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## School Revolving and Donation Funds

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**Lexington Public Schools**  
*FY 2019 School Committee Recommended Budget*

**Lexington Public Schools Fee Summary**

| <b>Program</b>                                    | <b>FY18 Fee</b>   | <b>FY19 Fee</b> | <b>Reason for Change</b> | <b>Revenue Collected</b>  |
|---|---|-----------------|--------------------------|---|
| <b>Field Trips and Extracurricular Activities</b> | At Cost   | At Cost         | No Change                | Student Activities: Costs are calculated for total cost of providing experience divided by the number of students attending.  |
| <b>Preschool Tuition</b>                          | 10 Hr/week program: \$3,240<br>15 Hr/week program: \$4,860<br>Lunch Bunch: \$1300 per year (1 hr – 4 day per week)<br>Program will limit financial assistance slots available | No Change       | No Change                | \$179,146 Three Year Average<br>Revolving Fund:<br>Offsets the cost of program staff and supplies and materials for typical students. It does not fund the Special Education component of this program. |



**Lexington Public Schools**  
**FY 2019 School Committee Recommended Budget**

| Program          | FY18 Fee   | FY19 Fee   | Reason for Change | Revenue Collected  |
|------------------|--|--|-------------------|--|
| <b>Athletics</b> | <p><b>High School:</b></p> <ul style="list-style-type: none"> <li>▪ \$325.00 1st sport per student,</li> <li>▪ \$325.00 2nd sport per student,</li> <li>▪ 3rd sport free. \$650 maximum per high school only family (LHS Family Plan).</li> <li>▪ All home game admissions free except MIAA tournament games and Thanksgiving Football Games</li> </ul> <p><b>Middle School:</b></p> <ul style="list-style-type: none"> <li>▪ \$150.00 per varsity sport.</li> <li>▪ \$125.00 per junior varsity sport.</li> <li>▪ \$75.00 per session for intramural programs</li> <li>▪ \$300 MS Family Plan Only</li> <li>▪ \$850 maximum per family (LHS &amp; MS Family Plan).</li> </ul> <p>Before School Sports:</p> <ul style="list-style-type: none"> <li>▪ \$75 per session, or</li> <li>▪ \$200 for three sessions</li> <li>▪ FAMILY PLAN: discontinued.</li> </ul> | <p><b>High School:</b></p> <ul style="list-style-type: none"> <li>▪ \$325.00 1st sport per student,</li> <li>▪ \$325.00 2nd sport per student,</li> <li>▪ 3rd sport free. \$650 maximum per high school only family (LHS Family Plan).</li> <li>▪ All home game admissions free except MIAA tournament games and Thanksgiving Football Games</li> </ul> <p><b>Middle School:</b></p> <ul style="list-style-type: none"> <li>▪ \$150.00 per varsity sport.</li> <li>▪ \$125.00 per junior varsity sport.</li> <li>▪ \$75.00 per session for intramural programs</li> <li>▪ \$300 MS Family Plan Only</li> <li>▪ \$850 maximum per family (LHS &amp; MS Family Plan).</li> </ul> <p>Before School Sports:</p> <ul style="list-style-type: none"> <li>▪ \$75 per session, or</li> <li>▪ \$200 for three sessions</li> <li>▪ FAMILY PLAN: discontinued.</li> </ul> | <p>No Change</p>  | <p>\$513,339 Three Year Average</p> <p>Revolving Fund: Offsets the cost of staff, equipment, transportation, and other program needs</p> |



**Lexington Public Schools**  
**FY 2019 School Committee Recommended Budget**

| Program                            | FY18 Fee   | FY19 Fee   | Reason for Change                                       | Revenue Collected  |
|------------------------------------|--|--|---|--|
| <b>Transportation</b>              | \$300.00<br>(due by May 16)  | \$330.00<br>(due by May 16*)   | \$30 increase   | \$916,384<br>Revolving Fund:<br>Offsets the cost of program staff and supplies and materials for riders not eligible for Town paid transportation. |
| Graduated Fee Schedule             | \$500.00<br>(due by May 16 – July 1)<br><br>Full Cost/Seat \$798 pp<br>(due after July 1 <sup>st</sup> )   | \$550.00<br>(due by May 16 – July 1)<br><br>Full Cost/Seat \$855 pp<br>(due after July 1 <sup>st</sup> ) | \$50 increase<br><br>Incremental cost increase per seat |  |
| After School Bus (Elementary ONLY) | \$500.00   | Discontinued in FY2019   | Program eliminated                                      |  |
| LXPRESS Bus                        | \$50   | No Change  | No Change   |  |
| <b>School Lunch</b>                | Student Breakfast (full) - \$2.00<br>Student Breakfast (red) - \$0.30<br>Student Lunch (full) – \$3.50<br>Student Lunch (red) – \$0.40<br>Student Lunch (Boar’s Head) - \$3.75<br>Student Lunch (Salad Bar) - \$3.75<br>Adult Lunch - \$4.50 | No Change  | No Change   |  |



**Lexington Public Schools**  
 FY 2019 School Committee Recommended Budget

**LEXINGTON COMMUNITY EDUCATION**

**Craig Hall**

**Director/Staff:** Craig Hall, Director

**Fund Number:** 25330640

**Programming:** Craig Hall, Director  
 Andrea Paquette, Manager of Programming  
 Deniele Pozz, Accounts Payable  
 Amy Sullivan, Registrar

**Administrator:** Mary A. Czajkowski, Ed.D., Superintendent

**MGL Authorization:** Ch. 71 § 71E

**Year Established:** Prior 2002

**Program Description:** Lexington Community Education is a self-sustaining, integral part of the Lexington Public Schools. Committed to providing lifelong learning and cultivating community/school partnerships, LCE provides practical, creative and enjoyable educational opportunities- incorporating engaging subjects at reasonable costs. LCE creates and manages three ten-week adult/community education catalogs during the Fall, Winter and Spring semesters. In June and July LCE runs Lexplorations, a five-week academic enrichment program for children.

**Fee Structure:** Per course charge

**Fund Restrictions:** Compensation for employees, contracted services or course leaders, and payment for equipment and materials to operate program.

**Staffing History:** The program has traditionally had a director and office support. All instructors are contracted for a specific course.

| FTE only               | Actual<br>FY15 | Actual<br>FY16 | Actual<br>FY17 | Budgeted<br>FY18 | Projected<br>FY19 |
|------------------------|----------------|----------------|----------------|------------------|-------------------|
| <b>Staffing</b>        |                |                |                |                  |                   |
| Director               | 1.00           | 1.00           | 1.00           | 1.00             | 1.00              |
| Manager of Programming | 0.80           | 0.80           | 0.80           | 0.80             | 0.80              |
| Accounts Payable       | 1.00           | 1.00           | 0.60           | 0.60             | 0.60              |
| Registration Assistant | 0.80           | 0.80           | 0.80           | 0.65             | 0.65              |
| LCE Teachers           | As needed      | As needed      | As needed      | As needed        | As needed         |
| <b>Total</b>           | <b>3.60</b>    | <b>3.60</b>    | <b>3.20</b>    | <b>3.05</b>      | <b>3.05</b>       |



**Lexington Public Schools**  
*FY 2019 School Committee Recommended Budget*

**Budget History:**

|                                 | Actual<br>FY15<br>25330640 | Actual<br>FY16<br>25330640 | Actual<br>FY17<br>25330640 | Budgeted<br>FY18<br>25330640 | Projected<br>FY19<br>25330640 |
|---------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                  |                            |                            |                            |                              |                               |
| Revenue                         | 972,645                    | 1,094,066                  | 1,170,922                  | 1,206,050                    | 1,242,232                     |
| Prior Year Balance              | 293,294                    | 197,594                    | 341,013                    | 320,360                      | 311,458                       |
| Adjustments                     |                            | 98,080                     | 7,742                      | 8,247                        |                               |
| <b>Total Projected Revenue</b>  | <b>1,265,939</b>           | <b>1,389,741</b>           | <b>1,519,677</b>           | <b>1,534,657</b>             | <b>1,553,690</b>              |
| <b>Expenses</b>                 |                            |                            |                            |                              |                               |
| <b>Salary &amp; Wages</b>       |                            |                            |                            |                              |                               |
| Administrators                  | 201,861                    | 198,827                    | 211,258                    | 217,596                      | 224,123                       |
| LCE Teachers                    | 464,321                    | 479,682                    | 529,991                    | 535,891                      | 553,199                       |
| Sec/Clerks                      | 35,284                     | 38,724                     | 39,847                     | 41,042                       | 42,273                        |
| <b>Total Salary &amp; Wages</b> | <b>701,466</b>             | <b>717,233</b>             | <b>781,096</b>             | <b>794,529</b>               | <b>819,595</b>                |
| <b>Operating Expense</b>        |                            |                            |                            |                              |                               |
| Building Rental                 | 78,806                     | 84,630                     | 136,221                    | 140,000                      | 140,000                       |
| Contract Services               | 219,110                    | 190,485                    | 219,144                    | 220,402                      | 230,000                       |
| Membership/Dues                 | 55                         | 78                         | 434                        | 450                          | 500                           |
| Office Supplies                 | 1,068                      | 660                        |                            | 700                          | 1,000                         |
| Postage                         | 12,485                     | 7,657                      | 9,656                      | 12,118                       | 12,481                        |
| Printing                        | 29,101                     | 24,326                     | 29,824                     | 30,000                       | 30,872                        |
| Professional Services           | 3,000                      | 5,623                      | 4,217                      | 5,000                        | 6,000                         |
| Supplies/Materials              | 23,254                     | 18,036                     | 18,725                     | 20,000                       | 25,000                        |
| <b>Total Operating Expenses</b> | <b>366,879</b>             | <b>331,495</b>             | <b>418,221</b>             | <b>428,670</b>               | <b>445,853</b>                |
| <b>Total Expenses</b>           | <b>1,068,344</b>           | <b>1,048,728</b>           | <b>1,199,316</b>           | <b>1,223,199</b>             | <b>1,265,448</b>              |
| <b>Projected Final Balance</b>  | <b>197,594</b>             | <b>341,013</b>             | <b>320,360</b>             | <b>311,458</b>               | <b>288,242</b>                |

**Recent Developments:**

- Processed over 6,500 enrollments.
- Provided approximately 5,000 community service hours to LHS student helpers during summer Explorations program.
- Supported the work of the PTSA by offering LCE gift certificates to be raffled at fundraising events.
- Supported the work of the Lexington Destination Imagination program by handling registrations and administration.
- Welcomed renowned teachers, speakers, artists and thinkers including Mary Mazzio (I AM JANE DOE film director), Paul Kingsnorth, Daron Acemoglu, Emma Dench, David Ferry, Brice Kapel, Deborah Stone, and many others.

**Current Challenges:** Functionality and usability of LCE website.

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** New website/database with online registration.



**Lexington Public Schools**  
*FY 2019 School Committee Recommended Budget*

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**Proposed FY19 Fee:** Course fees are based on hourly pricing chart and are competitive with similar and surrounding adult and community education programs.

**On the Horizon:**

- Introduce new LCE website with on-line registration ability.
- Continued expansion of Community Education Program offerings to present vibrant, robust, collaborative, well-rounded/attended educational community program.
- Increased participation of Lexington residents, LPS staff, and students as instructors, contributors, assistants, students, and supporters tapping the excellent talent and resources “in house” and in town.
- Further emerge and be recognized as a unique and leading center for community education and events, and a meeting place for engaging ideas and creative expression.



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**ATHLETIC REVOLVING**

**Naomi Martin**

**Director/Program Coordinator:** Naomi Martin, Athletic Director

**Fund Number:** 25330540

**Administrator:** Andrew Stephens, Ed.D., Principal

**MGL Authorization:** Ch. 71 § 47

**Year Established:** Before 2002 for gate receipts and donations. Fees were not reported to this fund until FY08.

**Program Description:** The funding for this program comes from three sources: operating budget funding, user fees collected for sport participation, and gifts and donations. Resources from the Revolving Fund are used to pay for officials, security, transportation and equipment.

**Fee Structure Recommendations for 2018-2019:**

High School User Fees:

- \$325.00 1st sport per student in family
- \$325.00 2nd sport per student in family
- Family Cap for High School Families ONLY \$650.00 per year

Middle School User Fees:

- Varsity Sports \$150.00 per sport
- Junior Varsity Sports \$125.00 per sport
- Intramural programs: \$75.00 per session

\$850.00 Maximum per Family with Student-Athletes at Middle School AND High School (Grades 6-12).

Before School Sports Fees at the Elementary Level:

- \$75.00 per session. The session length is 8 weeks. The rate for signing up at the start of the year for all three sessions (1 day per week) is \$200.00. This does not count toward the family cap.

**FAMILY CAP:** If user fees paid for high school athletics exceeds \$650.00 for the students in your family, you qualify for the high school family cap plan. If you have a combination of high school and middle school student-athletes in your family the family cap is \$850.00 per family. Middle School Intramurals and Before School Elementary Sports Programs do not count toward the family cap.

Gate fees are only applicable for HOME MIAA TOURNAMENT GAMES and THANKSGIVING DAY FOOTBALL GAMES.

**Fund Restrictions:** Compensation for employees, contracted services or payment for equipment and materials to operate program.

**Staffing History:** This program has traditionally had a director and office support. All instructors are contracted for a specific course.





**Lexington Public Schools**  
 FY 2019 School Committee Recommended Budget

**Budget History:**

| <b>Athletic Revolving Fund Activity</b>       |                        |                        |                        |                           |                           |
|---|------------------------|------------------------|------------------------|---------------------------|---------------------------|
|   | <b>Actual<br/>FY15</b> | <b>Actual<br/>FY16</b> | <b>Actual<br/>FY17</b> | <b>Projected<br/>FY18</b> | <b>Projected<br/>FY19</b> |
| <b>Revenue</b>                                |                        |                        |                        |                           |                           |
| Prior Year Balance                            | 174,947                | 160,315                | 199,281                | 96,362                    | 52,563                    |
| Fees  | 507,168                | 513,773                | 519,077                | 520,000                   | 530,000                   |
| Gifts/Donations                               | -                      | -                      | -                      | 21,543                    | -                         |
| Adjustments                                   | -                      | 45,897                 | (2,813)                | 5,266                     | -                         |
| <b>Total Projected Revenue</b>                | <b>682,115</b>         | <b>719,984</b>         | <b>715,545</b>         | <b>643,171</b>            | <b>582,563</b>            |
| <b>Expenses</b>                               |                        |                        |                        |                           |                           |
| <b>Salary &amp; Wages</b>                     |                        |                        |                        |                           |                           |
| Coaches                                       | 162,214                | 167,172                | 177,057                | 185,910                   | 192,417                   |
| Officials                                     | 67,840                 | 69,889                 | 79,672                 | 83,656                    | 85,329                    |
| Game Personnel                                | 24,415                 | 26,965                 | 34,978                 | 35,677                    | 36,391                    |
| <b>Total Salary &amp; Wages</b>               | <b>254,469</b>         | <b>264,026</b>         | <b>291,707</b>         | <b>305,243</b>            | <b>314,137</b>            |
| <b>Operating Expenses</b>                     |                        |                        |                        |                           |                           |
| Athletic Equipment                            | 22,026                 | 24,838                 | 52,944                 | 30,000                    | -                         |
| Building Rental                               | 46,054                 | 34,960                 | 25,105                 | 30,000                    | -                         |
| Equip Svc & Repairs                           | 290                    | 16,918                 | 13,087                 | -                         | -                         |
| Membership/Dues                               | 3,830                  | 5,110                  | 5,913                  | -                         | -                         |
| Police Detail                                 |                        | 4,752                  | 9,012                  | 10,364                    | 10,364                    |
| Supplies/Materials                            | 5,025                  | 6,434                  | 21,105                 | -                         | -                         |
| Transportation                                | 185,535                | 163,225                | 200,250                | 215,000                   | 215,000                   |
| Tuition & Training                            | 4,572                  | 440                    | 60                     | -                         | -                         |
| <b>Total Operating Expenses</b>               | <b>267,331</b>         | <b>256,677</b>         | <b>327,475</b>         | <b>285,364</b>            | <b>225,364</b>            |
| <b>Total Expenses - Revolving Fund Offset</b> | <b>521,800</b>         | <b>520,703</b>         | <b>619,183</b>         | <b>590,607</b>            | <b>539,501</b>            |
| <b>Projected Balance</b>                      | <b>160,315</b>         | <b>199,281</b>         | <b>96,362</b>          | <b>52,563</b>             | <b>43,063</b>             |



**Lexington Public Schools**  
*FY 2019 School Committee Recommended Budget*

| General Fund Expenditures          |                |                |                |                   |                   |
|------------------------------------|----------------|----------------|----------------|-------------------|-------------------|
|                                    | Actual<br>FY15 | Actual<br>FY16 | Actual<br>FY17 | Projected<br>FY18 | Projected<br>FY19 |
| <b>Expenses</b>                    |                |                |                |                   |                   |
| <b>Salary &amp; Wages</b>          |                |                |                |                   |                   |
| District Staff                     | 165,243        | 172,304        | 175,915        | 177,562           | 179,433           |
| Coaches                            | 538,853        | 552,175        | 595,519        | 667,766           | 702,508           |
| <b>Total Salary &amp; Wages</b>    | <b>704,096</b> | <b>724,479</b> | <b>771,434</b> | <b>845,328</b>    | <b>881,941</b>    |
| <b>Operating Expenses</b>          |                |                |                |                   |                   |
| Athletic Equipment                 | 21,091         | 30,508         | 23,365         | 21,069            | 22,770            |
| Building Rental                    | 48,267         | 61,617         | 68,829         | 69,000            | 69,690            |
| Catering/Meals                     |                |                |                | 1,839             | 1,850             |
| Contract Services                  | 1,348          | 1,348          | -              |                   | -                 |
| Equip Svc & Repairs                | 1,856          | 747            | 3,749          | 5,000             | 5,125             |
| Membership/Dues                    | 18,224         | 15,273         | 16,668         | 18,000            | 18,450            |
| Mileage                            | 2,334          | 899            | 3,750          | 3,750             | 3,843             |
| Police Detail                      | 352            | 352            | -              |                   | -                 |
| Software                           | 3,495          | 3,642          | 3,090          | 3,090             | 3,167             |
| Supplies/Materials                 | 24,286         | 15,204         | 23,083         | 23,000            | 23,575            |
| Tuition & Training                 | 3,998          | 6,370          | 8,472          | 8,500             | 8,713             |
| <b>Total Operating Expenses</b>    | <b>125,251</b> | <b>135,961</b> | <b>151,007</b> | <b>153,248</b>    | <b>157,183</b>    |
| <b>Total General Fund Expenses</b> | <b>829,347</b> | <b>860,440</b> | <b>922,441</b> | <b>998,576</b>    | <b>1,039,124</b>  |



**Lexington Public Schools**  
*FY 2019 School Committee Recommended Budget*

| <b>Combined General Fund and Revolving Fund Expenditures</b> |                        |                        |                        |                           |                           |
|--|------------------------|------------------------|------------------------|---------------------------|---------------------------|
|  | <b>Actual<br/>FY15</b> | <b>Actual<br/>FY16</b> | <b>Actual<br/>FY17</b> | <b>Projected<br/>FY18</b> | <b>Projected<br/>FY19</b> |
| <b>Salary &amp; Wages</b>                                    |                        |                        |                        |                           |                           |
| District Staff   | 165,243                | 172,304                | 175,915                | 177,562                   | 179,433                   |
| Coaches  | 701,067                | 719,347                | 772,577                | 853,676                   | 894,925                   |
| Officials  | 67,840                 | 69,889                 | 79,672                 | 83,656                    | 85,329                    |
| Game Personnel   | 24,415                 | 26,965                 | 34,978                 | 35,677                    | 36,391                    |
| <b>Total Salary &amp; Wages</b>                              | <b>958,565</b>         | <b>988,504</b>         | <b>1,063,142</b>       | <b>1,150,571</b>          | <b>1,196,078</b>          |
| <b>Operating Expenses</b>                                    |                        |                        |                        |                           |                           |
| Athletic Equipment   | 43,118                 | 55,346                 | 76,309                 | 51,069                    | 22,770                    |
| Building Rental  | 94,321                 | 96,577                 | 93,934                 | 99,000                    | 69,690                    |
| Catering/Meals   | -                      | -                      | -                      | 1,839                     | 1,850                     |
| Contract Services  | 1,348                  | 1,348                  | -                      | -                         | -                         |
| Equip Svc & Repairs  | 2,146                  | 17,666                 | 16,837                 | 5,000                     | 5,125                     |
| Membership/Dues  | 22,054                 | 20,383                 | 22,581                 | 18,000                    | 18,450                    |
| Mileage  | 2,334                  | 899                    | 3,750                  | 3,750                     | 3,843                     |
| Police Detail  | 352                    | 5,104                  | 9,012                  | 10,364                    | 10,364                    |
| Software   | 3,495                  | 3,642                  | 3,090                  | 3,090                     | 3,167                     |
| Supplies/Materials   | 29,311                 | 21,638                 | 44,188                 | 23,000                    | 23,575                    |
| Transportation   | 185,535                | 163,225                | 200,250                | 215,000                   | 215,000                   |
| Tuition & Training   | 8,570                  | 6,811                  | 8,532                  | 8,500                     | 8,713                     |
| <b>Total Operating Expenses</b>                              | <b>392,582</b>         | <b>392,638</b>         | <b>478,482</b>         | <b>438,612</b>            | <b>382,547</b>            |
| <b>Total Expenses</b>  | <b>1,351,148</b>       | <b>1,381,142</b>       | <b>1,541,624</b>       | <b>1,589,183</b>          | <b>1,578,625</b>          |
| <b>Revolving Fund Offset</b>                                 | <b>(521,800)</b>       | <b>(520,703)</b>       | <b>(619,183)</b>       | <b>(590,607)</b>          | <b>(539,501)</b>          |
| <b>Total General Fund Expense</b>                            | <b>829,347</b>         | <b>860,440</b>         | <b>922,441</b>         | <b>998,576</b>            | <b>1,039,124</b>          |

**ELEMENTARY SCHOOL PROGRAM**

The Lexington Elementary Before School Sports (BSS) Program is designed for grades 4 and 5 at the six elementary schools. Through this program, students have the opportunity to work on fitness activities taught during the regular physical education classes as well as increase overall physical activity by 90 minutes per week. In FY12 the Elementary BSS became a 3 session (fall, winter, spring) program consisting of 8 weeks, and 16 meetings per session instead of a year round program with each elementary school determining the number of sessions that were run. A district wide permission slip is now used, and there are a uniform number of 48 sessions being held at each elementary school over the course of the school year. Each BSS session runs 45-60 minutes in length. There is autonomy for each elementary PE teacher to choose which day(s) of the week his/her program runs in their respective elementary school.

**MIDDLE SCHOOL PROGRAM**

**Organization/Program Description:**



**Lexington Public Schools**  
*FY 2019 School Committee Recommended Budget*

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The Diamond and Clarke Middle Schools are a part of the Middlesex League Middle School League of Eastern Massachusetts. Diamond and Clarke's interscholastic athletic programs are governed by the Middle Level Athletic Committee (MLAC) through the Massachusetts School Administrators Association (MSAA). Both schools are in compliance with all rules and regulations of the MLAC. Diamond and Clarke's membership in the Middlesex League ensures geographically suitable opponents and provides schedules for competition with both our "varsity" and "junior varsity" middle school interscholastic athletic programs. The current interscholastic middle school athletic program available to Diamond and Clarke students, offers 22 district wide "varsity" athletic teams (11 at Diamond and 11 at Clarke) and 8 district wide "junior varsity" athletic teams.

Each of the middle schools' interscholastic programs is staffed by a middle school assistant athletic director, an equipment manager, and 17 interscholastic coaches. The coaches are evaluated by the Director of Athletics and the middle school assistant athletic directors at the end of the season. The user fees at the middle schools were increased back in FY12, in an attempt to have our middle school interscholastic athletic programs become more self-sustaining.

### **HIGH SCHOOL PROGRAM**

#### **Organization/Program Description**

Lexington High School is a member of the Massachusetts Interscholastic Athletic Association (MIAA) which governs the rules and regulations for interscholastic competition. Lexington High School is also a member of the Middlesex League which is made up of twelve teams and provides league schedules for all of our interscholastic team offerings. In the fall of 2011, the Middlesex League expanded to a twelve team league, consisting of two divisions. Lexington High School competes in the Liberty (Large) Division with the member schools of Woburn, Reading, Arlington, Belmont, and Winchester. The Freedom (Small) Division is comprised of Burlington, Wilmington, Wakefield, Melrose, Watertown and Stoneham. Currently, we offer 27 varsity teams, 25 junior varsity teams and 10 freshmen teams at Lexington High School. Title IX ensures compliance for equal treatment for all of our male and female athletes. Approximately 25% of the school's population will participate in interscholastic athletics in any of the three seasons (Fall, Winter, Spring). For the past five years, Lexington has been consistently rated as one of the top Division I schools for overall excellence in athletics by The Boston Globe.

The program is staffed by the Director of Athletics, an Athletic Department Administrative Assistant and 2 Equipment Managers. There is one certified Head Trainer and two certified Assistant Trainers. There are approximately 125 coaches employed by the district at Lexington High School. Each sub-varsity coach receives a written evaluation from the head coach at the end of the season. The head coaches receive a written evaluation from the Director of Athletics.

All coaches in the Lexington Public Schools are certified through the National Federation of High Schools (NFHS) Coach's Education Program. All coaches are also CPR certified, trained in First Aid, and certified through the NFHS Concussion Safety Program. Prior to each season, coaches meet with the Director of Athletics as a group to cover rules and regulations of the Lexington Public Schools and the MIAA, as well as discussing seasonal goals and objectives.

The educational athletics sponsored by the Lexington Public School District is an extension of the classroom. Last school year, approximately 1,850 athletic roster spots were filled by the students of Clarke, and Diamond Middle Schools and Lexington High School.



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The Massachusetts Interscholastic Athletic Association (MIAA) describes co-curricular activity programs as an essential part of the total education process. Successful interscholastic programs such as Lexington's teach life lessons and values including: accountability, citizenship and sportsmanship, confidence, leadership, organizational and time management skills, the proper perspective on winning, performing under pressure, persistence, positive physical well-being and how to make positive choices in regard to chemical health, respect, responsibility, sacrifice for the common good, self-discipline, social skills, striving toward excellence, taking instruction, teamwork, and work ethic.

Further, the MIAA contends that activity programs often represent the best drop-out prevention, crisis intervention, day care and drug prevention programs which a community can offer, and the cost per student is minimal. Students participate in athletics because they want to: at Lexington this motivation is used to teach lessons for lifelong learning.

In an effort to combat the poor gate receipt revenue, in FY12 LHS User Fees were raised by \$25.00 for all Lexington High School student-athletes and gate fees were eliminated to enter at all LHS home athletic events (this resulted in free admission to football, boys and girls basketball, boys and girls ice hockey and wrestling for all spectators). With construction complete on many athletic fields in Lexington, student-athletes have benefited from increases in crowd attendance and our goals from FY12 are currently being met and meeting the needs of those student-athletes and teacher-coaches in the Lexington HS Athletic Department.



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**WORKBOOKS**

**Amy Moran**

**Director/Program Coordinator:** Amy Moran, World Language Department Head

**Administrator:** Andrew Stephens, Ed.D., Principal

**Fund Number:** 25331440

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2006

**Program Description:** Workbooks needed for high school Foreign Language classes are ordered in bulk by the respective department and purchased by high school students in order to obtain a lower cost rate on the item.

**Fee Structure:** Yearly cost of the Item

**Fund Restrictions:** None

**Budget History:**

|                                | Actual<br>FY15<br>25331440 | Actual<br>FY16<br>25331440 | Actual<br>FY17<br>25331440 | Budgeted<br>FY18<br>25331440 | Projected<br>FY19<br>25331440 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 951                        | 1,158                      | 30                         |                              |                               |
| Prior Year Balance             | 5,461                      | 5,404                      | 4,007                      | 4,037                        | 2,037                         |
| <b>Total Projected Revenue</b> | <b>6,412</b>               | <b>6,562</b>               | <b>4,037</b>               | <b>4,037</b>                 | <b>2,037</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Supplies/Materials             | 368                        | -                          | -                          | -                            | -                             |
| Textbooks                      | 641                        | 2,554                      | -                          | 2,000                        | 2,037                         |
| <b>Total Expenses</b>          | <b>1,008</b>               | <b>2,554</b>               | <b>-</b>                   | <b>2,000</b>                 | <b>2,037</b>                  |
| <b>Projected Final Balance</b> | <b>5,404</b>               | <b>4,007</b>               | <b>4,037</b>               | <b>2,037</b>                 | <b>0</b>                      |

**Recent Developments:** Starting in FY2017 the Foreign Language Department will no longer charge a fee for workbooks. When this account is spent down, the workbooks will be paid for out of the 9-12 World Language operating budget.

**Current Challenges:** None

**On the Horizon:** Closing at the end of FY2019.



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**EARLY CHILDHOOD TUITION & GIFT**

**Elizabeth Billings-Fouhy**

**Director/Program Coordinator:** Elizabeth Billings-Fouhy, Director Lexington Children's Place

**Administrator:** Ellen Sugita, Director of Special Education

**Fund Number:** 25330740

**MGL Authorization:** Ch. 71 § 47

**Year Established:** September, 1991

**Program Description:** Lexington Public Schools provides special education and regular education services for ages 2 years & 9 months to Kindergarten entry age in an integrated classroom setting at the Lexington Children's Place. These preschool programs are designed to promote a child's cognitive, language, physical, social and emotional development through an integrated approach to learning. The program is designed in response to State and Federal special education mandates that students with special needs be educated with their non-disabled, general education peers.

The goal of the program is an active partnership with parents in their child's early development and to provide a model, developmental preschool program that is based on an "inclusive" multicultural curriculum in which diversity is celebrated and all children learn to grow together as they explore their world. Classes are balanced for gender and age and siblings of children with special needs are placed early in the process.

Class size varies as the year progresses but should not be greater than 15 per class. At least one half of the children will be typically developing and the other half of the children may have some combination of language, motor and/or social delays. The program is staffed by the child development teacher (Special Educator) and two assistant teachers. An additional assistant teacher may be added as the group needs dictate.

This year there are 3 four day programs (3 morning and 3 afternoon) ten hour week programs and one all day integrated class groups. There is one five day program that runs for 5 days a week for a total of 15 hours week. The program follows the LPS school calendar and begins early in September.

**Fee Structure:** Recommendations for 2018-19

Tuition for the complete preschool program is:

\$3,240 for 4 day program

\$4,860 for 5 day program

\$1,300 for 4 days a week of lunches

Tuition for children who enter at various points in the year is prorated. Tuition is paid in monthly installments.

The program wishes to enroll children from a variety of socioeconomic backgrounds so a limited amount of financial assistance (operating budget funded) and/or a varied payment schedule for families in need of assistance and/ or modifications are available by completing a LPS Financial Assistance Application.



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**Staffing History:**

|                         | Actual<br>FY15<br>25330740 | Actual<br>FY16<br>25330740 | Actual<br>FY17<br>25330740 | Budgeted<br>FY18<br>25330740 | Projected<br>FY19<br>25330740 |
|-------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Staffing</b>         |                            |                            |                            |                              |                               |
| Instruct Asst/Sec/Aides | 1.71                       | 3.27                       | 4.11                       | 2.67                         | 2.67                          |
| Secretary               | 0.73                       | 0.45                       | 0.45                       | 0.45                         | 0.45                          |
| <b>Total</b>            | <b>2.44</b>                | <b>3.72</b>                | <b>4.56</b>                | <b>3.12</b>                  | <b>3.12</b>                   |

**Budget History:**

|                                 | Actual<br>FY15<br>25330740 | Actual<br>FY16<br>25330740 | Actual<br>FY17<br>25330740 | Budgeted<br>FY18<br>25330740 | Projected<br>FY19<br>25330740 |
|---------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                  |                            |                            |                            |                              |                               |
| Revenue                         | 142,421                    | 179,518                    | 215,500                    | 215,500                      | 215,500                       |
| Prior Year Balance              | 317,751                    | 368,279                    | 413,281                    | 513,889                      | 608,300                       |
| Adjustments                     |                            | 257                        | -145                       |                              |                               |
| <b>Total Projected Revenue</b>  | <b>460,172</b>             | <b>548,054</b>             | <b>628,636</b>             | <b>729,389</b>               | <b>823,800</b>                |
|                                 |                            |                            |                            |                              |                               |
| <b>Expenses</b>                 |                            |                            |                            |                              |                               |
| <b>Salary &amp; Wages</b>       |                            |                            |                            |                              |                               |
| Instructional Assistants        | 55,314                     | 108,219                    | 90,798                     | 92,252                       | 94,097                        |
| Salary Offset                   |                            |                            |                            |                              | 200,000                       |
| Sec/Clerks                      | 34,075                     | 22,968                     | 21,408                     | 21,836                       | 22,273                        |
| <b>Total Salary &amp; Wages</b> | <b>89,389</b>              | <b>131,187</b>             | <b>112,206</b>             | <b>114,088</b>               | <b>316,370</b>                |
|                                 |                            |                            |                            |                              |                               |
| <b>Operating Expense</b>        |                            |                            |                            |                              |                               |
| Equipment                       |                            |                            | 184                        |                              |                               |
| Office Supplies                 | 115                        | 160                        | 841                        | 1,000                        | 1,000                         |
| Consulting Services             | 10                         | 20                         | 50                         |                              |                               |
| Supplies/Materials              | 659                        | 441                        |                            | 3,000                        | 3,000                         |
| Textbooks                       | 1,720                      | 2,966                      | 1,466                      | 3,000                        | 3,000                         |
| <b>Total Operating Expenses</b> | <b>2,504</b>               | <b>3,586</b>               | <b>2,541</b>               | <b>7,000</b>                 | <b>7,000</b>                  |
| <b>Total Expenses</b>           | <b>91,893</b>              | <b>134,773</b>             | <b>114,747</b>             | <b>121,088</b>               | <b>323,370</b>                |
| <b>Projected Final Balance</b>  | <b>368,279</b>             | <b>413,281</b>             | <b>513,889</b>             | <b>608,300</b>               | <b>500,430</b>                |

**Recent Developments:**

In September 2015 an additional integrated preschool (Morning, Lunch and Afternoon) classroom was instituted at the Central Office building. This program allowed for up to 30 more children (up to 14 with IEPs and 16 general education students) to be enrolled in LCP. At the start of the 2015-6 school year the program had 5 half day program slots available for children with special needs and a long waiting list for general education students.

In September 2016 another additional integrated preschool was instituted at the Central Office building. That site now provides 2 classrooms, OT and Speech and Language direct service/office space, as well as a conference room, parent waiting area and testing room.





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In FY19, we will begin utilizing the revolving fund balance to offset general fund expenditures associated with the administration of Lexington Children's Place and the costs to staff the integrated classrooms. This will include a portion of the administrator and teacher salaries as the tuition revenue generated is to support such costs.

**Current Challenges:** Programming in two sites is challenging for all service providers and classroom staff. Extra time is required for all decisions, scheduling and planning.

As of the December 4, 2017 Town-wide election, the Preschool will have a new home, all on one site, projected for 2019-2020 school year at Pelham St in Lexington. Plans are underway and ground breaking is targeted for the summer of 2018.



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**ESTABROOK MORNING CLUB**

**Sandra Trach**

**Director/Program Coordinator:** Sandra Trach

**Administrator:** Sandra Trach, Principal

**Fund Number:** 25331504

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2006

**Program Description:** Before school child care for parents at the Estabrook Elementary School

**Fee Structure:** Parents pay a monthly fee, due on the first of every month, or pay for the year. Total is \$16/week.

**Fund Restrictions:** Enrollment cap of 30 students

**Budget History:**

|                                 | Actual<br>FY15<br>25331504 | Actual<br>FY16<br>25331504 | Actual<br>FY17<br>25331504 | Budgeted<br>FY18<br>25331504 | Projected<br>FY19<br>25331504 |
|---------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                  |                            |                            |                            |                              |                               |
| Revenue                         | 10,265                     | 10,552                     | 10,017                     | 11,776                       | 11,776                        |
| Prior Year Balance              | 24,026                     | 27,179                     | 29,800                     | 24,421                       | 21,712                        |
| <b>Total Projected Revenue</b>  | <b>34,291</b>              | <b>37,731</b>              | <b>39,817</b>              | <b>36,197</b>                | <b>33,488</b>                 |
| <b>Expenses</b>                 |                            |                            |                            |                              |                               |
| <b>Salary &amp; Wages</b>       |                            |                            |                            |                              |                               |
| School Support Per/Aide         | 7,113                      | 7,931                      | 10,552                     | 13,485                       | 13,755                        |
| <b>Total Salary &amp; Wages</b> | <b>7,113</b>               | <b>7,931</b>               | <b>10,552</b>              | <b>13,485</b>                | <b>13,755</b>                 |
| <b>Operating Expense</b>        |                            |                            |                            |                              |                               |
| Supplies/Materials              |                            |                            | 4,843                      | 1,000                        | 1,000                         |
| <b>Total Operating Expenses</b> | <b>-</b>                   | <b>-</b>                   | <b>4,843</b>               | <b>1,000</b>                 | <b>1,000</b>                  |
| <b>Total Expenses</b>           | <b>7,113</b>               | <b>7,931</b>               | <b>15,395</b>              | <b>14,485</b>                | <b>14,755</b>                 |
| <b>Projected Final Balance</b>  | <b>27,179</b>              | <b>29,800</b>              | <b>24,421</b>              | <b>21,712</b>                | <b>18,733</b>                 |

**Recent Developments:** Replenish play equipment games and arts and crafts. Add two staff members to support student participation (total increase of 9.0 hours/week in staffing).

**Current Challenges:** Meeting the high demand for the program.

**FY17 Fee:** The current enrollment is at 27. The current fee is \$16 per week (minus any holidays or vacations).

**On the Horizon:** Evaluation of providing this service at only one elementary school and the financial impact to the Town for benefits and other cost considerations.



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| <b>GIFT ACCOUNTS</b> |
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**BOWMAN GIFT**

**Mary Anton-Oldenburg, Ed.D.**

**Director/Program Coordinator:** Mary Anton-Oldenburg, Ed.D., Principal

**Fund Number:** 25340102

**MGL Authorization:** Ch. 71 § 47

**Year Established:** Prior to 2002

**Program Description:** This fund receives contributions from the Textile Recycling Project and other School Committee approved donations.

**Funding:**

**Fund Restrictions:** None

**Budget History:**

|                                | Actual<br>FY15<br>25340102 | Actual<br>FY16<br>25340102 | Actual<br>FY17<br>25340102 | Budgeted<br>FY18<br>25340102 | Projected<br>FY19<br>25340102 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 204                        | 330                        | 484                        | 811                          |                               |
| Prior Year Balance             |                            | 204                        | 534                        | 1,018                        | 1,829                         |
| <b>Total Projected Revenue</b> | <b>204</b>                 | <b>534</b>                 | <b>1,018</b>               | <b>1,829</b>                 | <b>1,829</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Supplies/Materials             | -                          | -                          | -                          | -                            | -                             |
| Textbooks                      | -                          | -                          | -                          | -                            | -                             |
| <b>Total Expenses</b>          | <b>-</b>                   | <b>-</b>                   | <b>-</b>                   | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>204</b>                 | <b>534</b>                 | <b>1,018</b>               | <b>1,829</b>                 | <b>1,829</b>                  |

**Recent Developments:** Income from the Recycling Project should be reflected in this fund. No other contributions have been made since 2007.

**Current Challenges:** None

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** None

**On the Horizon:** None



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**BRIDGE GIFT**

**Meg Colella**

**Director/Program Coordinator:** Meg Colella, Principal

**Fund Number:** 25340503

**MGL Authorization:** Ch. 71 § 47

**Year Established:** Prior to 2002

**Program Description:** The Bridge Gift Account holds donations to the school.

**Funding:**

**Fund Restrictions:** None

**Budget History:**

|                                | Actual<br>FY15<br>25340503 | Actual<br>FY16<br>25340503 | Actual<br>FY17<br>25340503 | Budgeted<br>FY18<br>25340503 | Projected<br>FY19<br>25340503 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 4,017                      | 8,180                      | 591                        | 830                          | -                             |
| Prior Year Balance             | 3,669                      | 4,270                      | 5,950                      | 6,357                        | 7,187                         |
| <b>Total Projected Revenue</b> | <b>7,687</b>               | <b>12,450</b>              | <b>6,541</b>               | <b>7,187</b>                 | <b>7,187</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Supplies/Materials             | -                          | 984                        | 184                        | -                            | -                             |
| Textbooks                      | 3,417                      | 5,516                      | -                          | -                            | -                             |
| <b>Total Expenses</b>          | <b>3,417</b>               | <b>6,500</b>               | <b>184</b>                 | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>4,270</b>               | <b>5,950</b>               | <b>6,357</b>               | <b>7,187</b>                 | <b>7,187</b>                  |

**Recent Developments:** We have been pleased to use our gift account to purchase books and materials to supplement as needed.

**Current Challenges:** As needs arise, the funds will be spent accordingly.

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** None

**On the Horizon:** None



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**ESTABROOK GIFT**

**Sandra Trach**

**Director/Program Coordinator:** Sandra Trach, Principal

**Fund Number:** 25341404

**MGL Authorization:** Ch. 71 § 47

**Year Established:** Prior to 2002

**Program Description:** The Estabrook Gift Account holds donations to the school.

**Funding:**

**Fund Restrictions:** None

**Budget History:**

|                                | Actual<br>FY15<br>25341404 | Actual<br>FY16<br>25341404 | Actual<br>FY17<br>25341404 | Budgeted<br>FY18<br>25341404 | Projected<br>FY19<br>25341404 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        |                            | 45                         | 2,532                      | 819                          | -                             |
| Prior Year Balance             | 297                        | 297                        | 342                        | 674                          | 1,493                         |
| <b>Total Projected Revenue</b> | <b>297</b>                 | <b>342</b>                 | <b>2,874</b>               | <b>1,493</b>                 | <b>1,493</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Field Trips                    | -                          | -                          | 2,200                      | -                            | -                             |
| <b>Total Expenses</b>          | <b>-</b>                   | <b>-</b>                   | <b>2,200</b>               | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>297</b>                 | <b>342</b>                 | <b>674</b>                 | <b>1,493</b>                 | <b>1,493</b>                  |

**Recent Developments:** None

**Current Challenges:** None

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** None

**On the Horizon:** None



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**FISKE GIFT**

**Thomas Martellone**

**Director/Program Coordinator:** Thomas Martellone, Principal

**Fund Number:** 25340705

**MGL Authorization:** Ch. 71 § 47

**Year Established:** Prior to 2002

**Program Description:** The Fiske Gift Account holds donations to the school.

**Funding:**

**Fund Restrictions:** Allocations are determined by the Fiske school principal

**Budget History:**

|                                | Actual<br>FY15<br>25340705 | Actual<br>FY16<br>25340705 | Actual<br>FY17<br>25340705 | Budgeted<br>FY18<br>25340705 | Projected<br>FY19<br>25340705 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 5,390                      | 4,729                      | 4,867                      | 1,278                        |                               |
| Prior Year Balance             | 2,916                      | 2,481                      | 1,067                      | 2,726                        | 3,225                         |
| <b>Total Projected Revenue</b> | <b>8,306</b>               | <b>7,210</b>               | <b>5,934</b>               | <b>4,004</b>                 | <b>3,225</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Contracted Services            | 1,182                      | 80                         | 100                        | -                            | -                             |
| Equipment                      | -                          | -                          | 1,500                      | -                            | -                             |
| Supplies/Materials             | 4,643                      | 6,063                      | 1,608                      | 780                          | -                             |
| <b>Total Expenses</b>          | <b>5,825</b>               | <b>6,143</b>               | <b>3,208</b>               | <b>780</b>                   | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>2,481</b>               | <b>1,067</b>               | <b>2,726</b>               | <b>3,225</b>                 | <b>3,225</b>                  |

**Recent Developments:** Funds are used to enhance student instruction or enrichment through teaching.

**Current Challenges:** None

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** None

**On the Horizon:** The school receives funds from Stop & Shop A+ rewards, Coffee Pond Photography, Target and Box Tops. The funds will continue to be used to enhance student instruction or for enrichment purposes.



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**HARRINGTON GIFT**

**Donna Bonarrigo**

**Director/Program Coordinator:** Donna Bonarrigo, Principal

**Fund Number:** 25340408

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2008

**Program Description:** The Harrington Gift Account holds donations to the school.

**Funding:**

**Fund Restrictions:** The donations to the account would be subject to the School Committee policy on fund raising/contributions as written in the Elementary Handbook (pp. 37-38).

**Budget History:**

|                                | Actual<br>FY15<br>25340408 | Actual<br>FY16<br>25340408 | Actual<br>FY17<br>25340408 | Budgeted<br>FY18<br>25340408 | Projected<br>FY19<br>25340408 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 2,099                      | 463                        | 1,127                      | 894                          |                               |
| Prior Year Balance             | 2                          | 321                        | 543                        | 725                          | 1,619                         |
| <b>Total Projected Revenue</b> | <b>2,101</b>               | <b>784</b>                 | <b>1,670</b>               | <b>1,619</b>                 | <b>1,619</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Equipment                      | 1,780                      | -                          | -                          | -                            | -                             |
| Membership/Dues                | -                          | 241                        | 945                        | -                            | -                             |
| <b>Total Expenses</b>          | <b>1,780</b>               | <b>241</b>                 | <b>945</b>                 | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>321</b>                 | <b>543</b>                 | <b>725</b>                 | <b>1,619</b>                 | <b>1,619</b>                  |

**Recent Developments:** In the past we have used donations to the school to fund professional development and school programs. If we receive funds in the future we will use them for school programs that support school improvement goals. Bay State Textile funds are used for financial aid.

**Current Challenges:** We do not actively seek donations for this account, as we do not want to compete with the PTA or LEF fundraising. We currently get monthly deposits from Baystate Textiles.

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** None

**On the Horizon:** None





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**HASTINGS GIFT**

**Louise Lipsitz**

**Director/Program Coordinator:** Louise Lipsitz, Principal

**Fund Number:** 25341009

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2003

**Program Description:** The Hastings Gift Account holds donations to the school.

**Funding:** Private donations from parents in the Hastings School community

**Fund Restrictions:** Unknown

**Budget History:**

|                                | Actual<br>FY15<br>25341009 | Actual<br>FY16<br>25341009 | Actual<br>FY17<br>25341009 | Budgeted<br>FY18<br>25341009 | Projected<br>FY19<br>25341009 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 2,223                      | 4,998                      | 391                        | 2,023                        |                               |
| Prior Year Balance             | 6,506                      | 8,675                      | 12,090                     | 9,758                        | 4,520                         |
| <b>Total Projected Revenue</b> | <b>8,729</b>               | <b>13,673</b>              | <b>12,481</b>              | <b>11,781</b>                | <b>4,520</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Membership/Dues                | 54                         | 599                        | 599                        | -                            | -                             |
| Supplies/Materials             | -                          | 984                        | 2,124                      | 7,262                        | -                             |
| <b>Total Expenses</b>          | <b>54</b>                  | <b>1,583</b>               | <b>2,723</b>               | <b>7,262</b>                 | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>8,675</b>               | <b>12,090</b>              | <b>9,758</b>               | <b>4,520</b>                 | <b>4,520</b>                  |

**Recent Developments:** Funds raised by A+, Bay State Textiles and Wilson Farms fundraising are deposited in this account to be utilized in support of student learning. This account will be used to provide additional classroom technology, additional financial support for the fifth grade trip this year, teacher and parent resources, and student texts for literacy instruction across content areas.

**Current Challenges:** Monitoring current expenses with eye on utilization of a portion of this fund during the current year.

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** We will use some of the funds in this account to offset non-consumable items that are not funded in the operating budget.

**On the Horizon:** We plan to keep a small amount in this fund going forward.



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**CLARKE GIFT**

**Anna Monaco**

**Director/Program Coordinator:** Anna Monaco, Principal

**Fund Number:** 25341621

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2004

**Program Description:** Clarke Gift Account has been established to accept parent/community donations for the Jonas Clarke Middle School.

**Funding:**

**Fund Restrictions:** Restrictions based on donation letter(s) from parent/community.

**Budget History:**

|                                | Actual<br>FY15<br>25341621 | Actual<br>FY16<br>25341621 | Actual<br>FY17<br>25341621 | Budgeted<br>FY18<br>25341621 | Projected<br>FY19<br>25341621 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 782                        | 555                        | 1,515                      | 90                           |                               |
| Prior Year Balance             | 7,514                      | 8,296                      | 5,851                      | 4,325                        | 4,415                         |
| <b>Total Projected Revenue</b> | <b>8,296</b>               | <b>8,851</b>               | <b>7,366</b>               | <b>4,415</b>                 | <b>4,415</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Field Trip                     | -                          | 3,000                      | 1,100                      | -                            | -                             |
| Supplies/Materials             | -                          | -                          | 1,941                      | -                            | -                             |
| <b>Total Expenses</b>          | <b>-</b>                   | <b>3,000</b>               | <b>3,041</b>               | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>8,296</b>               | <b>5,851</b>               | <b>4,325</b>               | <b>4,415</b>                 | <b>4,415</b>                  |

**Recent Developments:** As a result of Clarke’s gift account contributions, we were able to offer scholarships for international and domestic school sponsored trips to several students at Clarke who otherwise would not have been able to participate in these extended learning opportunities outside of the classroom.

**Current Challenges:** None

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** There are no changes for the upcoming fiscal year from this account.

**On the Horizon:** We hope to continue to use some of these funds to help with scholarships for trips that families may not be able to afford on their own.



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**DIAMOND GIFT**

**Jennifer Turner**

**Director/Program Coordinator:** Jennifer Turner, Principal

**Fund Number:** 25340622

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2004

**Program Description:** The Diamond Gift account allows us to receive donations in Diamond’s name. These donations may then be used at the Principal’s discretion.

**Funding:**

**Fund Restrictions:**

**Budget History:**

|                                | Actual<br>FY15<br>25340622 | Actual<br>FY16<br>25340622 | Actual<br>FY17<br>25340622 | Budgeted<br>FY18<br>25340622 | Projected<br>FY19<br>25340622 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 9,019                      | 9,651                      | 6,300                      | 4,768                        |                               |
| Prior Year Balance             | 2,444                      | 6,263                      | 2,245                      | 745                          | 4,776                         |
| <b>Total Projected Revenue</b> | <b>11,463</b>              | <b>15,914</b>              | <b>8,545</b>               | <b>5,513</b>                 | <b>4,776</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Professional Services          | -                          | 6,469                      | 2,200                      | 737                          | -                             |
| Stipends                       | 5,200                      | 7,200                      | 5,600                      | -                            | -                             |
| <b>Total Expenses</b>          | <b>5,200</b>               | <b>13,669</b>              | <b>7,800</b>               | <b>737</b>                   | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>6,263</b>               | <b>2,245</b>               | <b>745</b>                 | <b>4,776</b>                 | <b>4,776</b>                  |

**Recent Developments:** None

**Current Challenges:** None

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** We do not envision any changes for the upcoming fiscal year for this account.

**On the Horizon:** The school is expecting to utilize funds in this account during the FY18 school year for professional development, assemblies, projects, and other miscellaneous expenses as needed.



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**LEXINGTON HIGH SCHOOL GIFT**

**Andrew Stephens, Ed.D.**

**Director/Program Coordinator:** Andrew Stephens, Ed.D., Principal

**Fund Number:** 25340340

**MGL Authorization:** Ch. 71 § 47

**Year Established:** Prior to 2002

**Program Description:** The LHS Gift Account has been established to accept parent and community donations. The Lexington community completes various ‘shopping days’ at Stop & Shop and Wilson Farms. These annual events provide generous resources that support purchases for the school. The Gift Account funds are used to purchase items that benefit the largest number of students possible; items such as go-green water fountains (refillable water bottle stations), bike racks, and picnic tables to provide outdoor seating for lunch.

**Funding:**

**Fund Restrictions:**

**Budget History:**

|                                | Actual<br>FY15<br>25340340 | Actual<br>FY16<br>25340340 | Actual<br>FY17<br>25340340 | Budgeted<br>FY18<br>25340340 | Projected<br>FY19<br>25340340 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 5,879                      | 8,121                      | 1,660                      | 1,476                        |                               |
| Prior Year Balance             | 19,263                     | 16,269                     | 15,931                     | 13,838                       | 15,234                        |
| <b>Total Projected Revenue</b> | <b>25,142</b>              | <b>24,390</b>              | <b>17,591</b>              | <b>15,314</b>                | <b>15,234</b>                 |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Equipment                      | 5,166                      | 1,659                      | -                          | -                            | -                             |
| Membership/Dues                | (19)                       | 586                        | -                          | -                            | -                             |
| Professional Services          | -                          | 5,380                      | -                          | -                            | -                             |
| Supplies/Materials             | 3,726                      | 834                        | 3,753                      | 79                           | -                             |
| <b>Total Expenses</b>          | <b>8,873</b>               | <b>8,459</b>               | <b>3,753</b>               | <b>79</b>                    | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>16,269</b>              | <b>15,931</b>              | <b>13,838</b>              | <b>15,234</b>                | <b>15,234</b>                 |

**Recent Developments:** The purchase of several water bottle filling stations helps to reduce plastic waste on campus. The purchase of outdoor seating eases the strain on indoor seating and/or allows students to eat, socialize, and work outdoors.

**Current Challenges:** None

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** None

**On the Horizon:** None



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**ATHLETIC FUND GIFT ACCOUNT**

**Naomi Martin**

**Director/Program Coordinator:** Naomi Martin, Athletic Director

**Fund Number:** 25340940

**MGL Authorization:** Ch. 71 § 47

**Year Established:** Prior to 2002

**Program Description:** The Athletic Department is funded from three main sources. Operating Budget, Fees and Donations from various team/parent booster group for monies collected from fees, activity accounts, and miscellaneous income.

**Funding:**

**Fund Restrictions:**

**Budget History:**

|                                | Actual<br>FY15<br>25340940 | Actual<br>FY16<br>25340940 | Actual<br>FY17<br>25340940 | Budgeted<br>FY18<br>25340940 | Projected<br>FY19<br>25340940 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              | <b>Closed</b>                 |
| Revenue                        | -                          | -                          | 10,000                     | (21,543)                     | -                             |
| Prior Year Balance             | 11,543                     | 11,543                     | 11,543                     | 21,543                       | -                             |
| <b>Total Projected Revenue</b> | <b>11,543</b>              | <b>11,543</b>              | <b>21,543</b>              | <b>-</b>                     | <b>-</b>                      |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Equipment                      | -                          | -                          | -                          | -                            | -                             |
| Supplies/Materials             | -                          | -                          | -                          | -                            | -                             |
| <b>Total Expenses</b>          | <b>-</b>                   | <b>-</b>                   | <b>-</b>                   | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>11,543</b>              | <b>11,543</b>              | <b>21,543</b>              | <b>-</b>                     | <b>-</b>                      |

**Recent Developments:** The Athletic Fund Gift Account is closed as of FY2018 and the balance of these funds is being transferred to the Athletic Revolving Account going forward. Donations of this nature will be captured in this single fund going forward.

**Current Challenges:** With the discussion of school start times, and a potentially later school dismissal, it is becoming increasingly more important for Lexington to look at the need for lights on the fields at Lincoln #1 and Lincoln #3, so that we can keep up with the growing demands of interscholastic athletics and the shift in the length and timing of the school day.

**On the Horizon:** All-Sports Booster Club, Lights on Fields at Lincoln #1 and Lincoln #3.



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**C.A.S.I.T. GIFT**

**Amy Moran**

**Director/Program Coordinator:** Amy Moran, World Language Department Head

**Administrator:** Andrew Stephens, Ed.D., Principal

**Fund Number:** 25340840

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 1997

**Program Description:** This program is designed for students who want to master the skills of reading, writing, listening, and speaking in Italian. Throughout the program, students are immersed in Italian culture.

**Funding:** Annual C.A.S.I.T. membership fee of \$200.00.

**Fund Restrictions:** Must be spent on the Italian Program.

**Budget History:**

|                                | Actual<br>FY15<br>25340840 | Actual<br>FY16<br>25340840 | Actual<br>FY17<br>25340840 | Budgeted<br>FY18<br>25340840 | Projected<br>FY19<br>25340840 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | -                          | -                          | -                          | -                            | -                             |
| Prior Year Balance             | 7,977                      | 6,600                      | 4,502                      | 4,502                        | 2,502                         |
| <b>Total Projected Revenue</b> | <b>7,977</b>               | <b>6,600</b>               | <b>4,502</b>               | <b>4,502</b>                 | <b>2,502</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Contractual/Consultants        |                            | 1,000                      | -                          | -                            | -                             |
| Textbooks                      |                            |                            |                            | 2,000                        | 2,502                         |
| Supplies and Material          | 1,377                      | 1,098                      | -                          |                              | -                             |
| <b>Total Expenses</b>          | <b>1,377</b>               | <b>2,098</b>               | <b>-</b>                   | <b>2,000</b>                 | <b>2,502</b>                  |
| <b>Projected Final Balance</b> | <b>6,600</b>               | <b>4,502</b>               | <b>4,502</b>               | <b>2,502</b>                 | <b>-</b>                      |

**Recent Developments:** The Foreign Language Department continues to spend C.A.S.I.T. money on books, films, materials for the classroom.

**Current Challenges:** There were no funds given this year.

**On the Horizon:** Closing at the end of FY2019.



**SCIENCE GIFT ACCOUNT**

**Jacalyn Crowe, Ph.D.**

**Director/Program Coordinator:** Jacalyn Crowe, Ph.D., Science Department Head at LHS

**Administrator:** Andrew Stephens, Ed.D., Principal

**Fund Number:** 25342731

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2012

**Program Description:** Donations given by local businesses and awards received by the LHS Science Department from science and technology competitions (such as the Intel Science Talent Search and the Siemens Westinghouse Science and Technology Competition). These funds are used to cover expenses associated with the LHS Annual Science Fair.

**Funding:**

**Fund Restrictions:**

**Budget History:**

|                                | Actual<br>FY15<br>25342731 | Actual<br>FY16<br>25342731 | Actual<br>FY17<br>25342731 | Budgeted<br>FY18<br>25342731 | Projected<br>FY19<br>25342731 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 3,050                      | 400                        | 5,250                      | -                            | -                             |
| Prior Year Balance             | 12,459                     | 11,254                     | 6,976                      | 9,115                        | 7,440                         |
| Adjustments                    | -                          | 460                        | -                          | -                            | -                             |
| <b>Total Projected Revenue</b> | <b>15,509</b>              | <b>12,114</b>              | <b>12,226</b>              | <b>9,115</b>                 | <b>7,440</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Contractual/Consultants        | 1,700                      | 1,725                      | -                          | -                            | -                             |
| Subscriptions                  | 230                        | -                          | 1,800                      | 1,675                        | -                             |
| Supplies and Material          | 2,325                      | 3,413                      | 1,311                      | -                            | -                             |
| <b>Total Expenses</b>          | <b>4,255</b>               | <b>5,138</b>               | <b>3,111</b>               | <b>1,675</b>                 | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>11,254</b>              | <b>6,976</b>               | <b>9,115</b>               | <b>7,440</b>                 | <b>7,440</b>                  |

**Recent Developments:** The Science Department receives donations each year for the Science Fair from local businesses.

**Current Challenges:** We will once again solicit donations from local businesses to support the LHS Annual Science Fair and students' independent research. Our current balance, combined with any donations we receive from local businesses, should be sufficient to support this year's science fair.

**On the Horizon:** Over the next few months the expenses of the Science Fair will be funded from this account. Donations will replenish the account maintaining a balance that should support the science fair for one year if all donations were discontinued.



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**COLLEGE TESTING**

**Valerie Viscosi**

**Director/Program Coordinator:** Valerie Viscosi, K-12 Director of Counseling

**Administrator:** Christine Lyons, M.Ed., Ph.D., Assistant Superintendent for Curriculum, Instruction and Professional Learning

**Fund Number:** 25331340

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2006

**Program Description:** This account is primarily used to facilitate the administration of the College Board’s Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) and the SAT. Reports and software are also purchased via this account.

**Fee Structure:** Students pay a registration fee that covers the cost of the administration of exams at Lexington High School. The expenses include: purchasing the exams, score reports, testing supervisor and coordinator compensation, professional development for the testing coordinators and teachers, and other expenses.

**Fund Restrictions:**

**Budget History:**

|                                 | Actual<br>FY15<br>25331340 | Actual<br>FY16<br>25331340 | Actual<br>FY17<br>25331340 | Budgeted<br>FY18<br>25331340 | Projected<br>FY19<br>25331340 |
|---------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                  |                            |                            |                            |                              |                               |
| Revenue                         | 161,626                    | 171,693                    | 190,490                    | 190,000                      | 190,000                       |
| Prior Year Balance              | 29,012                     | 44,080                     | 50,898                     | 15,833                       | 42,579                        |
| Adjustments                     |                            | (505)                      | (18,387)                   | 18,307                       |                               |
| <b>Total Projected Revenue</b>  | <b>190,638</b>             | <b>215,268</b>             | <b>223,001</b>             | <b>224,140</b>               | <b>232,579</b>                |
| <b>Expenses</b>                 |                            |                            |                            |                              |                               |
| <b>Salary &amp; Wages</b>       |                            |                            |                            |                              |                               |
| Stipends                        | 7,393                      | 7,432                      | 10,910                     | 12,090                       | 12,000                        |
| <b>Total Salary &amp; Wages</b> | <b>7,393</b>               | <b>7,432</b>               | <b>10,910</b>              | <b>12,090</b>                | <b>12,000</b>                 |
| <b>Operating Expense</b>        |                            |                            |                            |                              |                               |
| Consultant                      | 9,440                      | 7,170                      | 13,570                     | 13,570                       | 13,841                        |
| Membership/Dues                 | 450                        | 591                        | 447                        | 477                          | 500                           |
| Supplies/Materials              | 129,276                    | 149,177                    | 182,241                    | 155,424                      | 165,000                       |
| Total Operating Expenses        | 139,165                    | 156,938                    | 196,258                    | 169,471                      | 179,341                       |
| <b>Total Expenses</b>           | <b>146,558</b>             | <b>164,370</b>             | <b>207,168</b>             | <b>181,561</b>               | <b>191,341</b>                |
| <b>Projected Final Balance</b>  | <b>44,080</b>              | <b>50,898</b>              | <b>15,833</b>              | <b>42,579</b>                | <b>41,238</b>                 |

**Recent Developments:** Prior to FY16, the College Board allowed high schools to select from either a designated Wednesday or Saturday test date in October for the annual administration of the PSAT/NMSQT. LHS has





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historically administered the PSAT/NMSQT on the national Saturday test date to minimize impacts on students and the school day. In FY16, the College Board mandated that all high schools administer the PSAT/NMSQT on Wednesday, October 14, 2015. This mandate had impacts on expenses. For FY17, the College Board has resumed the option of a Saturday test date. LHS resumed the prior practice of administering the PSAT/NMSQT on Saturdays, beginning on October 15, 2016.

**Current Challenges:** None

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** None

**On the Horizon:** None



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**ASIA SOCIETY PARTNERSHIP**

**Anna Monaco**

**Director/Program Coordinator:** Anna Monaco, principal

**Fund Number:** 25342521

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2009

**Program Description:** To support the Mandarin Program at Clarke Middle School. Enhance the program with technology, Mandarin materials and Professional Development

**Funding:** Grant from the Asia Society

**Fund Restrictions:** Materials for Students and Professional Development for Mandarin Teacher

**Budget History:**

|                                | Actual<br>FY15<br>25342521 | Actual<br>FY16<br>25342521 | Actual<br>FY17<br>25342521 | Budgeted<br>FY18<br>25342521 | Projected<br>FY19<br>25342521 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 13,000                     | 16,698                     | 12,986                     |                              |                               |
| Prior Year Balance             | 8,088                      | 11,613                     | 13,092                     | 17,466                       | 9,530                         |
| Adjustments                    |                            | 154                        |                            |                              |                               |
| <b>Total Projected Revenue</b> | <b>21,088</b>              | <b>28,464</b>              | <b>26,078</b>              | <b>17,466</b>                | <b>9,530</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Contracted Services            | 2,800                      | 7,695                      | 850                        | 434                          |                               |
| Equipment                      |                            |                            |                            | 1,542                        |                               |
| Seminars                       | 635                        | 590                        | 1,052                      |                              |                               |
| Software                       |                            |                            | 802                        | 750                          |                               |
| Subscriptions                  |                            |                            | 45                         |                              |                               |
| Supplies/Materials             | 4,142                      |                            | 3,854                      | 616                          |                               |
| Transportation Other           | 745                        | 1,602                      | 800                        | 1,143                        |                               |
| Travel                         | 1,153                      | 5,485                      | 1,209                      | 3,452                        |                               |
| <b>Total Expenses</b>          | <b>9,475</b>               | <b>15,372</b>              | <b>8,612</b>               | <b>7,936</b>                 | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>11,613</b>              | <b>13,092</b>              | <b>17,466</b>              | <b>9,530</b>                 | <b>9,530</b>                  |

**Recent Developments:** Jonas Clarke Middle School was awarded \$13,000 from the Asia Society for the 2017-2018 school year to be used for professional development, enrichment activities, field trips, technology and other materials for the Clarke Mandarin Program. Funding was also used to help support our ongoing partnership with the Jinhua Foreign Language School. Every other year, Clarke and Jinhua have participated in an exchange program designed for students to learn the language and culture of their sister school. This program has been extremely successful and we recently hosted 22 students and three teachers from the Jinhua Foreign Language School here at Clarke.



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**Current Challenges:** None

**Significant Proposed Changes for Upcoming Fiscal Year and Budget Impact:** There will be no changes for the upcoming fiscal year.

**On the Horizon:** Although this was originally designated a three year grant that began in 2009, we are currently beginning the 8th year of this grant.



**LOST BOOKS**

**Director/Program Coordinator:** Various

**Fund Number:** 25330340

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2005

**Program Description:** This program collects fees for lost books and purchases replacements.

**Fee Structure:** Varies based on lost book cost.

**Fund Restrictions:** Replacement of lost items by students.

**Budget History:**

|                                | Actual<br>FY15<br>25330340 | Actual<br>FY16<br>25330340 | Actual<br>FY17<br>25330340 | Budgeted<br>FY18<br>25330340 | Projected<br>FY19<br>25330340 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 2,843                      | 1,878                      | 2,302                      | 1,002                        | -                             |
| Prior Year Balance             | 13,564                     | 15,998                     | 17,800                     | 19,695                       | 20,697                        |
| Adjustments                    | -                          | 54                         | -                          | -                            | -                             |
| <b>Total Projected Revenue</b> | <b>16,407</b>              | <b>17,930</b>              | <b>20,102</b>              | <b>20,697</b>                | <b>20,697</b>                 |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Textbooks                      | 410                        | 130                        | 407                        | -                            | -                             |
| <b>Total Expenses</b>          | <b>410</b>                 | <b>130</b>                 | <b>407</b>                 | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>15,998</b>              | <b>17,800</b>              | <b>19,695</b>              | <b>20,697</b>                | <b>20,697</b>                 |

**Recent Developments:** The implementation of online payment system is now available for students to pay for lost books online and streamline the collection of funds to allow for timely reordering of the book.

**Current Challenges:** None

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** None

**On The Horizon:** None



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**PERFORMING ARTS**

**Ida Pappas, Ph.D.**

**Director/Program Coordinator:** Ida Pappas, Ph.D., Coordinator of Performing Arts

**Fund Number:** 25331740

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2008

**Program Description:** Program is used to bring in guest artists and clinicians in the areas of drama and music, which have a direct and positive impact on students. In addition, funds are used to support the purchase, replacement, and maintenance of school owned instruments, equipment, lighting and other performance related costs to support the performance of students in our performing arts academic courses.

**Fee Structure:** Revenues in this account come from parent and community donations; admission charges from town-wide concerts (grades 3 - 12), drama performances and concerts involving guest artists, and specific departmental concerts involving curricular groups (i.e. the LHS Pops Concert).

**Fund Restrictions:** Funds are restricted to supporting the performing arts curriculum program.

**Budget History:**

|                                | Actual<br>FY15<br>25331740 | Actual<br>FY16<br>25331740 | Actual<br>FY17<br>25331740 | Budgeted<br>FY18<br>25331740 | Projected<br>FY19<br>25331740 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | 27,829                     | 28,924                     | 30,115                     | 30,000                       | 30,000                        |
| Prior Year Balance             | 24,093                     | 27,109                     | 43,234                     | 45,317                       | 40,850                        |
| Adjustments                    |                            | 944                        | 85                         | -                            |                               |
| <b>Total Projected Revenue</b> | <b>51,922</b>              | <b>56,977</b>              | <b>73,434</b>              | <b>75,317</b>                | <b>70,850</b>                 |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Equipment                      | 5,547                      | 3,708                      | 11,283                     | 13,220                       | 15,000                        |
| Professional Services          | 16,975                     | 9,135                      | 15,930                     | 17,525                       | 20,000                        |
| Supplies/Materials             | 2,291                      | 899                        | 904                        | 3,722                        | 5,000                         |
| <b>Total Expenses</b>          | <b>24,813</b>              | <b>13,743</b>              | <b>28,117</b>              | <b>34,467</b>                | <b>40,000</b>                 |
| <b>Projected Final Balance</b> | <b>27,109</b>              | <b>43,234</b>              | <b>45,317</b>              | <b>40,850</b>                | <b>30,850</b>                 |

**Recent Developments:** These accounts are currently used to augment the curriculum initiatives within the Performing Arts Department primarily at the high school level. We have used the funding to bring in guest artists and clinicians, purchase instruments and accessories not provided for in the operating budget, do repairs on instruments and equipment not provided for in the operating budget, all of which have a direct and positive impact on students.

**Current Challenges:** The primary challenge is the time, paper trail, and the actual time required to access the funds, especially for emergency funds.



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**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** We can foresee the need to continue to use the account for guest artists and clinicians, instruments and equipment and repairs in the areas of drama and music.

**Proposed FY19 Fee:** Funding of the account will continue to be primarily generated through admission charges to selected events.

**On the Horizon:** Forecasted continuing fiscal constraints will necessitate the continuing use of the funds to augment curriculum initiatives.



**SCHOOL LUNCH**

**Kevin Silvia**

**Director/Program Coordinator:** Kevin Silvia, Food Services Director

**Administrator:** Ian L. Dailey, Assistant Superintendent for Finance & Administration

**Fund Number:** 22311040

**MGL Authorization:** Ch. 548 of the Acts of 1948

**Year Established:**

**Program Description:** Under the acts of 1948, chapter 548, the School Committee may operate or provide for the operation of school food service programs in schools under their jurisdiction. The School Committee through this act may receive disbursements from federal sources to support the School Lunch Program in addition to charge for meals. Funds are kept in a separate account and expended by the School Committee without appropriation. The Bureau of Nutrition Education sets regulations for accounting, audit and nutrition for the School Lunch Program.

**Fee Structure:** Meal pricing is based on the projected cost of providing the program less any federal subsidies we received for participating in the National School Lunch Program.

| <b>Meal</b>               | <b>Elementary</b> | <b>Middle</b> | <b>LHS</b> |
|---------------------------|-------------------|---------------|------------|
| Breakfast – Full Price    | \$2.00            | \$2.00        | \$2.00     |
| Breakfast – Reduced Price | \$0.30            | \$0.30        | \$0.30     |
| Lunch – Full Price        | \$3.50            | \$3.50        | \$3.50     |
| Lunch – Reduced Price     | \$0.40            | \$0.40        | \$0.40     |
| Lunch – Boar’s Head Deli  |                   | \$3.75        | \$3.75     |
| Lunch – Salad Bar         |                   |               | \$3.75     |
| Lunch – Adult             | \$4.50            | \$4.50        | \$4.50     |

\*All meals include: Protein Choice, Fresh Vegetable Choice, Fresh Fruit Choice and Milk Choice.

\*\*Water is not included in meal price.

**Fund Restrictions:** Use of funds is limited to compensation for employees, contracted services and payment for equipment and materials to run program. This does not include funds for major maintenance or kitchen renovations.



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**Budget History:**

|                                | Actual<br>FY15<br>22311040 | Actual<br>FY16<br>22311040 | Actual<br>FY17<br>22311040 | Budgeted<br>FY18<br>22311040 | Projected<br>FY19<br>22311040 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| School Lunch Receipts          | 2,159,816                  | 2,361,439                  | 2,487,238                  | 2,536,983                    | 2,587,722                     |
| State Revenue                  | 393,417                    | 352,910                    | 395,523                    | 403,433                      | 411,502                       |
| Interest                       | 1,805                      | 2,677                      | 5,563                      | 5,674                        | 5,788                         |
| Prior Year Balance             | 510,101                    | 591,427                    | 824,921                    | 1,039,036                    | 1,028,519                     |
| Adjustments                    | -                          | 145,109                    | 4,265                      | (53,892)                     | -                             |
| <b>Total Projected Revenue</b> | <b>3,065,138</b>           | <b>3,453,563</b>           | <b>3,717,510</b>           | <b>3,931,235</b>             | <b>4,033,531</b>              |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Equipment                      | 58,730                     | 85,335                     | 45,466                     | 200,000                      | 90,000                        |
| Operating Expense              | 2,414,981                  | 2,543,308                  | 2,633,007                  | 2,702,716                    | 2,756,770                     |
| <b>Total Expenses</b>          | <b>2,473,711</b>           | <b>2,628,642</b>           | <b>2,678,473</b>           | <b>2,902,716</b>             | <b>2,846,770</b>              |
| <b>Projected Final Balance</b> | <b>591,427</b>             | <b>824,921</b>             | <b>1,039,036</b>           | <b>1,028,519</b>             | <b>1,186,761</b>              |

|  | Actual<br>FY15 | Actual<br>FY16 | Actual<br>FY17 | Budgeted<br>FY18 | Projected<br>FY19 |
|--|----------------|----------------|----------------|------------------|-------------------|
| Total Expenses                         | 2,473,711      | 2,628,642      | 2,678,473      |                  |                   |
| 3 months Cash Flow Reserve (benchmark) | 742,113        | 788,593        | 803,542        |                  |                   |
| <i>Student Account Reserve</i>         | <i>186,836</i> | <i>277,879</i> | <i>264,988</i> | -                | -                 |
| % of Reserve on Hand at 6/30           | 55%            | 69%            | 96%            |                  |                   |

**Recent Developments:** This year, the Clarke Middle School has added a Boar's Head deli line to increase services and help handle the increase in population. This new addition will add value and give students more options.

Diamond Middle school has a new cafeteria and kitchen with all new equipment. A new Boar's Head deli line was added and has been very popular with the students. The equipment upgrade will help the Food Service Program drive the program forward and give the Food Service Program the flexibility to change concepts.

Lexington Public Schools is now composting food in all kitchens and the majority of the cafeterias in the district. In addition, the Food Service Department has implemented compostable trays throughout the district's kitchens which in turn promotes the district's ongoing commitment to the recycling program. These recycling efforts will continue to be expanded where appropriate as policy is developed.

This past year, the steamers at Harrington and Fiske Elementary Schools were refurbished and new terminals purchased and installed throughout the district.

The Food Service Program is continuing to partner with the ILP to bring special needs students to work at the high school and middle schools.

This summer, the Food Service Department promoted Christina Fluti to Assistant Food Service Director and hired Jean Davis our new Catering/Assistant Manager.





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**Current Challenges:** Lexington Public Schools is required to implement [USDA regulations under the National School Lunch program](#) and most recently the [Healthy Hunger Free Kids Act 2010](#). A la Carte is controlled by Massachusetts Nutrition Standards for Competitive Foods and Beverages in Public Schools ([105 CMR: Department of Public Health, CMR 225.000: Nutrition Standards for Competitive Foods and Beverages in Public Schools](#)). It established nutrition requirements for all a la carte items sold in schools and can be found at [Massachusetts Competitive Foods and Beverages "At a Glance" Chart](#).

All of the above are in addition to Lexington Public School Committee's established district nutrition guidelines which are contained within the [Wellness Policy](#) (Approved July, 2015) and the [Wellness Policy: Implementation Guidelines](#) (Approved July 17, 2012). We are in the process of reviewing and updating the Wellness Policy Implementation Guidelines.

With the increase in population at the high school, the equipment that is needed for service needs to be upgraded. At the high school, in particular, space is limited to serve and may require a satellite kitchen and/or expansion to the existing kitchen.

**On the Horizon:**

- Work with the DPW on the Hastings Elementary School design.
- Introduce a Waffle Station at Lexington High School.
- Continue "Visiting Chef Program."
- Continue upgrading food service equipment throughout the District.
- Evaluate serving stations at the High School.
- Continue strategically expanding the school composting program in cafeteria areas.
- Purchase flat panel screen TV to advertise school lunch and promos for the high school.
- Add action food stations that will include live sauté cooking lessons for students. Increase in diverse menu options that will reflect the existing student population.

**Other School Lunch Information on the Horizon:**

- Kiosk or satellite station at the high school to help relieve the pressure on the existing servery.
- New grab and go station at the high school that will get a refresh with new items.
- Work on expanding our LABBB and ILP work program.
- Increase social media in the café to show the great food that is served.
- Work with the local town buildings to increase catering business with food service.



**SCHOOL TRANSPORTATION**

**Elaine Celi**

**Director/Program Coordinator:** Elaine Celi, Transportation Coordinator  
**Administrator:** Ian L. Dailey, Assistant Superintendent for Finance & Operations  
**Fund Number:** 25349940

**MGL Authorization:** Ch. 71 § 68

**Year Established:** 2008

**Program Description:** The Transportation Program is responsible for providing transportation to and from school for all Lexington Public School students. A bus fee is charged for this service. Transportation is also provided for Lexington special education students to and from school as indicated in their Individual Education Plan at no cost to the family.

**Program Time Table:**

- School Committee Vote by March 1 for continuation of fee and at what rate;
- Registration Letters Mailed April 1;
- Registration Due mid-May for lowest discounted rate;
- Payment Due August 1;
- Routes established based on registrations in hand during July;
- Passes distributed during the first days of School.

**Fee Structure:** Fee is based on the total cost per seat for the number of riders projected. The Operating Budget pays for all Town Paid Students. The FY2019 budget has been assembled to accommodate a waiver of fee increase for Hastings Elementary School, since construction will begin on the property in FY2019. The goal is to promote ridership as much as possible on this site with the constraints placed on it from construction. This practice was utilized when Estabrook Elementary School was under construction.

**Fund Restrictions:** Compensation for employees, contracted services and payment for equipment and materials to run program.

**Budget History:**

**Table 1: Projected Riders**

| Regular Education Transportation Program Ridership History |                |                |                |                            |                                   |                                 |          |                |  |
|--|----------------|----------------|----------------|----------------------------|-----------------------------------|---------------------------------|----------|----------------|--|
| Riders   | FY15<br>ACTUAL | FY16<br>ACTUAL | FY17<br>ACTUAL | FY18<br>Budgeted<br>Riders | Actual<br>Rider Count<br>10/17/17 | Budget to<br>Actual<br>Variance | % Change | FY19<br>Budget |  |
| Fee Rider  | 1,920          | 2,052          | 2,074          | 2,246                      | 2,432                             | 186.00                          |          | 2,577          |  |
| FlexPass   | 230            | 279            | 369            | 369                        | 383                               | 14.00                           |          | 372            |  |
| Homeless Lexington Students                                | 7              |                | -              | -                          | 3                                 |                                 |          | 3              |  |
| Family Cap   | 84             | 102            | 92             | 92                         | 90                                | (2.00)                          |          | 90             |  |
| Fee Rider & Elementary "Ride After" program bus            | 274            | 350            | 412            | 240                        | 225                               | (15.00)                         |          | -              |  |
| Financial Waiver - 100%                                    |                |                | 101            |                            | 103                               |                                 |          |                |  |
| Financial Waiver - 75%                                     |                |                | 53             |                            | 23                                |                                 |          |                |  |
| Financial Waiver - 50%                                     |                |                | 11             |                            | 13                                |                                 |          |                |  |
| <b>Financial Waivers Subtotal</b>                          | 214            | 171            | 165            | 165                        | 139                               | (26.00)                         |          | 139            |  |
| Eligible for Town Paid                                     | 481            | 473            | 590            | 590                        | 507                               | (83.00)                         |          | 507            |  |
| <b>Total Transportation Program Participants</b>           | 3,210          | 3,427          | 3,702          | 3,702                      | 3,779                             | 77.00                           | 2.08%    | 3,688          |  |



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**Current ridership by school**

| Bowman | Bridge | Estabrook | Fiske | Harrington | Hastings | Clarke | Diamond | LHS | Grand Total |
|--------|--------|-----------|-------|------------|----------|--------|---------|-----|-------------|
| 338    | 289    | 351       | 202   | 232        | 248      | 690    | 504     | 925 | 3779        |

**Table 2: Total Program Costs**

| Regular Education Transportation Program Budget (Revolving and general fund) |    |             |                     |             |                     |             |                     |             |                     |                |                     |              |                     |          |                    |
|--|----|-------------|---------------------|-------------|---------------------|-------------|---------------------|-------------|---------------------|----------------|---------------------|--------------|---------------------|----------|--------------------|
| TRANSPORTATION PROGRAM   |    | FY15 ACTUAL |                     | FY16 ACTUAL |                     | FY17 ACTUAL |                     | FY18 Budget |                     | FY18 Projected |                     | FY19 Request |                     | Variance |                    |
| Revenue  |    | Riders      | 3,182               | Riders      | 3,427               | Riders      | 3,702               | Riders      | 3,702               | Riders         | 3,779               | Riders       | 3,688               |          |                    |
| Operating Budget Funded (Statutory & Financial Assistance)                   |    |             | \$ 1,481,511        |             | \$ 1,453,070        |             | \$ 1,846,217        |             | \$ 2,093,165        |                | \$ 2,093,165        |              | \$ 2,117,282        |          | \$ 24,117          |
| Carry Forward /Revenue Correction  |    |             |                     |             |                     |             |                     |             |                     |                |                     |              |                     |          | \$ -               |
| Private School Bus   |    |             |                     |             |                     |             |                     |             |                     |                |                     |              |                     |          | \$ -               |
| <b>Sub-total Operating Budget Funded</b>                                     |    |             | <b>\$ 1,481,511</b> |             | <b>\$ 1,453,070</b> |             | <b>\$ 1,846,217</b> |             | <b>\$ 2,093,165</b> |                | <b>\$ 2,093,165</b> |              | <b>\$ 2,117,282</b> |          | <b>\$ 24,117</b>   |
| <b>Prior Year Residual/(Deficit) balance</b>                                 |    |             |                     |             |                     |             |                     |             |                     |                |                     |              |                     |          |                    |
| Spring Revenue Collections & Prior Year Carry Forward                        |    |             | \$ 345,797          |             | \$ 685,737          |             | \$ 643,964          |             | \$ 597,969          |                | \$ 541,378          |              | \$ 447,198          |          | \$ (150,770)       |
| Fees (July 1 - Mar 31)   |    |             | \$ 570,786          |             | \$ 538,607          |             | \$ 559,102          |             | \$ 517,315          | 99%            | \$ 665,408          |              | \$ 587,658          |          | \$ 70,343          |
| Spring Revenue Collections - Next Program Year                               |    |             | \$ 328,214          |             | \$ 365,833          |             | \$ 386,612          |             |                     |                | \$ 375,715          |              |                     |          | \$ -               |
| Article 17 - 2012 ATM  |    |             |                     |             |                     |             |                     |             |                     |                |                     |              |                     |          | \$ -               |
| Carry Forward Purchase Orders  |    |             |                     |             |                     |             |                     |             |                     |                |                     |              |                     |          | \$ -               |
| <b>Sub-total Fee Generated Income</b>  |    |             | <b>\$ 1,244,797</b> |             | <b>\$ 1,590,177</b> |             | <b>\$ 1,589,678</b> |             | <b>\$ 1,115,283</b> |                | <b>\$ 1,582,502</b> |              | <b>\$ 1,034,856</b> |          | <b>\$ (80,427)</b> |
| <b>Total Program Income</b>  |    |             | <b>2,726,309</b>    |             | <b>3,043,247</b>    |             | <b>3,435,895</b>    |             | <b>3,208,448</b>    |                | <b>3,675,667</b>    |              | <b>3,152,138</b>    |          | <b>\$ (56,310)</b> |
| <b>Expenses</b>  |    |             |                     |             |                     |             |                     |             |                     |                |                     |              |                     |          |                    |
| Subtotal Staffing  |    |             | \$ 17,771           |             | \$ 20,064           |             | \$ 19,808           | 0.50        | \$ 23,652           | 0.50           | \$ 23,652           | 0.50         | \$ 25,318           |          | \$ 1,666           |
| Bus Captains   |    |             |                     |             |                     | \$ 12,657   |                     | \$ 13,932   |                     | \$ 13,932      |                     | \$ 13,932    |                     |          | \$ (13,932)        |
| Subtotal Regular Education Buses   | 27 |             | 1,934,158           | 30          | 2,254,534           | 35          | 2,730,396           | 35          | 2,770,950           | 38             | 3,027,024           | 38           | 3,103,100           |          | \$ 332,150         |
| Subtotal Ride After Program  | 4  |             | 69,160              | 6           | 114,660             | 6           | 120,120             | 6           | 120,120             | 7              | 140,140             |              |                     |          | \$ (120,120)       |
| Subtotal Regular Education Buses -Expenses                                   |    |             | \$ 19,483           |             | \$ 10,025           |             | \$ 11,536           |             | \$ 23,720           |                | \$ 23,720           |              | \$ 23,720           |          | \$ -               |
| <b>Total Program Expense</b>   |    |             | <b>\$ 2,040,572</b> |             | <b>\$ 2,399,283</b> |             | <b>\$ 2,894,517</b> |             | <b>\$ 2,952,374</b> |                | <b>\$ 3,228,468</b> |              | <b>\$ 3,152,138</b> |          | <b>\$ 199,764</b>  |
| <b>Balance Carried Forward</b>   |    |             | <b>\$ 685,737</b>   |             | <b>\$ 643,964</b>   |             | <b>\$ 541,378</b>   |             | <b>\$ 256,074</b>   |                | <b>\$ 447,198</b>   |              | <b>\$ -</b>         |          | <b>\$ 0</b>        |
| Spring Revenue Used for Prior Year Program                                   |    |             |                     |             |                     |             |                     |             |                     |                |                     |              |                     |          |                    |
| <b>Balance Carried Forward Corrected</b>                                     |    |             | <b>\$ 685,737</b>   |             | <b>\$ 643,964</b>   |             | <b>\$ 541,378</b>   |             | <b>\$ 256,074</b>   |                | <b>\$ 447,198</b>   |              | <b>\$ -</b>         |          | <b>\$ 0</b>        |
| <b>Bus Fee</b>   |    |             | <b>\$ 300</b>       |             | <b>\$ 300</b>       |             | <b>\$ 300</b>       |             | <b>\$ 300</b>       |                | <b>\$ 300</b>       |              | <b>\$ 330</b>       |          | <b>\$ 330</b>      |
| Operating Fee Subsidy  |    |             | \$ 336              |             | \$ 400              |             | \$ 482              |             | \$ 498              |                | \$ 554              |              | \$ 525              |          | \$ 525             |
| Total Per Seat Cost  |    |             | \$ 636              |             | \$ 700              |             | \$ 782              |             | \$ 798              |                | \$ 854              |              | \$ 855              |          | \$ 855             |
|  |    | Parents Pay | 47%                 |             | 43%                 |             | 38%                 |             | 38%                 |                | 35%                 |              | 39%                 |          |                    |

**Recent Developments:** In FY18 our ridership increased. We are transporting over 50% of our students in grades K – 12. About 410 students were registered from August 1<sup>st</sup> through late November. Three additional buses were added in FY18.

**Current Challenges:** The biggest challenge for transportation is managing the routes and riders for the 38 buses that transport our students. As redistricted students move to middle school, we will need to shift buses to meet that need. This has caused an overall inefficiency with the routing system since we have multiple buses in the same neighborhood serving multiple schools.

Our school schedules, traffic around town, and road construction make it critical that we keep the routes as short and efficient as possible.

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** With school start times changes being examined, this could have a significant impact on the overall cost of the transportation operation. As such, fees may need to be examined as part of those discussions.



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**SPECIAL EDUCATION STABILIZATION FUND**

**Mary A. Czajkowski, Ed.D.**

**Director/Program Coordinator:** Mary A. Czajkowski, Ed.D., Superintendent

**Fund Number:** 83097250

**MGL Authorization:**

**Year Established:** 2009, Adopted by Town Meeting 5/6/09

**Program Description:** The Special Education Stabilization Fund was established to provide for extraordinary need in special education tuition and transportation expenses. The fund started with a \$350,000 transfer from the FY08 School Department operating budget voted at the February 11, 2008 School Committee Meeting.

**Fund Restrictions:** Special Education Tuition or Transportation expenditures that exceed the district’s operating budget and require regular education programs to be severely impacted by the budget deficit.

**Budget History:**

|                                | Actual<br>FY15<br>83097250 | Actual<br>FY16<br>83097250 | Actual<br>FY17<br>83097250 | Budgeted<br>FY18<br>83097250 | Projected<br>FY19<br>83097250 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Interest Income                | 2,143                      | 4,532                      | 9,831                      | 9,533                        | 9,533                         |
| Prior Year Balance             | 1,071,495                  | 1,073,638                  | 1,078,170                  | 1,088,001                    | 1,097,534                     |
| Adjustments                    |                            |                            |                            |                              |                               |
| <b>Total Projected Revenue</b> | <b>1,073,638</b>           | <b>1,078,170</b>           | <b>1,088,001</b>           | <b>1,097,534</b>             | <b>1,107,067</b>              |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Supplies/Materials             |                            |                            |                            |                              |                               |
| <b>Total Expenses</b>          | <b>-</b>                   | <b>-</b>                   | <b>-</b>                   | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>1,073,638</b>           | <b>1,078,170</b>           | <b>1,088,001</b>           | <b>1,097,534</b>             | <b>1,107,067</b>              |

**Recent Developments:** None

**Current Challenges:** Unknown

**On the Horizon:** Unknown



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**METCO FEE**

**Barbara Hamilton**

**Director/Program Coordinator:** Barbara Hamilton, METCO Director

**Administrator:** Mary A. Czajkowski, Ed.D., Superintendent

**Fund Number:** 25331040

**MGL Authorization:**

**Year Established:** 2012

**Program Description:** A MathPath Summer Program for Metco Students.

**Fee Structure:** A portion is paid by the District and a portion paid by the Metco Families.

**Fund Restrictions:** None

**Budget History:**

|                                | Actual<br>FY15<br>25331040 | Actual<br>FY16<br>25331040 | Actual<br>FY17<br>25331040 | Budgeted<br>FY18<br>25331040 | Projected<br>FY19<br>25331040 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Fees                           | 1,725                      | 2,850                      | -                          | -                            | -                             |
| Prior Year Balance             | 3,080                      | 4,805                      | 7,655                      | 7,655                        | 7,655                         |
| Adjustments                    |                            |                            |                            |                              |                               |
| <b>Total Projected Revenue</b> | <b>4,805</b>               | <b>7,655</b>               | <b>7,655</b>               | <b>7,655</b>                 | <b>7,655</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Field Trips                    | -                          | -                          | -                          | -                            | -                             |
| Supplies/Materials             | -                          | -                          | -                          | -                            | -                             |
| <b>Total Expenses</b>          | <b>-</b>                   | <b>-</b>                   | <b>-</b>                   | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>4,805</b>               | <b>7,655</b>               | <b>7,655</b>               | <b>7,655</b>                 | <b>7,655</b>                  |

**Recent Developments:** Lexington Public Schools / Metco Department assumed management and implementation of MathPath Program that was initiated in partnership with EDCO. The summer MathPath Program was originally run by EDCO and managed in Boston in 2009 but since then the program was moved to Lexington and facilitated by Lexington staff.

**Current Challenges:** None

**On the Horizon:** The summer MathPath Program will be incorporated into the general operating budget.



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**ALPHA GIFT**

**Valerie Viscosi**

**Director/Program Coordinator:** Valerie Viscosi, K-12 Director of Counseling

**Fund Number:** 25342931

**MGL Authorization:**

**Year Established:** 2012

**Program Description:** This money was a gift from a student’s parent as an appreciation for the work ALPHA did with her son. It is to be used on things for students and the staff to make the program more impactful and comfortable.

**Fee Structure:** None

**Fund Restrictions:** None

**Budget History:**

|                                | Actual<br>FY15<br>25342931 | Actual<br>FY16<br>25342931 | Actual<br>FY17<br>25342931 | Budgeted<br>FY18<br>25342931 | Projected<br>FY19<br>25342931 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Fees                           |                            | 2,850                      | -                          | -                            | -                             |
| Prior Year Balance             | 2,631                      | 2,372                      | 4,494                      | 4,834                        | 4,834                         |
| Adjustments                    |                            | (306)                      | 461                        |                              |                               |
| <b>Total Projected Revenue</b> | <b>2,631</b>               | <b>4,916</b>               | <b>4,955</b>               | <b>4,834</b>                 | <b>4,834</b>                  |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Supplies/Materials             | 259                        | 423                        | 121                        | -                            | -                             |
| <b>Total Expenses</b>          | <b>259</b>                 | <b>423</b>                 | <b>121</b>                 | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>2,372</b>               | <b>4,494</b>               | <b>4,834</b>               | <b>4,834</b>                 | <b>4,834</b>                  |

**Recent Developments:** None

**Current Challenges:** None

**On the Horizon:** None



**Lexington Public Schools**  
*FY 2019 School Committee Recommended Budget*

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| <b>CLOSED ACCOUNTS</b> |
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**Lexington Public Schools**  
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**ELEMENTARY GIFT**

**Mary A. Czajkowski, Ed.D.**

**Director/Program Coordinator:** Mary A. Czajkowski, Ed.D., Superintendent

**Fund Number:** 25340340

**MGL Authorization:** Ch. 71 § 47

**Year Established:**

**Program Description:** This gift account was originally established to cover all elementary schools before each school was set up with its own gift account. Money was available for the benefit of elementary purchases at the discretion of the Superintendent.

**Funding:**

**Fund Restrictions:** None

**Budget History:**

|                                | Actual<br>FY15<br>25340240 | Actual<br>FY16<br>25340240 | Actual<br>FY17<br>25340240 | Budgeted<br>FY18<br>25340240 | Projected<br>FY19<br>25340240 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              |                               |
| Revenue                        | -                          | 1,000                      | -                          | (1,600)                      | -                             |
| Prior Year Balance             | 600                        | 600                        | 1,600                      | 1,600                        | -                             |
| <b>Total Projected Revenue</b> | <b>600</b>                 | <b>1,600</b>               | <b>1,600</b>               | <b>-</b>                     | <b>-</b>                      |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Membership/Dues                | -                          | -                          | -                          | -                            | -                             |
| Supplies/Materials             | -                          | -                          | -                          | -                            | -                             |
| <b>Total Expenses</b>          | <b>-</b>                   | <b>-</b>                   | <b>-</b>                   | <b>-</b>                     | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>600</b>                 | <b>1,600</b>               | <b>1,600</b>               | <b>-</b>                     | <b>-</b>                      |

**Recent Developments:** None

**Current Challenges:** None

**Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact:** None

**On the Horizon:** Closed in FY18. Monies were distributed to the individual elementary gift accounts. Going forward, any district-wide elementary gifts will be allocated among the individual elementary gift accounts.





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**MST GIFT**

**Angela Parente, Psy.D./Sherry Coughlin**

**Director/Program Coordinator:** Angela Parente, Psy.D./Sherry Coughlin

**Fund Number:** 25331631

**MGL Authorization:** Ch. 71 § 47

**Year Established:** 2007

**Program Description:** Donation from Lexington Special Education Parent Advisory Council to MST program to help fund the development of library resources and materials for a reference center in the program.

**Funding:**

**Fund Restrictions:**

**Budget History:**

|                                | Actual<br>FY15<br>25331631 | Actual<br>FY16<br>25331631 | Actual<br>FY17<br>25331631 | Budgeted<br>FY18<br>25331631 | Projected<br>FY19<br>25331631 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            |                              | <b>CLOSED</b>                 |
| Fees                           |                            |                            | -                          | -                            | -                             |
| Prior Year Balance             | 450                        | 450                        | 450                        | 450                          | 450                           |
| Adjustments                    |                            |                            |                            |                              |                               |
| <b>Total Projected Revenue</b> | <b>450</b>                 | <b>450</b>                 | <b>450</b>                 | <b>450</b>                   | <b>450</b>                    |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Supplies/Materials             |                            |                            |                            | -                            | 450                           |
| <b>Total Expenses</b>          | <b>-</b>                   | <b>-</b>                   | <b>-</b>                   | <b>-</b>                     | <b>450</b>                    |
| <b>Projected Final Balance</b> | <b>450</b>                 | <b>450</b>                 | <b>450</b>                 | <b>450</b>                   | <b>-</b>                      |

**Recent Developments:** This current school year, we plan on purchasing materials to support student learning in the area of social/emotional health and metacognition. These materials will be used for student, staff and parent trainings.

**Current Challenges:** None

**On the Horizon:** Closed in FY19.



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**TAPPLY WRITING PROJECT**

**Jane Day**

**Director/Program Coordinator:** Jane Day, English Department Head at LHS

**Administrator:** Andrew Stephens, Ed.D., Principal

**Fund Number:** 25342431

**MGL Authorization:** Ch. 71 § 47

**Year Established:**

**Program Description:** To provide funding for sophomore writing and speakers/English Department.

**Funding:** Donations

**Fund Restrictions:** Student publication /English Department discretion

**Budget History:**

|                                | Actual<br>FY15<br>25342431 | Actual<br>FY16<br>25342431 | Actual<br>FY17<br>25342431 | Budgeted<br>FY18<br>25342431 | Projected<br>FY19<br>25342431 |
|--------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|-------------------------------|
| <b>Revenue</b>                 |                            |                            |                            | <b>CLOSED</b>                | <b>CLOSED</b>                 |
| Fees                           |                            |                            | 76                         | -                            | -                             |
| Prior Year Balance             | 3,415                      | 3,415                      | 915                        | 991                          | -                             |
| Adjustments                    |                            |                            |                            |                              |                               |
| <b>Total Projected Revenue</b> | <b>3,415</b>               | <b>3,415</b>               | <b>991</b>                 | <b>991</b>                   | <b>-</b>                      |
| <b>Expenses</b>                |                            |                            |                            |                              |                               |
| Professionanl Services         |                            | 2,500                      |                            | 991                          |                               |
| Supplies/Materials             |                            |                            |                            | -                            | -                             |
| <b>Total Expenses</b>          | <b>-</b>                   | <b>2,500</b>               | <b>-</b>                   | <b>991</b>                   | <b>-</b>                      |
| <b>Projected Final Balance</b> | <b>3,415</b>               | <b>915</b>                 | <b>991</b>                 | <b>-</b>                     | <b>-</b>                      |

**Recent Developments:** The student-publishing project in FY16 was funded by the Tapply Fund, in the amount of \$2,500 to create a digital platform where student work could be loaded online and, thus, reduce the man-hours put in by teachers. This digital platform will remain and there will be no further costs for such. The only ongoing cost is an annual ISBN number, which is typically around \$150.

**Current Challenges:** We are moving forward with the writing project where Mr. Tedesco may be a resource but is not a contracted provider of any kind to LHS.

**Significant Proposed Changes for Upcoming Fiscal Year and Budget Impact:** A logistical arrangement has been written by members of the grade 10 team that outlines the areas of responsibility for the writing project.

**On the Horizon:** Closed in FY18.



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**DEPARTMENT OF REVENUE: OPINIONS**

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**95-568 (7/7/95)**

***By-law/Ordinances.***

**Permanent Departmental Revolving Funds.**

A by-law establishing a permanent departmental revolving fund from beach vehicle sticker fees and limiting annual expenditures from the fund to the amount of revenue collected is inconsistent with G.L. Ch. 44 §53E1/2, which requires an annual vote authorizing the fund and fixing a specific, not variable, dollar limitation on expenditures, subject to modification by the board of selectmen and finance committee. The portion of the by-law authorizing the use of revolving fund monies for hiring and training of beach personnel is not inconsistent per se with the statute's restrictions on the use of those monies to pay full-time personnel since it does not expressly prohibit also using the fund to pay for the fringe benefits of any such personnel.

**93-1039 (1/19/94)**

***Transportation Funds.***

**Use of Revolving Funds for Non-mandated School Bus Service.**

The student activities revolving fund established by G.L. Ch. 71 §47 may be used to support a fee-based, non-mandated school transportation program where the school committee has the authority to provide school bus service and a G.L. Ch. 44 §53E 1/2 departmental revolving fund had not been voted by the city or town for the program.

**92-50 (1/17/92)**

***Departmental Revolving Funds.***

**Fund for Lost Library Book Replacements from Lost Book Fines.**

A municipality may establish a revolving fund under G.L. Ch. 44 §53E 1/2 for the library to purchase books to replace those lost by library users using fines imposed on such users. The establishment of a departmental revolving fund is not necessarily limited to those programs sponsored by the department for which a participation fee is charged. However, there must be a direct "connection" between the receipt and the service or program provided as is the case here.

(or mayor, city council, city or town manager).

**92-747 (8/26/92)**

***Use of School Property Fund. School Rental Fund.***

**Use for Salaries/Benefits of Custodians Maintaining Facilities.**

Fees for the use of space in a school building, as permitted by G.L. Ch. 71 §71, for a private, non-profit school day care program may be deposited into a revolving fund and spent without appropriation by the school committee for a school custodian to maintain the building during the hours used by the day care operator if the municipality has accepted the provisions of G.L. Ch. 71 §71E. If surplus school buildings or space is rented or leased for those purposes under G.L. Ch. 40 §3, the rental fees would be deposited in a separate account and could be spent without appropriation by the school committee for the upkeep of the facility, including the payment of custodians, with any balance at the end of the fiscal year reverting to the general fund. In both cases, the cost of any additional benefits, such as additional health or pension benefits, that might accrue as a result of the maintenance services should be paid from the revolving, not the general, fund. **Also see 94-252 (6/6/94) (Discusses differences between use of school property fund under G.L. Ch. 71 §71E, which governs receipts of temporary rentals of school property to local organizations and groups on an hourly or per event basis, such as the gym for the evening or the auditorium for a dance recital, and the school rental fund under G.L. Ch. 40 §3, which governs receipts from leases and term rentals of unused school buildings, or vacant space in used school buildings).**



**92-784 (9/15/92)**

***School Rental Fund.***

**Use for Utilities, Repairs, Custodians and Other Upkeep Costs.**

A municipality may pay for any normal expenses associated with keeping a rented school building ready for use, including custodial costs, utilities, repairs and other costs attributable to keeping the building in an operational condition, from the rental fees that are deposited in a separate fund under G.L. Ch. 40 §3. **Also see 93-696 (1/24/94) (Receipts from the rental of school buildings may be spent with-out appropriation under G.L. Ch. 40 §3 to pay all utility bills attributable to school buildings that are partially rented).**

**93-742 (11/5/93)**

***Student Activities Revolving Fund.***

**Establishment of Multiple Accounts.**

The revolving fund established by G.L. Ch. 71 §47 for various school sponsored student extra-curricular programs and activities may be maintained as separate accounts, categorized by functions or activities, rather than as a single account for all activities.

**93-1039 (1/19/94)**

***Departmental Revolving Funds.***

***Student Activities Revolving Fund.***

**Use of Revolving Funds for Non-mandated School Bus Service.**

The student activities revolving fund established by G.L. Ch. 71 §47 may be used to support a fee-based, non-mandated school transportation program where the school committee has the authority to provide school bus service and a G.L. Ch. 44 §53E 1/2 departmental revolving fund had not been voted by the city or town for the program.

**94-124 (4/28/94)**

***Departmental Revolving Funds.***

**Power of Appropriating Bodies to Close/Transfer Surplus in Reauthorized Funds.**

**Calculation of Year End Fund Surplus.**

An appropriating body may direct that all or part of the operating surplus in a departmental revolving fund established under G.L. Ch. 44 §53E 1/2 be closed to the general fund in its vote to reauthorize the fund for the next fiscal year. The surplus in the fund would not include any monies encumbered or reserved to cover liabilities already incurred, or monies collected in advance for and committed to particular programs, services or activities. If a fund is terminated or its purposes changed, the remaining balance automatically reverts to the general fund unless the appropriating body votes to transfer it to another purpose.

**94-846 (10/25/94)**

***School Lunch Revolving Fund.***

**Use of Interest Earned on School Lunch Funds.**

Interest earned on school lunch fund monies are to be credited to the fund, not the general fund. While state law, chapter 548 of the acts of 1948, does not expressly provide for interest to remain with the fund, federal regulations governing the program require that any interest earned on program funds are to be credited to the fund and federal law supersedes state law in this case.