately 25% of the school's population will participate in interscholastic athletics in any of the three seasons (Fall, Winter, Spring). For the past five years, Lexington has been consistently rated as one of the top Division I schools for overall excellence in athletics by The Boston Globe.

The program is staffed by the Director of Athletics, an Athletic Department Administrative Assistant and 2 Equipment Managers. There is one certified Head Trainer and two certified Assistant Trainers. There are approximately 125 coaches employed by the district at Lexington High School. Each sub-varsity coach receives a written evaluation from the head coach at the end of the season. The head coaches receive a written evaluation from the Director of Athletics.

All coaches in the Lexington Public Schools are certified through the National Federation of High Schools (NFHS) Coach's Education Program. All coaches are also CPR certified, trained in First Aid, and certified through the NFHS Concussion Safety Program. Prior to each season, coaches meet with the Director of Athletics as a group to cover rules and regulations of the Lexington Public Schools and the MIAA, as well as discussing seasonal goals and objectives.

The educational athletics sponsored by the Lexington Public School District is an extension of the classroom. Last school year, approximately 1,850 athletic roster spots were filled by the students of Clarke, and Diamond Middle Schools and Lexington High School.



Lexington Public Schools
2019 Superintendent's Recommended Budget

The Massachusetts Interscholastic Athletic Association (MIAA) describes co-curricular activity programs as an essential part of the total education process. Successful interscholastic programs such as Lexington's teach life lessons and values including: accountability, citizenship and sportsmanship, confidence, leadership, organizational and time management skills, the proper perspective on winning, performing under pressure, persistence, positive physical well-being and how to make positive choices in regard to chemical health, respect, responsibility, sacrifice for the common good, self-discipline, social skills, striving toward excellence, taking instruction, teamwork, and work ethic.

Further, the MIAA contends that activity programs often represent the best drop-out prevention, crisis intervention, day care and drug prevention programs which a community can offer, and the cost per student is minimal. Students participate in athletics because they want to: at Lexington this motivation is used to teach lessons for lifelong learning.

In an effort to combat the poor gate receipt revenue, in FY12 LHS User Fees were raised by \$25.00 for all Lexington High School student-athletes and gate fees were eliminated to enter at all LHS home athletic events (this resulted in free admission to football, boys and girls basketball, boys and girls ice hockey and wrestling for all spectators). With construction complete on many athletic fields in Lexington, student-athletes have benefited from increases in crowd attendance and our goals from FY12 are currently being met and meeting the needs of those student-athletes and teacher-coaches in the Lexington HS Athletic Department.



Lexington Public Schools
2019 Superintendent's Recommended Budget

WORKBOOKS

Amy Moran

Director/Program Coordinator: Amy Moran, World Language Department Head

Administrator: Andrew Stephens, Ed.D., Principal

Fund Number: 25331440

MGL Authorization: Ch. 71 § 47

Year Established: 2006

Program Description: Workbooks needed for high school Foreign Language classes are ordered in bulk by the respective department and purchased by high school students in order to obtain a lower cost rate on the item.

Fee Structure: Yearly cost of the Item

Fund Restrictions: None

Budget History:

	Actual FY15 25331440	Actual FY16 25331440	Actual FY17 25331440	Budgeted FY18 25331440	Projected FY19 25331440
Revenue					
Revenue	951	1,158	30		
Prior Year Balance	5,461	5,404	4,007	4,037	2,037
Total Projected Revenue	6,412	6,562	4,037	4,037	2,037
Expenses					
Supplies/Materials	368	-	-	-	-
Textbooks	641	2,554	-	2,000	2,037
Total Expenses	1,008	2,554	-	2,000	2,037
Projected Final Balance	5,404	4,007	4,037	2,037	0

Recent Developments: Starting in FY2017 the Foreign Language Department will no longer charge a fee for workbooks. When this account is spent down, the workbooks will be paid for out of the 9-12 World Language operating budget.

Current Challenges: None

On the Horizon: Closing at the end of FY2019.



EARLY CHILDHOOD TUITION & GIFT

Elizabeth Billings-Fouhy

Director/Program Coordinator: Elizabeth Billings-Fouhy, Director Lexington Children's Place

Administrator: Ellen Sugita, Director of Special Education

Fund Number: 25330740

MGL Authorization: Ch. 71 § 47

Year Established: September, 1991

Program Description: Lexington Public Schools provides special education and regular education services for ages 2 years & 9 months to Kindergarten entry age in an integrated classroom setting at the Lexington Children's Place. These preschool programs are designed to promote a child's cognitive, language, physical, social and emotional development through an integrated approach to learning. The program is designed in response to State and Federal special education mandates that students with special needs be educated with their non-disabled, general education peers.

The goal of the program is an active partnership with parents in their child's early development and to provide a model, developmental preschool program that is based on an "inclusive" multicultural curriculum in which diversity is celebrated and all children learn to grow together as they explore their world. Classes are balanced for gender and age and siblings of children with special needs are placed early in the process.

Class size varies as the year progresses but should not be greater than 15 per class. At least one half of the children will be typically developing and the other half of the children may have some combination of language, motor and/or social delays. The program is staffed by the child development teacher (Special Educator) and two assistant teachers. An additional assistant teacher may be added as the group needs dictate.

This year there are 3 four day programs (3 morning and 3 afternoon) ten hour week programs and one all day integrated class groups. There is one five day program that runs for 5 days a week for a total of 15 hours week. The program follows the LPS school calendar and begins early in September.

Fee Structure: Recommendations for 2018-19

Tuition for the complete preschool program is:

\$3,240 for 4 day program

\$4,860 for 5 day program

\$1,300 for 4 days a week of lunches

Tuition for children who enter at various points in the year is prorated. Tuition is paid in monthly installments.

The program wishes to enroll children from a variety of socioeconomic backgrounds so a limited amount of financial assistance (operating budget funded) and/or a varied payment schedule for families in need of assistance and/ or modifications are available by completing a LPS Financial Assistance Application.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

Staffing History:

	Actual FY15 25330740	Actual FY16 25330740	Actual FY17 25330740	Budgeted FY18 25330740	Projected FY19 25330740
Staffing					
Instruct Asst/Sec/Aides	1.71	3.27	4.11	2.67	2.67
Secretary	0.73	0.45	0.45	0.45	0.45
Total	2.44	3.72	4.56	3.12	3.12

Budget History:

	Actual FY15 25330740	Actual FY16 25330740	Actual FY17 25330740	Budgeted FY18 25330740	Projected FY19 25330740
Revenue					
Revenue	142,421	179,518	215,500	215,500	215,500
Prior Year Balance	317,751	368,279	413,281	513,889	608,300
Adjustments		257	-145		
Total Projected Revenue	460,172	548,054	628,636	729,389	823,800
Expenses					
Salary & Wages					
Instructional Assistants	55,314	108,219	90,798	92,252	94,097
Salary Offset					200,000
Sec/Clerks	34,075	22,968	21,408	21,836	22,273
Total Salary & Wages	89,389	131,187	112,206	114,088	316,370
Operating Expense					
Equipment			184		
Office Supplies	115	160	841	1,000	1,000
Consulting Services	10	20	50		
Supplies/Materials	659	441		3,000	3,000
Textbooks	1,720	2,966	1,466	3,000	3,000
Total Operating Expenses	2,504	3,586	2,541	7,000	7,000
Total Expenses	91,893	134,773	114,747	121,088	323,370
Projected Final Balance	368,279	413,281	513,889	608,300	500,430

Recent Developments:

In September 2015 an additional integrated preschool (Morning, Lunch and Afternoon) classroom was instituted at the Central Office building. This program allowed for up to 30 more children (up to 14 with IEPs and 16 general education students) to be enrolled in LCP. At the start of the 2015-6 school year the program had 5 half day program slots available for children with special needs and a long waiting list for general education students.

In September 2016 another additional integrated preschool was instituted at the Central Office building. That site now provides 2 classrooms, OT and Speech and Language direct service/office space, as well as a conference room, parent waiting area and testing room.



Lexington Public Schools
2019 Superintendent's Recommended Budget

In FY19, we will begin utilizing the revolving fund balance to offset general fund expenditures associated with the administration of Lexington Children's Place and the costs to staff the integrated classrooms. This will include a portion of the administrator and teacher salaries as the tuition revenue generated is to support such costs.

Current Challenges: Programming in two sites is challenging for all service providers and classroom staff. Extra time is required for all decisions, scheduling and planning.

As of the December 4, 2017 Town-wide election, the Preschool will have a new home, all on one site, projected for 2019-2020 school year at Pelham St in Lexington. Plans are underway and ground breaking is targeted for the summer of 2018.



Lexington Public Schools
2019 Superintendent's Recommended Budget

ESTABROOK MORNING CLUB

Sandra Trach

Director/Program Coordinator: Sandra Trach

Administrator: Sandra Trach, Principal

Fund Number: 25331504

MGL Authorization: Ch. 71 § 47

Year Established: 2006

Program Description: Before school child care for parents at the Estabrook Elementary School

Fee Structure: Parents pay a monthly fee, due on the first of every month, or pay for the year. Total is \$16/week.

Fund Restrictions: Enrollment cap of 30 students

Budget History:

	Actual FY15 25331504	Actual FY16 25331504	Actual FY17 25331504	Budgeted FY18 25331504	Projected FY19 25331504
Revenue					
Revenue	10,265	10,552	10,017	11,776	11,776
Prior Year Balance	24,026	27,179	29,800	24,421	21,712
Total Projected Revenue	34,291	37,731	39,817	36,197	33,488
Expenses					
Salary & Wages					
School Support Per/Aide	7,113	7,931	10,552	13,485	13,755
Total Salary & Wages	7,113	7,931	10,552	13,485	13,755
Operating Expense					
Supplies/Materials			4,843	1,000	1,000
Total Operating Expenses	-	-	4,843	1,000	1,000
Total Expenses	7,113	7,931	15,395	14,485	14,755
Projected Final Balance	27,179	29,800	24,421	21,712	18,733

Recent Developments: Replenish play equipment games and arts and crafts. Add two staff members to support student participation (total increase of 9.0 hours/week in staffing).

Current Challenges: Meeting the high demand for the program.

FY17 Fee: The current enrollment is at 27. The current fee is \$16 per week (minus any holidays or vacations).

On the Horizon: Evaluation of providing this service at only one elementary school and the financial impact to the Town for benefits and other cost considerations.



Lexington Public Schools
2019 Superintendent's Recommended Budget

GIFT ACCOUNTS



Lexington Public Schools
 2019 Superintendent's Recommended Budget

BOWMAN GIFT

Mary Anton-Oldenburg, Ed.D.

Director/Program Coordinator: Mary Anton-Oldenburg, Ed.D., Principal

Fund Number: 25340102

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: This fund receives contributions from the Textile Recycling Project and other School Committee approved donations.

Funding:

Fund Restrictions: None

Budget History:

	Actual FY15 25340102	Actual FY16 25340102	Actual FY17 25340102	Budgeted FY18 25340102	Projected FY19 25340102
Revenue					
Revenue	204	330	484	811	
Prior Year Balance		204	534	1,018	1,829
Total Projected Revenue	204	534	1,018	1,829	1,829
Expenses					
Supplies/Materials	-	-	-	-	-
Textbooks	-	-	-	-	-
Total Expenses	-	-	-	-	-
Projected Final Balance	204	534	1,018	1,829	1,829

Recent Developments: Income from the Recycling Project should be reflected in this fund. No other contributions have been made since 2007.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



Lexington Public Schools
 2019 Superintendent's Recommended Budget

BRIDGE GIFT

Meg Colella

Director/Program Coordinator: Meg Colella, Principal

Fund Number: 25340503

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: The Bridge Gift Account holds donations to the school.

Funding:

Fund Restrictions: None

Budget History:

	Actual FY15 25340503	Actual FY16 25340503	Actual FY17 25340503	Budgeted FY18 25340503	Projected FY19 25340503
Revenue					
Revenue	4,017	8,180	591	830	-
Prior Year Balance	3,669	4,270	5,950	6,357	7,187
Total Projected Revenue	7,687	12,450	6,541	7,187	7,187
Expenses					
Supplies/Materials	-	984	184	-	-
Textbooks	3,417	5,516	-	-	-
Total Expenses	3,417	6,500	184	-	-
Projected Final Balance	4,270	5,950	6,357	7,187	7,187

Recent Developments: We have been pleased to use our gift account to purchase books and materials to supplement as needed.

Current Challenges: As needs arise, the funds will be spent accordingly.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



Lexington Public Schools
 2019 Superintendent's Recommended Budget

ESTABROOK GIFT

Sandra Trach

Director/Program Coordinator: Sandra Trach, Principal

Fund Number: 25341404

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: The Estabrook Gift Account holds donations to the school.

Funding:

Fund Restrictions: None

Budget History:

	Actual FY15 25341404	Actual FY16 25341404	Actual FY17 25341404	Budgeted FY18 25341404	Projected FY19 25341404
Revenue					
Revenue		45	2,532	819	-
Prior Year Balance	297	297	342	674	1,493
Total Projected Revenue	297	342	2,874	1,493	1,493
Expenses					
Field Trips	-	-	2,200	-	-
Total Expenses	-	-	2,200	-	-
Projected Final Balance	297	342	674	1,493	1,493

Recent Developments: None

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



Lexington Public Schools
 2019 Superintendent's Recommended Budget

FISKE GIFT

Thomas Martellone

Director/Program Coordinator: Thomas Martellone, Principal

Fund Number: 25340705

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: The Fiske Gift Account holds donations to the school.

Funding:

Fund Restrictions: Allocations are determined by the Fiske school principal

Budget History:

	Actual FY15 25340705	Actual FY16 25340705	Actual FY17 25340705	Budgeted FY18 25340705	Projected FY19 25340705
Revenue					
Revenue	5,390	4,729	4,867	1,278	
Prior Year Balance	2,916	2,481	1,067	2,726	3,225
Total Projected Revenue	8,306	7,210	5,934	4,004	3,225
Expenses					
Contracted Services	1,182	80	100	-	-
Equipment	-	-	1,500	-	-
Supplies/Materials	4,643	6,063	1,608	780	-
Total Expenses	5,825	6,143	3,208	780	-
Projected Final Balance	2,481	1,067	2,726	3,225	3,225

Recent Developments: Funds are used to enhance student instruction or enrichment through teaching.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: The school receives funds from Stop & Shop A+ rewards, Coffee Pond Photography, Target and Box Tops. The funds will continue to be used to enhance student instruction or for enrichment purposes.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

HARRINGTON GIFT

Donna Bonarrigo

Director/Program Coordinator: Donna Bonarrigo, Principal

Fund Number: 25340408

MGL Authorization: Ch. 71 § 47

Year Established: 2008

Program Description: The Harrington Gift Account holds donations to the school.

Funding:

Fund Restrictions: The donations to the account would be subject to the School Committee policy on fund raising/contributions as written in the Elementary Handbook (pp. 37-38).

Budget History:

	Actual FY15 25340408	Actual FY16 25340408	Actual FY17 25340408	Budgeted FY18 25340408	Projected FY19 25340408
Revenue					
Revenue	2,099	463	1,127	894	
Prior Year Balance	2	321	543	725	1,619
Total Projected Revenue	2,101	784	1,670	1,619	1,619
Expenses					
Equipment	1,780	-	-	-	-
Membership/Dues	-	241	945	-	-
Total Expenses	1,780	241	945	-	-
Projected Final Balance	321	543	725	1,619	1,619

Recent Developments: In the past we have used donations to the school to fund professional development and school programs. If we receive funds in the future we will use them for school programs that support school improvement goals. Bay State Textile funds are used for financial aid.

Current Challenges: We do not actively seek donations for this account, as we do not want to compete with the PTA or LEF fundraising. We currently get monthly deposits from Baystate Textiles.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



Lexington Public Schools
2019 Superintendent's Recommended Budget

HASTINGS GIFT

Louise Lipsitz

Director/Program Coordinator: Louise Lipsitz, Principal

Fund Number: 25341009

MGL Authorization: Ch. 71 § 47

Year Established: 2003

Program Description: The Hastings Gift Account holds donations to the school.

Funding: Private donations from parents in the Hastings School community

Fund Restrictions: Unknown

Budget History:

	Actual FY15 25341009	Actual FY16 25341009	Actual FY17 25341009	Budgeted FY18 25341009	Projected FY19 25341009
Revenue					
Revenue	2,223	4,998	391	2,023	
Prior Year Balance	6,506	8,675	12,090	9,758	4,520
Total Projected Revenue	8,729	13,673	12,481	11,781	4,520
Expenses					
Membership/Dues	54	599	599	-	-
Supplies/Materials	-	984	2,124	7,262	-
Total Expenses	54	1,583	2,723	7,262	-
Projected Final Balance	8,675	12,090	9,758	4,520	4,520

Recent Developments: Funds raised by A+, Bay State Textiles and Wilson Farms fundraising are deposited in this account to be utilized in support of student learning. This account will be used to provide additional classroom technology, additional financial support for the fifth grade trip this year, teacher and parent resources, and student texts for literacy instruction across content areas.

Current Challenges: Monitoring current expenses with eye on utilization of a portion of this fund during the current year.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: We will use some of the funds in this account to offset non-consumable items that are not funded in the operating budget.

On the Horizon: We plan to keep a small amount in this fund going forward.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

CLARKE GIFT

Anna Monaco

Director/Program Coordinator: Anna Monaco, Principal

Fund Number: 25341621

MGL Authorization: Ch. 71 § 47

Year Established: 2004

Program Description: Clarke Gift Account has been established to accept parent/community donations for the Jonas Clarke Middle School.

Funding:

Fund Restrictions: Restrictions based on donation letter(s) from parent/community.

Budget History:

	Actual FY15 25341621	Actual FY16 25341621	Actual FY17 25341621	Budgeted FY18 25341621	Projected FY19 25341621
Revenue					
Revenue	782	555	1,515	90	
Prior Year Balance	7,514	8,296	5,851	4,325	4,415
Total Projected Revenue	8,296	8,851	7,366	4,415	4,415
Expenses					
Field Trip	-	3,000	1,100	-	-
Supplies/Materials	-	-	1,941	-	-
Total Expenses	-	3,000	3,041	-	-
Projected Final Balance	8,296	5,851	4,325	4,415	4,415

Recent Developments: As a result of Clarke's gift account contributions, we were able to offer scholarships for international and domestic school sponsored trips to several students at Clarke who otherwise would not have been able to participate in these extended learning opportunities outside of the classroom.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: There are no changes for the upcoming fiscal year from this account.

On the Horizon: We hope to continue to use some of these funds to help with scholarships for trips that families may not be able to afford on their own.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

DIAMOND GIFT

Jennifer Turner

Director/Program Coordinator: Jennifer Turner, Principal

Fund Number: 25340622

MGL Authorization: Ch. 71 § 47

Year Established: 2004

Program Description: The Diamond Gift account allows us to receive donations in Diamond's name. These donations may then be used at the Principal's discretion.

Funding:

Fund Restrictions:

Budget History:

	Actual FY15 25340622	Actual FY16 25340622	Actual FY17 25340622	Budgeted FY18 25340622	Projected FY19 25340622
Revenue					
Revenue	9,019	9,651	6,300	4,768	
Prior Year Balance	2,444	6,263	2,245	745	4,776
Total Projected Revenue	11,463	15,914	8,545	5,513	4,776
Expenses					
Professional Services	-	6,469	2,200	737	-
Stipends	5,200	7,200	5,600	-	-
Total Expenses	5,200	13,669	7,800	737	-
Projected Final Balance	6,263	2,245	745	4,776	4,776

Recent Developments: None

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: We do not envision any changes for the upcoming fiscal year for this account.

On the Horizon: The school is expecting to utilize funds in this account during the FY18 school year for professional development, assemblies, projects, and other miscellaneous expenses as needed.



Lexington Public Schools
2019 Superintendent's Recommended Budget

LEXINGTON HIGH SCHOOL GIFT

Andrew Stephens, Ed.D.

Director/Program Coordinator: Andrew Stephens, Ed.D., Principal

Fund Number: 25340340

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: The LHS Gift Account has been established to accept parent and community donations. The Lexington community completes various 'shopping days' at Stop & Shop and Wilson Farms. These annual events provide generous resources that support purchases for the school. The Gift Account funds are used to purchase items that benefit the largest number of students possible; items such as go-green water fountains (refillable water bottle stations), bike racks, and picnic tables to provide outdoor seating for lunch.

Funding:

Fund Restrictions:

Budget History:

	Actual FY15 25340340	Actual FY16 25340340	Actual FY17 25340340	Budgeted FY18 25340340	Projected FY19 25340340
Revenue					
Revenue	5,879	8,121	1,660	1,476	
Prior Year Balance	19,263	16,269	15,931	13,838	15,234
Total Projected Revenue	25,142	24,390	17,591	15,314	15,234
Expenses					
Equipment	5,166	1,659	-	-	-
Membership/Dues	(19)	586	-	-	-
Professional Services	-	5,380	-	-	-
Supplies/Materials	3,726	834	3,753	79	-
Total Expenses	8,873	8,459	3,753	79	-
Projected Final Balance	16,269	15,931	13,838	15,234	15,234

Recent Developments: The purchase of several water bottle filling stations helps to reduce plastic waste on campus. The purchase of outdoor seating eases the strain on indoor seating and/or allows students to eat, socialize, and work outdoors.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



Lexington Public Schools
 2019 Superintendent's Recommended Budget

ATHLETIC FUND GIFT ACCOUNT

Naomi Martin

Director/Program Coordinator: Naomi Martin, Athletic Director

Fund Number: 25340940

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: The Athletic Department is funded from three main sources. Operating Budget, Fees and Donations from various team/parent booster group for monies collected from fees, activity accounts, and miscellaneous income.

Funding:

Fund Restrictions:

Budget History:

	Actual FY15 25340940	Actual FY16 25340940	Actual FY17 25340940	Budgeted FY18 25340940	Projected FY19 25340940
Revenue					Closed
Revenue	-	-	10,000	(21,543)	-
Prior Year Balance	11,543	11,543	11,543	21,543	-
Total Projected Revenue	11,543	11,543	21,543	-	-
Expenses					
Equipment	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Total Expenses	-	-	-	-	-
Projected Final Balance	11,543	11,543	21,543	-	-

Recent Developments: The Athletic Fund Gift Account is closed as of FY2018 and the balance of these funds is being transferred to the Athletic Revolving Account going forward. Donations of this nature will be captured in this single fund going forward.

Current Challenges: With the discussion of school start times, and a potentially later school dismissal, it is becoming increasingly more important for Lexington to look at the need for lights on the fields at Lincoln #1 and Lincoln #3, so that we can keep up with the growing demands of interscholastic athletics and the shift in the length and timing of the school day.

On the Horizon: All-Sports Booster Club, Lights on Fields at Lincoln #1 and Lincoln #3.



Lexington Public Schools
2019 Superintendent's Recommended Budget

C.A.S.I.T. GIFT

Amy Moran

Director/Program Coordinator: Amy Moran, World Language Department Head

Administrator: Andrew Stephens, Ed.D., Principal

Fund Number: 25340840

MGL Authorization: Ch. 71 § 47

Year Established: 1997

Program Description: This program is designed for students who want to master the skills of reading, writing, listening, and speaking in Italian. Throughout the program, students are immersed in Italian culture.

Funding: Annual C.A.S.I.T. membership fee of \$200.00.

Fund Restrictions: Must be spent on the Italian Program.

Budget History:

	Actual FY15 25340840	Actual FY16 25340840	Actual FY17 25340840	Budgeted FY18 25340840	Projected FY19 25340840
Revenue					
Revenue	-	-	-	-	-
Prior Year Balance	7,977	6,600	4,502	4,502	2,502
Total Projected Revenue	7,977	6,600	4,502	4,502	2,502
Expenses					
Contractual/Consultants		1,000	-	-	-
Textbooks				2,000	2,502
Supplies and Material	1,377	1,098	-		-
Total Expenses	1,377	2,098	-	2,000	2,502
Projected Final Balance	6,600	4,502	4,502	2,502	-

Recent Developments: The Foreign Language Department continues to spend C.A.S.I.T. money on books, films, materials for the classroom.

Current Challenges: There were no funds given this year.

On the Horizon: Closing at the end of FY2019.



Lexington Public Schools
2019 Superintendent's Recommended Budget

SCIENCE GIFT ACCOUNT

Jacalyn Crowe, Ph.D.

Director/Program Coordinator: Jacalyn Crowe, Ph.D., Science Department Head at LHS

Administrator: Andrew Stephens, Ed.D., Principal

Fund Number: 25342731

MGL Authorization: Ch. 71 § 47

Year Established: 2012

Program Description: Donations given by local businesses and awards received by the LHS Science Department from science and technology competitions (such as the Intel Science Talent Search and the Siemens Westinghouse Science and Technology Competition). These funds are used to cover expenses associated with the LHS Annual Science Fair.

Funding:

Fund Restrictions:

Budget History:

	Actual FY15 25342731	Actual FY16 25342731	Actual FY17 25342731	Budgeted FY18 25342731	Projected FY19 25342731
Revenue					
Revenue	3,050	400	5,250	-	-
Prior Year Balance	12,459	11,254	6,976	9,115	7,440
Adjustments	-	460	-	-	-
Total Projected Revenue	15,509	12,114	12,226	9,115	7,440
Expenses					
Contractual/Consultants	1,700	1,725	-	-	-
Subscriptions	230	-	1,800	1,675	-
Supplies and Material	2,325	3,413	1,311	-	-
Total Expenses	4,255	5,138	3,111	1,675	-
Projected Final Balance	11,254	6,976	9,115	7,440	7,440

Recent Developments: The Science Department receives donations each year for the Science Fair from local businesses.

Current Challenges: We will once again solicit donations from local businesses to support the LHS Annual Science Fair and students' independent research. Our current balance, combined with any donations we receive from local businesses, should be sufficient to support this year's science fair.

On the Horizon: Over the next few months the expenses of the Science Fair will be funded from this account. Donations will replenish the account maintaining a balance that should support the science fair for one year if all donations were discontinued.



Lexington Public Schools
2019 Superintendent's Recommended Budget

COLLEGE TESTING

Valerie Viscosi

Director/Program Coordinator: Valerie Viscosi, K-12 Director of Counseling

Administrator: Kelly Chase, Assistant Superintendent for Curriculum, Instruction and Professional Learning

Fund Number: 25331340

MGL Authorization: Ch. 71 § 47

Year Established: 2006

Program Description: This account is primarily used to facilitate the administration of the College Board's Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) and the SAT. Reports and software are also purchased via this account.

Fee Structure: Students pay a registration fee that covers the cost of the administration of exams at Lexington High School. The expenses include: purchasing the exams, score reports, testing supervisor and coordinator compensation, professional development for the testing coordinators and teachers, and other expenses.

Fund Restrictions:

Budget History:

	Actual FY15 25331340	Actual FY16 25331340	Actual FY17 25331340	Budgeted FY18 25331340	Projected FY19 25331340
Revenue					
Revenue	161,626	171,693	190,490	190,000	190,000
Prior Year Balance	29,012	44,080	50,898	15,833	42,579
Adjustments		(505)	(18,387)	18,307	
Total Projected Revenue	190,638	215,268	223,001	224,140	232,579
Expenses					
Salary & Wages					
Stipends	7,393	7,432	10,910	12,090	12,000
Total Salary & Wages	7,393	7,432	10,910	12,090	12,000
Operating Expense					
Consultant	9,440	7,170	13,570	13,570	13,841
Membership/Dues	450	591	447	477	500
Supplies/Materials	129,276	149,177	182,241	155,424	165,000
Total Operating Expenses	139,165	156,938	196,258	169,471	179,341
Total Expenses	146,558	164,370	207,168	181,561	191,341
Projected Final Balance	44,080	50,898	15,833	42,579	41,238

Recent Developments: Prior to FY16, the College Board allowed high schools to select from either a designated Wednesday or Saturday test date in October for the annual administration of the PSAT/NMSQT. LHS has historically administered the PSAT/NMSQT on the national Saturday test date to minimize impacts on students



Lexington Public Schools
2019 Superintendent's Recommended Budget

and the school day. In FY16, the College Board mandated that all high schools administer the PSAT/NMSQT on Wednesday, October 14, 2015. This mandate had impacts on expenses. For FY17, the College Board has resumed the option of a Saturday test date. LHS resumed the prior practice of administering the PSAT/NMSQT on Saturdays, beginning on October 15, 2016.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



Lexington Public Schools
2019 Superintendent's Recommended Budget

ASIA SOCIETY PARTNERSHIP

Anna Monaco

Director/Program Coordinator: Anna Monaco, principal

Fund Number: 25342521

MGL Authorization: Ch. 71 § 47

Year Established: 2009

Program Description: To support the Mandarin Program at Clarke Middle School. Enhance the program with technology, Mandarin materials and Professional Development

Funding: Grant from the Asia Society

Fund Restrictions: Materials for Students and Professional Development for Mandarin Teacher

Budget History:

	Actual FY15 25342521	Actual FY16 25342521	Actual FY17 25342521	Budgeted FY18 25342521	Projected FY19 25342521
Revenue					
Revenue	13,000	16,698	12,986		
Prior Year Balance	8,088	11,613	13,092	17,466	9,530
Adjustments		154			
Total Projected Revenue	21,088	28,464	26,078	17,466	9,530
Expenses					
Contracted Services	2,800	7,695	850	434	
Equipment				1,542	
Seminars	635	590	1,052		
Software			802	750	
Subscriptions			45		
Supplies/Materials	4,142		3,854	616	
Transportation Other	745	1,602	800	1,143	
Travel	1,153	5,485	1,209	3,452	
Total Expenses	9,475	15,372	8,612	7,936	-
Projected Final Balance	11,613	13,092	17,466	9,530	9,530

Recent Developments: Jonas Clarke Middle School was awarded \$13,000 from the Asia Society for the 2017-2018 school year to be used for professional development, enrichment activities, field trips, technology and other materials for the Clarke Mandarin Program. Funding was also used to help support our ongoing partnership with the Jinhua Foreign Language School. Every other year, Clarke and Jinhua have participated in an exchange program designed for students to learn the language and culture of their sister school. This program has been extremely successful and we recently hosted 22 students and three teachers from the Jinhua Foreign Language School here at Clarke.



Lexington Public Schools
2019 Superintendent's Recommended Budget

Current Challenges: None

Significant Proposed Changes for Upcoming Fiscal Year and Budget Impact: There will be no changes for the upcoming fiscal year.

On the Horizon: Although this was originally designated a three year grant that began in 2009, we are currently beginning the 8th year of this grant.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

LOST BOOKS

Director/Program Coordinator: Various

Fund Number: 25330340

MGL Authorization: Ch. 71 § 47

Year Established: 2005

Program Description: This program collects fees for lost books and purchases replacements.

Fee Structure: Varies based on lost book cost.

Fund Restrictions: Replacement of lost items by students.

Budget History:

	Actual FY15 25330340	Actual FY16 25330340	Actual FY17 25330340	Budgeted FY18 25330340	Projected FY19 25330340
Revenue					
Revenue	2,843	1,878	2,302	1,002	-
Prior Year Balance	13,564	15,998	17,800	19,695	20,697
Adjustments	-	54	-	-	-
Total Projected Revenue	16,407	17,930	20,102	20,697	20,697
Expenses					
Textbooks	410	130	407	-	-
Total Expenses	410	130	407	-	-
Projected Final Balance	15,998	17,800	19,695	20,697	20,697

Recent Developments: The implementation of online payment system is now available for students to pay for lost books online and streamline the collection of funds to allow for timely reordering of the book.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On The Horizon: None



Lexington Public Schools
2019 Superintendent's Recommended Budget

PERFORMING ARTS

Ida Pappas, Ph.D.

Director/Program Coordinator: Ida Pappas, Ph.D., Coordinator of Performing Arts

Fund Number: 25331740

MGL Authorization: Ch. 71 § 47

Year Established: 2008

Program Description: Program is used to bring in guest artists and clinicians in the areas of drama and music, which have a direct and positive impact on students. In addition, funds are used to support the purchase, replacement, and maintenance of school owned instruments, equipment, lighting and other performance related costs to support the performance of students in our performing arts academic courses.

Fee Structure: Revenues in this account come from parent and community donations; admission charges from town-wide concerts (grades 3 - 12), drama performances and concerts involving guest artists, and specific departmental concerts involving curricular groups (i.e. the LHS Pops Concert).

Fund Restrictions: Funds are restricted to supporting the performing arts curriculum program.

Budget History:

	Actual FY15 25331740	Actual FY16 25331740	Actual FY17 25331740	Budgeted FY18 25331740	Projected FY19 25331740
Revenue					
Revenue	27,829	28,924	30,115	30,000	30,000
Prior Year Balance	24,093	27,109	43,234	45,317	40,850
Adjustments		944	85	-	
Total Projected Revenue	51,922	56,977	73,434	75,317	70,850
Expenses					
Equipment	5,547	3,708	11,283	13,220	15,000
Professional Services	16,975	9,135	15,930	17,525	20,000
Supplies/Materials	2,291	899	904	3,722	5,000
Total Expenses	24,813	13,743	28,117	34,467	40,000
Projected Final Balance	27,109	43,234	45,317	40,850	30,850

Recent Developments: These accounts are currently used to augment the curriculum initiatives within the Performing Arts Department primarily at the high school level. We have used the funding to bring in guest artists and clinicians, purchase instruments and accessories not provided for in the operating budget, do repairs on instruments and equipment not provided for in the operating budget, all of which have a direct and positive impact on students.

Current Challenges: The primary challenge is the time, paper trail, and the actual time required to access the funds, especially for emergency funds.



Lexington Public Schools
2019 Superintendent's Recommended Budget

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: We can foresee the need to continue to use the account for guest artists and clinicians, instruments and equipment and repairs in the areas of drama and music.

Proposed FY19 Fee: Funding of the account will continue to be primarily generated through admission charges to selected events.

On the Horizon: Forecasted continuing fiscal constraints will necessitate the continuing use of the funds to augment curriculum initiatives.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

SCHOOL LUNCH

Kevin Silvia

Director/Program Coordinator: Kevin Silvia, Food Services Director

Administrator: Ian L. Dailey, Assistant Superintendent for Finance & Administration

Fund Number: 22311040

MGL Authorization: Ch. 548 of the Acts of 1948

Year Established:

Program Description: Under the acts of 1948, chapter 548, the School Committee may operate or provide for the operation of school food service programs in schools under their jurisdiction. The School Committee through this act may receive disbursements from federal sources to support the School Lunch Program in addition to charge for meals. Funds are kept in a separate account and expended by the School Committee without appropriation. The Bureau of Nutrition Education sets regulations for accounting, audit and nutrition for the School Lunch Program.

Fee Structure: Meal pricing is based on the projected cost of providing the program less any federal subsidies we received for participating in the National School Lunch Program.

Meal	Elementary	Middle	LHS
Breakfast – Full Price	\$2.00	\$2.00	\$2.00
Breakfast – Reduced Price	\$0.30	\$0.30	\$0.30
Lunch – Full Price	\$3.50	\$3.50	\$3.50
Lunch – Reduced Price	\$0.40	\$0.40	\$0.40
Lunch – Boar’s Head Deli		\$3.75	\$3.75
Lunch – Salad Bar			\$3.75
Lunch – Adult	\$4.50	\$4.50	\$4.50

*All meals include: Protein Choice, Fresh Vegetable Choice, Fresh Fruit Choice and Milk Choice.

**Water is not included in meal price.

Fund Restrictions: Use of funds is limited to compensation for employees, contracted services and payment for equipment and materials to run program. This does not include funds for major maintenance or kitchen renovations.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

Budget History:

	Actual FY15 22311040	Actual FY16 22311040	Actual FY17 22311040	Budgeted FY18 22311040	Projected FY19 22311040
Revenue					
School Lunch Receipts	2,159,816	2,361,439	2,487,238	2,536,983	2,587,722
State Revenue	393,417	352,910	395,523	403,433	411,502
Interest	1,805	2,677	5,563	5,674	5,788
Prior Year Balance	510,101	591,427	824,921	1,039,036	1,028,519
Adjustments	-	145,109	4,265	(53,892)	-
Total Projected Revenue	3,065,138	3,453,563	3,717,510	3,931,235	4,033,531
Expenses					
Equipment	58,730	85,335	45,466	200,000	90,000
Operating Expense	2,414,981	2,543,308	2,633,007	2,702,716	2,756,770
Total Expenses	2,473,711	2,628,642	2,678,473	2,902,716	2,846,770
Projected Final Balance	591,427	824,921	1,039,036	1,028,519	1,186,761

	Actual FY15	Actual FY16	Actual FY17	Budgeted FY18	Projected FY19
Total Expenses	2,473,711	2,628,642	2,678,473		
3 months Cash Flow Reserve (benchmark)	742,113	788,593	803,542		
Student Account Reserve	186,836	277,879	264,988	-	-
% of Reserve on Hand at 6/30	55%	69%	96%		

Recent Developments: This year, the Clarke Middle School has added a Boar's Head deli line to increase services and help handle the increase in population. This new addition will add value and give students more options.

Diamond Middle school has a new cafeteria and kitchen with all new equipment. A new Boar's Head deli line was added and has been very popular with the students. The equipment upgrade will help the Food Service Program drive the program forward and give the Food Service Program the flexibility to change concepts.

Lexington Public Schools is now composting food in all kitchens and the majority of the cafeterias in the district. In addition, the Food Service Department has implemented compostable trays throughout the district's kitchens which in turn promotes the district's ongoing commitment to the recycling program. These recycling efforts will continue to be expanded where appropriate as policy is developed.

This past year, the steamers at Harrington and Fiske Elementary Schools were refurbished and new terminals purchased and installed throughout the district.

The Food Service Program is continuing to partner with the ILP to bring special needs students to work at the high school and middle schools.

This summer, the Food Service Department promoted Christina Fluti to Assistant Food Service Director and hired Jean Davis our new Catering/Assistant Manager.



Lexington Public Schools
2019 Superintendent's Recommended Budget

Current Challenges: Lexington Public Schools is required to implement [USDA regulations under the National School Lunch program](#) and most recently the [Healthy Hunger Free Kids Act 2010](#). A la Carte is controlled by Massachusetts Nutrition Standards for Competitive Foods and Beverages in Public Schools ([105 CMR: Department of Public Health, CMR 225.000: Nutrition Standards for Competitive Foods and Beverages in Public Schools](#)). It established nutrition requirements for all a la carte items sold in schools and can be found at [Massachusetts Competitive Foods and Beverages "At a Glance" Chart](#).

All of the above are in addition to Lexington Public School Committee's established district nutrition guidelines which are contained within the [Wellness Policy](#) (Approved July, 2015) and the [Wellness Policy: Implementation Guidelines](#) (Approved July 17, 2012). We are in the process of reviewing and updating the Wellness Policy Implementation Guidelines.

With the increase in population at the high school, the equipment that is needed for service needs to be upgraded. At the high school, in particular, space is limited to serve and may require a satellite kitchen and/or expansion to the existing kitchen.

On the Horizon:

- Work with the DPW on the Hastings Elementary School design.
- Introduce a Waffle Station at Lexington High School.
- Continue "Visiting Chef Program."
- Continue upgrading food service equipment throughout the District.
- Evaluate serving stations at the High School.
- Continue strategically expanding the school composting program in cafeteria areas.
- Purchase flat panel screen TV to advertise school lunch and promos for the high school.
- Add action food stations that will include live sauté cooking lessons for students. Increase in diverse menu options that will reflect the existing student population.

Other School Lunch Information on the Horizon:

- Kiosk or satellite station at the high school to help relieve the pressure on the existing servery.
- New grab and go station at the high school that will get a refresh with new items.
- Work on expanding our LABBB and ILP work program.
- Increase social media in the café to show the great food that is served.
- Work with the local town buildings to increase catering business with food service.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

SCHOOL TRANSPORTATION

Elaine Celi

Director/Program Coordinator: Elaine Celi, Transportation Coordinator
Administrator: Ian L. Dailey, Assistant Superintendent for Finance & Operations
Fund Number: 25349940

MGL Authorization: Ch. 71 § 68

Year Established: 2008

Program Description: The Transportation Program is responsible for providing transportation to and from school for all Lexington Public School students. A bus fee is charged for this service. Transportation is also provided for Lexington special education students to and from school as indicated in their Individual Education Plan at no cost to the family.

Program Time Table:

- School Committee Vote by March 1 for continuation of fee and at what rate;
- Registration Letters Mailed April 1;
- Registration Due mid-May for lowest discounted rate;
- Payment Due August 1;
- Routes established based on registrations in hand during July;
- Passes distributed during the first days of School.

Fee Structure: Fee is based on the total cost per seat for the number of riders projected. The Operating Budget pays for all Town Paid Students. The FY2019 budget has been assembled to accommodate a waiver of fee increase for Hastings Elementary School, since construction will begin on the property in FY2019. The goal is to promote ridership as much as possible on this site with the constraints placed on it from construction. This practice was utilized when Estabrook Elementary School was under construction.

Fund Restrictions: Compensation for employees, contracted services and payment for equipment and materials to run program.

Budget History:

Table 1: Projected Riders

Regular Education Transportation Program Ridership History									
Riders	FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 Budgeted Riders	Actual Rider Count 10/17/17	Budget to Actual Variance	% Change	FY19 Budget	
Fee Rider	1,920	2,052	2,074	2,246	2,432	186.00		2,657	
FlexPass	230	279	369	369	383	14.00		383	
Homeless Lexington Students	7		-	-	3			3	
Family Cap	84	102	92	92	90	(2.00)		90	
Fee Rider & Elementary "Ride After" program bus	274	350	412	240	225	(15.00)		-	
Financial Waiver - 100%			101		103				
Financial Waiver - 75%			53		23				
Financial Waiver - 50%			11		13				
Financial Waivers Subtotal	214	171	165	165	139	(26.00)		139	
Eligible for Town Paid	481	473	590	590	507	(83.00)		507	
Total Transportation Program Participants	3,210	3,427	3,702	3,702	3,779	77.00	2.08%	3,779	



Lexington Public Schools
2019 Superintendent's Recommended Budget

Ridership by school

Bowman	Bridge	Estabrook	Fiske	Harrington	Hastings	Clarke	Diamond	LHS	Grand Total
338	289	351	202	232	248	690	504	925	3779

Table 2: Total Program Costs

Regular Education Transportation Program Budget (Revolving and general fund)															
TRANSPORTATION PROGRAM		FY15 ACTUAL		FY16 ACTUAL		FY17 ACTUAL		FY18 Budget		FY18 Projected		FY19 Request	Variance		
Revenue		Riders	3,182	Riders	3,427	Riders	3,702	Riders	3,702	Riders	3,779	Riders	3,779		
Operating Budget Funded (Statutory & Financial Assistance)			\$ 1,481,511		\$ 1,453,070		\$ 1,846,217		\$ 2,093,165		\$ 2,093,165		\$ 2,177,775	\$ 84,610	
Carry Forward /Revenue Correction														\$ -	
Private School Bus														\$ -	
Sub-total Operating Budget Funded			\$ 1,481,511		\$ 1,453,070		\$ 1,846,217		\$ 2,093,165		\$ 2,093,165		\$ 2,177,775	\$ 84,610	
Prior Year Residual/(Deficit) balance															
Spring Revenue Collections & Prior Year Carry Forward			\$ 345,797		\$ 685,737		\$ 643,964		\$ 597,969		\$ 541,378		\$ 423,606	\$ (174,363)	
Fees (July 1 - Mar 31)			\$ 570,786		\$ 538,607		\$ 559,102		\$ 517,315	99%	\$ 665,408		\$ 550,757	\$ 33,442	
Spring Revenue Collections - Next Program Year			\$ 328,214		\$ 365,833		\$ 386,612				\$ 352,123			\$ -	
Article 17 - 2012 ATM														\$ -	
Carry Forward Purchase Orders														\$ -	
Sub-total Fee Generated Income			\$ 1,244,797		\$ 1,590,177		\$ 1,589,678		\$ 1,115,283		\$ 1,558,909		\$ 974,363	\$ (140,920)	
Total Program Income			\$ 2,726,309		\$ 3,043,247		\$ 3,435,895		\$ 3,208,448		\$ 3,652,074		\$ 3,152,138	\$ (56,310)	
Expenses															
Subtotal Staffing			\$ 17,771		\$ 20,064		\$ 19,808	0.50	\$ 23,652	0.50	\$ 23,652	0.50	\$ 25,318	\$ 1,666	
Bus Captains						\$ 12,657		\$ 13,932		\$ 13,932				\$ (13,932)	
Subtotal Regular Education Buses	27	1,934,158		30	2,254,534		35	\$ 2,730,396		35	\$ 2,770,950		38	\$ 3,103,100	\$ 332,150
Subtotal Ride After Program	4	69,160		6	114,660		6	\$ 120,120		7	\$ 140,140			\$ (120,120)	
Subtotal Regular Education Buses -Expenses		\$ 19,483			\$ 10,025			\$ 11,536			\$ 23,720			\$ -	
Total Program Expense		\$ 2,040,572		\$ 2,399,283		\$ 2,894,517		\$ 2,952,374		\$ 3,228,468		\$ 3,152,138		\$ 199,764	
Balance Carried Forward			\$ 685,737		\$ 643,964		\$ 541,378		\$ 256,074		\$ 423,606			\$ 0	
Spring Revenue Used for Prior Year Program															
Balance Carried Forward Corrected			\$ 685,737		\$ 643,964		\$ 541,378		\$ 256,074		\$ 423,606			\$ 0	
Bus Fee			\$ 300		\$ 300		\$ 300		\$ 300		\$ 300			\$ 300	
Operating Fee Subsidy			\$ 336		\$ 400		\$ 482		\$ 498		\$ 554			\$ 534	
Total Per Seat Cost			\$ 636		\$ 700		\$ 782		\$ 798		\$ 854			\$ 834	
	Parents Pay		47%		43%		38%		38%		35%			36%	

Recent Developments: In FY18 our ridership increased. We are transporting over 50% of our students in grades K – 12. About 410 students were registered from August 1st through late November. Three additional buses were added in FY18.

Current Challenges: The biggest challenge for transportation is managing the routes and riders for the 38 buses that transport our students. As redistricted students move to middle school, we will need to shift buses to meet that need. This has caused an overall inefficiency with the routing system since we have multiple buses in the same neighborhood serving multiple schools.

Our school schedules, traffic around town, and road construction make it critical that we keep the routes as short and efficient as possible.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: With school start times changes being examined, this could have a significant impact on the overall cost of the transportation operation. As such, fees may need to be examined as part of those discussions.



Lexington Public Schools
2019 Superintendent's Recommended Budget

SPECIAL EDUCATION STABILIZATION FUND

Mary A. Czajkowski, Ed.D.

Director/Program Coordinator: Mary A. Czajkowski, Ed.D., Superintendent

Fund Number: 83097250

MGL Authorization:

Year Established: 2009, Adopted by Town Meeting 5/6/09

Program Description: The Special Education Stabilization Fund was established to provide for extraordinary need in special education tuition and transportation expenses. The fund started with a \$350,000 transfer from the FY08 School Department operating budget voted at the February 11, 2008 School Committee Meeting.

Fund Restrictions: Special Education Tuition or Transportation expenditures that exceed the district's operating budget and require regular education programs to be severely impacted by the budget deficit.

Budget History:

	Actual FY15 83097250	Actual FY16 83097250	Actual FY17 83097250	Budgeted FY18 83097250	Projected FY19 83097250
Revenue					
Interest Income	2,143	4,532	9,831	9,533	9,533
Prior Year Balance	1,071,495	1,073,638	1,078,170	1,088,001	1,097,534
Adjustments					
Total Projected Revenue	1,073,638	1,078,170	1,088,001	1,097,534	1,107,067
Expenses					
Supplies/Materials					
Total Expenses	-	-	-	-	-
Projected Final Balance	1,073,638	1,078,170	1,088,001	1,097,534	1,107,067

Recent Developments: None

Current Challenges: Unknown

On the Horizon: Unknown



Lexington Public Schools
 2019 Superintendent's Recommended Budget

METCO FEE

Barbara Hamilton

Director/Program Coordinator: Barbara Hamilton, METCO Director

Administrator: Mary A. Czajkowski, Ed.D., Superintendent

Fund Number: 25331040

MGL Authorization:

Year Established: 2012

Program Description: A MathPath Summer Program for Metco Students.

Fee Structure: A portion is paid by the District and a portion paid by the Metco Families.

Fund Restrictions: None

Budget History:

	Actual FY15 25331040	Actual FY16 25331040	Actual FY17 25331040	Budgeted FY18 25331040	Projected FY19 25331040
Revenue					
Fees	1,725	2,850	-	-	-
Prior Year Balance	3,080	4,805	7,655	7,655	7,655
Adjustments					
Total Projected Revenue	4,805	7,655	7,655	7,655	7,655
Expenses					
Field Trips	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Total Expenses	-	-	-	-	-
Projected Final Balance	4,805	7,655	7,655	7,655	7,655

Recent Developments: Lexington Public Schools / Metco Department assumed management and implementation of MathPath Program that was initiated in partnership with EDCO. The summer MathPath Program was originally run by EDCO and managed in Boston in 2009 but since then the program was moved to Lexington and facilitated by Lexington staff.

Current Challenges: None

On the Horizon: The summer MathPath Program will be incorporated into the general operating budget.



Lexington Public Schools
 2019 Superintendent's Recommended Budget

ALPHA GIFT

Valerie Viscosi

Director/Program Coordinator: Valerie Viscosi, K-12 Director of Counseling

Fund Number: 25342931

MGL Authorization:

Year Established: 2012

Program Description: This money was a gift from a student's parent as an appreciation for the work ALPHA did with her son. It is to be used on things for students and the staff to make the program more impactful and comfortable.

Fee Structure: None

Fund Restrictions: None

Budget History:

	Actual FY15 25342931	Actual FY16 25342931	Actual FY17 25342931	Budgeted FY18 25342931	Projected FY19 25342931
Revenue					
Fees		2,850	-	-	-
Prior Year Balance	2,631	2,372	4,494	4,834	4,834
Adjustments		(306)	461		
Total Projected Revenue	2,631	4,916	4,955	4,834	4,834
Expenses					
Supplies/Materials	259	423	121	-	-
Total Expenses	259	423	121	-	-
Projected Final Balance	2,372	4,494	4,834	4,834	4,834

Recent Developments: None

Current Challenges: None

On the Horizon: None



Lexington Public Schools
2019 Superintendent's Recommended Budget

CLOSED ACCOUNTS



Lexington Public Schools
 2019 Superintendent's Recommended Budget

ELEMENTARY GIFT

Mary A. Czajkowski, Ed.D.

Director/Program Coordinator: Mary A. Czajkowski, Ed.D., Superintendent

Fund Number: 25340340

MGL Authorization: Ch. 71 § 47

Year Established:

Program Description: This gift account was originally established to cover all elementary schools before each school was set up with its own gift account. Money was available for the benefit of elementary purchases at the discretion of the Superintendent.

Funding:

Fund Restrictions: None

Budget History:

	Actual FY15 25340240	Actual FY16 25340240	Actual FY17 25340240	Budgeted FY18 25340240	Projected FY19 25340240
Revenue					
Revenue	-	1,000	-	(1,600)	-
Prior Year Balance	600	600	1,600	1,600	-
Total Projected Revenue	600	1,600	1,600	-	-
Expenses					
Membership/Dues	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Total Expenses	-	-	-	-	-
Projected Final Balance	600	1,600	1,600	-	-

Recent Developments: None

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: Closed in FY18. Monies were distributed to the individual elementary gift accounts. Going forward, any district-wide elementary gifts will be allocated among the individual elementary gift accounts.



Lexington Public Schools
2019 Superintendent's Recommended Budget

MST GIFT

Angela Parente, Psy.D./Sherry Coughlin

Director/Program Coordinator: Angela Parente, Psy.D./Sherry Coughlin

Fund Number: 25331631

MGL Authorization: Ch. 71 § 47

Year Established: 2007

Program Description: Donation from Lexington Special Education Parent Advisory Council to MST program to help fund the development of library resources and materials for a reference center in the program.

Funding:

Fund Restrictions:

Budget History:

	Actual FY15 25331631	Actual FY16 25331631	Actual FY17 25331631	Budgeted FY18 25331631	Projected FY19 25331631
Revenue					CLOSED
Fees			-	-	-
Prior Year Balance	450	450	450	450	450
Adjustments					
Total Projected Revenue	450	450	450	450	450
Expenses					
Supplies/Materials				-	450
Total Expenses	-	-	-	-	450
Projected Final Balance	450	450	450	450	-

Recent Developments: This current school year, we plan on purchasing materials to support student learning in the area of social/emotional health and metacognition. These materials will be used for student, staff and parent trainings.

Current Challenges: None

On the Horizon: Closed in FY19.



Lexington Public Schools
2019 Superintendent's Recommended Budget

TAPPLY WRITING PROJECT

Jane Day

Director/Program Coordinator: Jane Day, English Department Head at LHS

Administrator: Andrew Stephens, Ed.D., Principal

Fund Number: 25342431

MGL Authorization: Ch. 71 § 47

Year Established:

Program Description: To provide funding for sophomore writing and speakers/English Department.

Funding: Donations

Fund Restrictions: Student publication /English Department discretion

Budget History:

	Actual FY15 25342431	Actual FY16 25342431	Actual FY17 25342431	Budgeted FY18 25342431	Projected FY19 25342431
Revenue				CLOSED	CLOSED
Fees			76	-	-
Prior Year Balance	3,415	3,415	915	991	-
Adjustments					
Total Projected Revenue	3,415	3,415	991	991	-
Expenses					
Professioanl Services		2,500		991	
Supplies/Materials				-	-
Total Expenses	-	2,500	-	991	-
Projected Final Balance	3,415	915	991	-	-

Recent Developments: The student-publishing project in FY16 was funded by the Tapply Fund, in the amount of \$2,500 to create a digital platform where student work could be loaded online and, thus, reduce the man-hours put in by teachers. This digital platform will remain and there will be no further costs for such. The only ongoing cost is an annual ISBN number, which is typically around \$150.

Current Challenges: We are moving forward with the writing project where Mr. Tedesco may be a resource but is not a contracted provider of any kind to LHS.

Significant Proposed Changes for Upcoming Fiscal Year and Budget Impact: A logistical arrangement has been written by members of the grade 10 team that outlines the areas of responsibility for the writing project.

On the Horizon: Closed in FY18.



DEPARTMENT OF REVENUE: OPINIONS

95-568 (7/7/95)

By-law/Ordinances.

Permanent Departmental Revolving Funds.

A by-law establishing a permanent departmental revolving fund from beach vehicle sticker fees and limiting annual expenditures from the fund to the amount of revenue collected is inconsistent with G.L. Ch. 44 §53E1/2, which requires an annual vote authorizing the fund and fixing a specific, not variable, dollar limitation on expenditures, subject to modification by the board of selectmen and finance committee. The portion of the by-law authorizing the use of revolving fund monies for hiring and training of beach personnel is not inconsistent per se with the statute's restrictions on the use of those monies to pay full-time personnel since it does not expressly prohibit also using the fund to pay for the fringe benefits of any such personnel.

93-1039 (1/19/94)

Transportation Funds.

Use of Revolving Funds for Non-mandated School Bus Service.

The student activities revolving fund established by G.L. Ch. 71 §47 may be used to support a fee-based, non-mandated school transportation program where the school committee has the authority to provide school bus service and a G.L. Ch. 44 §53E 1/2 departmental revolving fund had not been voted by the city or town for the program.

92-50 (1/17/92)

Departmental Revolving Funds.

Fund for Lost Library Book Replacements from Lost Book Fines.

A municipality may establish a revolving fund under G.L. Ch. 44 §53E 1/2 for the library to purchase books to replace those lost by library users using fines imposed on such users. The establishment of a departmental revolving fund is not necessarily limited to those programs sponsored by the department for which a participation fee is charged. However, there must be a direct "connection" between the receipt and the service or program provided as is the case here.

(or mayor, city council, city or town manager).

92-747 (8/26/92)

Use of School Property Fund. School Rental Fund.

Use for Salaries/Benefits of Custodians Maintaining Facilities.

Fees for the use of space in a school building, as permitted by G.L. Ch. 71 §71, for a private, non-profit school day care program may be deposited into a revolving fund and spent without appropriation by the school committee for a school custodian to maintain the building during the hours used by the day care operator if the municipality has accepted the provisions of G.L. Ch. 71 §71E. If surplus school buildings or space is rented or leased for those purposes under G.L. Ch. 40 §3, the rental fees would be deposited in a separate account and could be spent without appropriation by the school committee for the upkeep of the facility, including the payment of custodians, with any balance at the end of the fiscal year reverting to the general fund. In both cases, the cost of any additional benefits, such as additional health or pension benefits, that might accrue as a result of the maintenance services should be paid from the revolving, not the general, fund. **Also see 94-252 (6/6/94) (Discusses differences between use of school property fund under G.L. Ch. 71 §71E, which governs receipts of temporary rentals of school property to local organizations and groups on an hourly or per event basis, such as the gym for the evening or the auditorium for a dance recital, and the school rental fund under G.L. Ch. 40 §3, which governs receipts from leases and term rentals of unused school buildings, or vacant space in used school buildings).**



Lexington Public Schools
2019 Superintendent's Recommended Budget

92-784 (9/15/92)

School Rental Fund.

Use for Utilities, Repairs, Custodians and Other Upkeep Costs.

A municipality may pay for any normal expenses associated with keeping a rented school building ready for use, including custodial costs, utilities, repairs and other costs attributable to keeping the building in an operational condition, from the rental fees that are deposited in a separate fund under G.L. Ch. 40 §3. **Also see 93-696 (1/24/94) (Receipts from the rental of school buildings may be spent with-out appropriation under G.L. Ch. 40 §3 to pay all utility bills attributable to school buildings that are partially rented).**

93-742 (11/5/93)

Student Activities Revolving Fund.

Establishment of Multiple Accounts.

The revolving fund established by G.L. Ch. 71 §47 for various school sponsored student extra-curricular programs and activities may be maintained as separate accounts, categorized by functions or activities, rather than as a single account for all activities.

93-1039 (1/19/94)

Departmental Revolving Funds.

Student Activities Revolving Fund.

Use of Revolving Funds for Non-mandated School Bus Service.

The student activities revolving fund established by G.L. Ch. 71 §47 may be used to support a fee-based, non-mandated school transportation program where the school committee has the authority to provide school bus service and a G.L. Ch. 44 §53E 1/2 departmental revolving fund had not been voted by the city or town for the program.

94-124 (4/28/94)

Departmental Revolving Funds.

Power of Appropriating Bodies to Close/Transfer Surplus in Reauthorized Funds.

Calculation of Year End Fund Surplus.

An appropriating body may direct that all or part of the operating surplus in a departmental revolving fund established under G.L. Ch. 44 §53E 1/2 be closed to the general fund in its vote to reauthorize the fund for the next fiscal year. The surplus in the fund would not include any monies encumbered or re-served to cover liabilities already incurred, or monies collected in advance for and committed to particular programs, services or activities. If a fund is terminated or its purposes changed, the remaining balance automatically reverts to the general fund unless the appropriating body votes to transfer it to another purpose.

94-846 (10/25/94)

School Lunch Revolving Fund.

Use of Interest Earned on School Lunch Funds.

Interest earned on school lunch fund monies are to be credited to the fund, not the general fund. While state law, chapter 548 of the acts of 1948, does not expressly provide for interest to remain with the fund, federal regulations governing the program re-quire that any interest earned on program funds are to be credited to the fund and federal law supersedes state law in this case.