



School Revolving and Donation Funds

LEXINGTON PUBLIC SCHOOLS FEE SUMMARY.....	1
LEXINGTON COMMUNITY EDUCATION CRAIG HALL.....	4
ATHLETIC REVOLVING NAOMI MARTIN	7
WORKBOOKS AMY MORAN.....	13
EARLY CHILDHOOD TUITION & GIFT ELIZABETH BILLINGS-FOUHY.....	14
ESTABROOK MORNING CLUB RICK ROGERS.....	17
GIFT ACCOUNTS	19
BOWMAN GIFT JENNIFER CORDUCK	20
BRIDGE GIFT MEG COLELLA.....	21
ESTABROOK GIFT RICK ROGERS.....	22
FISKE GIFT THOMAS MARTELLONE	23
HARRINGTON GIFT JACKIE DALEY	24
HASTINGS GIFT LOUISE LIPSITZ.....	25
CLARKE GIFT ANNA MONACO.....	26
DIAMOND GIFT JENNIFER TURNER	27
LEXINGTON HIGH SCHOOL GIFT ANDREW STEPHENS, ED.D.....	28
C.A.S.I.T. GIFT AMY MORAN.....	29
SCIENCE GIFT ACCOUNT JACALYN CROWE, PH.D.	30
CHINESE EXCHANGE GIFT ACCOUNT JIEYING YAO	31
COLLEGE TESTING VALERIE VISCOSI	32
ASIA SOCIETY PARTNERSHIP ANNA MONACO	34
LOST BOOKS	36
PERFORMING ARTS JARED CASSEDY.....	37
SCHOOL LUNCH KEVIN SILVIA	39
SCHOOL TRANSPORTATION ELAINE CELI	42
SPECIAL EDUCATION STABILIZATION FUND JULIE HACKETT, ED.D.....	44
METCO FEE BARBARA HAMILTON.....	45
ALPHA GIFT VALERIE VISCOSI	46
CLOSED ACCOUNTS	47
TAPPLY WRITING PROJECT JANE DAY.....	47
ATHLETIC FUND GIFT ACCOUNT NAOMI MARTIN.....	47
DEPARTMENT OF REVENUE: OPINIONS	48



LEXINGTON PUBLIC SCHOOLS FEE SUMMARY

Program	FY19 Fee	FY20 Fee	Reason for Change	Revenue Collected
Field Trips and Extracurricular Activities	At Cost	At Cost	No Change	Student Activities: Costs are calculated for total cost of providing experience divided by the number of students attending.
Preschool Tuition	10 Hr/week program: \$3,240 15 Hr/week program: \$4,860 Lunch Bunch: \$1,300 per year (1 hr – 4 day per week) Program will limit financial assistance slots available	10 Hr/week program: \$3,337 15 Hr/week program: \$5,005 Lunch Bunch: \$1,339 per year (1 hr – 4 day per week) Program will limit financial assistance slots available	Lexington Children’s Place has charged the same tuition since 2010. A 3% increase is proposed for each of the next 3 school years starting with FY 2020.	\$213,360 Three Year Average Revolving Fund: Offsets the cost of program staff and supplies and materials for typical students. It does not fund the Special Education component of this program.



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Program	FY19 Fee	FY20 Fee	Reason for Change	Revenue Collected
Athletics	<p>High School:</p> <ul style="list-style-type: none"> ▪ \$325.00 1st sport per student, ▪ \$325.00 2nd sport per student, ▪ 3rd sport free. \$650 maximum per high school only family (LHS Family Plan). ▪ All home game admissions free except MIAA tournament games and Thanksgiving Football Games <p>Middle School:</p> <ul style="list-style-type: none"> ▪ \$150.00 per varsity sport. ▪ \$125.00 per junior varsity sport. ▪ \$75.00 per session for intramural programs ▪ \$300 MS Family Plan Only ▪ \$850 maximum per family (LHS & MS Family Plan). <p>Before School Sports:</p> <ul style="list-style-type: none"> ▪ \$75 per session, or ▪ \$200 for three sessions ▪ FAMILY PLAN: discontinued. 	<p>High School:</p> <ul style="list-style-type: none"> ▪ \$325.00 1st sport per student, ▪ \$325.00 2nd sport per student, ▪ HS family cap. \$800 maximum per high school only family (LHS Family Plan). ▪ All home game admissions free except MIAA tournament games and Thanksgiving Football Games <p>Middle School:</p> <ul style="list-style-type: none"> ▪ \$200.00 per varsity sport. ▪ \$175.00 per junior varsity sport. ▪ \$75.00 per session for intramural programs ▪ \$400 MS Family Plan Only ▪ \$950 maximum per family (LHS & MS Family Plan). <p>Before School Sports:</p> <ul style="list-style-type: none"> ▪ \$75 per session, or ▪ \$200 for three sessions ▪ FAMILY PLAN: discontinued. 	Increase in fees due to rising costs in transportation, coaching salaries, and official's fees.	<p>\$530,375 Three Year Average</p> <p>Revolving Fund: Offsets the cost of staff, equipment, transportation, and other program needs</p>
Transportation	\$330.00 (due by May 16*)	\$330.00 (due by May 16*)	No Change	\$938,520
Graduated Fee Schedule	\$550.00 (due by May 16 – July 1)	\$550.00 (due by May 16 – July 1)		Revolving Fund: Offsets the cost of program staff and supplies and materials for riders not eligible for Town paid transportation.
	Full Cost/Seat \$855 pp (due after July 1 st)	Full Cost/Seat \$821 pp (due after July 1 st)		
LEXPRESS Bus	\$50	No Change		



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Program	FY19 Fee	FY20 Fee	Reason for Change	Revenue Collected
School Lunch	<ul style="list-style-type: none"> • Student Breakfast (full): \$2.00 • Student Breakfast (reduced): \$0.30 • Student Lunch (full): \$3.50 • Student Lunch (reduced): \$0.40 • Student Lunch (Boar's Head): \$3.75 • Student Lunch (Salad Bar): \$3.75 • Adult Lunch: \$4.50 	<ul style="list-style-type: none"> • Student Breakfast (full): \$2.00 • Student Breakfast (reduced): \$0.30 • Student Lunch (full): \$3.75 • Student Lunch (reduced): \$0.40 • Student Lunch (Boar's Head): \$4.00 • Student Lunch (Salad Bar): \$3.75 • Adult Lunch: \$4.50 	Increase in fees due to rising minimum wage, cost of compostable products, cost of locally sourced and organic food.	\$2,474,563 Revolving Fund: All revenue is held by the School Department. We currently have a Point of Sale system to remove cash from our schools and improve our reporting of sales for meals and a la carte items.



LEXINGTON COMMUNITY EDUCATION

Craig Hall

Director/Staff: Craig Hall, Director

Fund Number: 25330640

Programming: Craig Hall, Director
 Andrea Paquette, Manager of Programming
 Deniele Pozz, Accounts Payable
 Amy Sullivan, Registrar

Administrator: Assistant Superintendent for Curriculum, Instruction and Professional Learning

MGL Authorization: Ch. 71 § 71E

Year Established: Prior 2002

Program Description: Lexington Community Education is a self-sustaining, integral part of the Lexington Public Schools. Committed to providing lifelong learning and cultivating community/school partnerships, LCE provides practical, creative and enjoyable educational opportunities- incorporating engaging subjects at reasonable costs. LCE creates and manages three ten-week adult/community education catalogs during the Fall, Winter and Spring semesters. In June and July LCE runs Lexplorations, a five-week academic enrichment program for children.

Fee Structure: Per course charge

Fund Restrictions: Compensation for employees, contracted services or course leaders, and payment for equipment and materials to operate program.

Staffing History: The program has traditionally had a director and office support. All instructors are contracted for a specific course.

FTE only	Actual FY16	Actual FY17	Actual FY18	Budgeted FY19	Projected FY20
Staffing					
Director	1.00	1.00	1.00	1.00	1.00
Manager of Programming	0.80	0.80	0.80	0.80	0.80
Accounts Payable	1.00	0.60	0.60	0.60	0.60
Registration Assistant	0.80	0.80	0.65	0.65	0.65
LCE Teachers	As needed	As needed	As needed	As needed	As needed
Total	3.60	3.20	3.05	3.05	3.05



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Budget History:

	Actual FY16 25330640	Actual FY17 25330640	Actual FY18 25330640	Budgeted FY19 25330640	Projected FY20 25330640
Revenue					
Revenue	\$ 1,094,066	\$ 1,170,922	\$ 1,180,615	\$ 1,242,232	\$ 1,279,498
Prior Year Balance	\$ 197,594	\$ 356,494	\$ 334,026	\$ 320,149	\$ 326,159
Adjustments	\$ 98,080	\$ (7,739)	\$ 8,245		
Total Projected Revenue	\$ 1,389,741	\$ 1,519,677	\$ 1,522,886	\$ 1,562,381	\$ 1,605,657
Expenses					
Salary & Wages					
Administrators	\$ 198,827	\$ 211,258	\$ 198,852	\$ 204,818	\$ 210,962
LCE Teachers	\$ 479,682	\$ 529,991	\$ 520,497	\$ 536,111	\$ 552,194
Sec/Clerks	\$ 38,724	\$ 39,847	\$ 40,435	\$ 41,243	\$ 63,497
Total Salary & Wages	\$ 717,233	\$ 781,096	\$ 759,785	\$ 782,172	\$ 826,653
Operating Expense					
Building Rental	\$ 83,550	\$ 134,611	\$ 143,314	\$ 145,000	\$ 145,000
Contract Services	\$ 179,437	\$ 213,445	\$ 227,222	\$ 235,000	\$ 230,000
Membership/Dues	\$ 78	\$ 434	\$ 103	\$ 150	\$ 150
Office Supplies	\$ 660			\$ -	
Postage	\$ 7,657	\$ 9,656	\$ 9,901	\$ 10,198	\$ 10,504
Printing	\$ 24,326	\$ 29,824	\$ 28,837	\$ 29,702	\$ 30,593
Professional Services	\$ 3,623	\$ 4,217	\$ 8,487	\$ 9,000	\$ 9,000
Supplies/Materials	\$ 16,683	\$ 12,369	\$ 24,889	\$ 25,000	\$ 26,000
Equip Rental			\$ 199		
Total Operating Expenses	\$ 316,014	\$ 404,556	\$ 442,953	\$ 454,050	\$ 451,247
Total Expenses	\$ 1,033,246	\$ 1,185,652	\$ 1,202,737	\$ 1,236,222	\$ 1,277,900
Projected Final Balance	\$ 356,494	\$ 334,026	\$ 320,149	\$ 326,159	\$ 327,757

Recent Developments:

- Created and made live a new LCE website with online registration ability: <https://lexingtoncommunityed.org/>.
- Processed over 6,500 enrollments.
- Provided approximately 5,000 community service hours to LHS student helpers during summer Lexplorations program.
- Supported the work of the PTSA by offering LCE gift certificates to be raffled at fundraising events.
- Supported the work of the Lexington Destination Imagination program by handling registrations and administration.
- Collaborated with LEF and LHS to bring author Yaa Gyasi (author of *Homegoing*) to the high school for a master class with students and a community event in the evening.
- Collaborated with LHS music department to bring musician Myra Melford for a master class with students and a community concert event in the evening.
- Co-sponsored with the Follen church and other community organizations, *Raising Anti-Racist Children: Strategies for Success* that featured LPS teachers, community leaders, and parents on a panel moderated by the Rev. Liz Walker.



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

- Welcomed LHS grad Cathy O'Neil (author of *Weapons of Math Destruction: How Big Data Increases Inequality and Threatens Democracy*) to speak to LHS students as well as at a community event in the evening.
- Welcomed renowned teachers, speakers, artists and thinkers including Stephanie Burt, Sy Montgomery, Tom Ryan, Terri Lyne Carrington, Judson Brewer, Daniel Martin Klein, and many others.

Current Challenges: Increasing awareness about, and sharpening our identity as a self-supporting program of the Lexington Public Schools. Increasing enrollment in fall, winter, and spring classes, and increasing space for summer Lexplorations program.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: Adding evening support position.

Proposed FY 2020 Fee: Course fees are based on hourly pricing chart and are competitive with similar and surrounding adult and community education programs.

On the Horizon:

- Continued expansion of Community Education Program offerings to present vibrant, robust, collaborative, well-rounded/attended educational community programs.
- Increased participation of Lexington residents, LPS staff, and students as instructors, contributors, assistants, students, and supporters tapping the excellent talent and resources "in house" and in town.
- Further emerge and be recognized as a unique and leading center for community education and events, and a meeting place for engaging ideas and creative expression.



ATHLETIC REVOLVING

Naomi Martin

Director/Program Coordinator: Naomi Martin, Athletic Director

Fund Number: 25330540

Administrator: Andrew Stephens, Ed.D., Principal

MGL Authorization: Ch. 71 § 47

Year Established: Before 2002 for gate receipts and donations. Fees were not reported to this fund until FY08.

Program Description: The funding for this program comes from three sources: operating budget funding, user fees collected for sport participation, and gifts and donations. Resources from the Revolving Fund are used to pay for officials, security, transportation and equipment.

Fee Structure Recommendations for 2019–2020:

High School User Fees:

- \$325.00 1st sport per student in family
- \$325.00 2nd sport per student in family
- Family Cap for High School Families ONLY \$800.00 per year

Middle School User Fees:

- Varsity Sports \$200.00 per sport
- Junior Varsity Sports \$175.00 per sport
- Intramural programs: \$75.00 per session
- Family Cap for Middle School Families ONLY \$400.00 per year

\$950.00 Maximum per Family with Student-Athletes at Middle School AND High School (Grades 6–12).

Before School Sports Fees at the Elementary Level:

- \$75.00 per session. The session length is 8 weeks. The rate for signing up at the start of the year for all three sessions (1 day per week) is \$200.00. This does not count toward the family cap.

FAMILY CAP: If user fees paid for high school athletics exceeds \$800.00 for the students in your family, you qualify for the high school family cap plan. If you have a combination of high school and middle school student-athletes in your family the family cap is \$950.00 per family. Middle School Intramurals and Before School Elementary Sports Programs do not count toward the family cap.

Gate fees are only applicable for HOME MIAA TOURNAMENT GAMES and THANKSGIVING DAY FOOTBALL GAMES.

Fund Restrictions: Compensation for employees, contracted services, or payment for equipment and materials to operate program.

Staffing History: This program has traditionally had a director and office support. All instructors are contracted for a specific course.



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Budget History:

Athletic Revolving Fund Activity					
	Actual FY16	Actual FY17	Actual FY18	Projected FY19	Projected FY20
Revenue					
Prior Year Balance	160,315	199,281	101,628	71,371	7,047
Fees	513,773	519,077	558,275	560,000	646,100
Gifts/Donations	-	-	11,543	-	-
Adjustments	45,897	(2,813)	(1)	3,477	-
Total Projected Revenue	719,984	715,545	671,445	634,848	653,147
Expenses					
Salary & Wages					
Coaches	167,172	177,057	185,153	192,417	199,151
Officials	69,889	79,672	74,031	85,329	87,036
Game Personnel	26,965	34,978	34,472	36,391	37,119
Total Salary & Wages	264,026	291,707	293,655	314,137	323,306
Operating Expenses					
Athletic Equipment	24,838	52,944	36,615	38,500	41,000
Building Rental	34,960	25,105	12,146	15,000	15,500
Equip Svc & Repairs	16,918	13,087		-	5,500
Membership/Dues	5,110	5,913	4,818	5,200	5,200
Police Detail	4,752	9,012	7,236	10,364	10,364
Supplies/Materials	6,434	21,105	11,783	9,400	10,200
Transportation	163,225	200,250	228,754	230,000	235,000
Tuition & Training	440	60	5,067	5,200	5,500
Total Operating Expenses	256,677	327,475	306,419	313,664	328,264
Total Expenses - Revolving Fund Offset	520,703	619,183	600,075	627,801	651,570
Projected Balance	199,281	101,628	71,371	7,047	1,578



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

General Fund Expenditures					
	Actual FY16	Actual FY17	Actual FY18	Budgeted FY19	Budgeted FY20
Expenses					
Salary & Wages					
District Staff	172,304	175,915	177,733	183,022	187,140
Coaches	552,175	595,519	610,769	695,508	702,508
Total Salary & Wages	724,479	771,434	788,502	878,530	889,648
Operating Expenses					
Athletic Equipment	30,508	23,365	32,728	27,039	35,000
Building Rental	61,617	68,829	96,611	80,932	89,000
Catering/Meals			1,615	1,519	1,850
Contract Services	1,348	-			-
Equip Svc & Repairs	747	3,749	215	177	181
Membership/Dues	15,273	16,668	23,753	15,873	16,270
Mileage	899	3,750	3,750	3,750	3,843
Police Detail	352	-	-		-
Software	3,642	3,090	3,090	2,553	2,617
Supplies/Materials	15,204	23,083	27,205	22,477	23,357
Tuition & Training	6,370	8,472	3,465	2,863	2,935
Total Operating Expenses	135,961	151,007	192,432	157,183	175,053
Total General Fund Expenses	860,440	922,441	980,935	1,035,713	1,064,700



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Combined General Fund and Revolving Fund Expenditures					
	Actual FY16	Actual FY17	Actual FY18	Projected FY19	Projected FY20
Salary & Wages					
District Staff	172,304	175,915	177,733	183,022	187,140
Coaches	719,347	772,577	795,922	887,925	901,659
Officials	69,889	79,672	83,656	85,329	87,036
Game Personnel	26,965	34,978	35,677	36,391	37,119
Total Salary & Wages	988,504	1,063,142	1,092,988	1,192,666	1,212,953
Operating Expenses					
Athletic Equipment	55,346	76,309	69,343	65,539	76,000
Building Rental	96,577	93,934	108,757	95,932	104,500
Catering/Meals	-	-	1,615	1,519	1,850
Contract Services	1,348	-	-	-	-
Equip Svc & Repairs	17,666	16,837	215	177	5,681
Membership/Dues	20,383	22,581	28,571	21,073	21,470
Mileage	899	3,750	3,750	3,750	3,843
Police Detail	5,104	9,012	7,236	10,364	10,364
Software	3,642	3,090	3,090	2,553	2,617
Supplies/Materials	21,638	44,188	38,989	31,877	33,557
Transportation	163,225	200,250	228,754	230,000	235,000
Tuition & Training	6,811	8,532	8,532	8,063	8,435
Total Operating Expenses	392,638	478,482	498,851	470,847	503,316
Total Expenses	1,381,142	1,541,624	1,591,840	1,663,513	1,716,270
Revolving Fund Offset	(520,703)	(619,183)	(600,075)	(627,801)	(651,570)
Total General Fund Expense	860,440	922,441	991,765	1,035,713	1,064,700

ELEMENTARY SCHOOL PROGRAM

The Lexington Elementary Before School Sports (BSS) Program is designed for grades 4 and 5 at the six elementary schools. Through this program, students have the opportunity to work on fitness activities taught during the regular physical education classes as well as increase overall physical activity by 90 minutes per week. In FY 2012 the Elementary BSS became a 3 session (fall, winter, spring) program consisting of 8 weeks, and 16 meetings per session instead of a year round program with each elementary school determining the number of sessions that were run. A district wide permission slip is now used, and there are a uniform number of 48 sessions being held at each elementary school over the course of the school year. Each BSS session runs 45–60 minutes in length. There is autonomy for each elementary PE teacher to choose which day(s) of the week his/her program runs in their respective elementary school.

MIDDLE SCHOOL PROGRAM

Organization/Program Description:



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

The Diamond and Clarke Middle Schools are a part of the Middlesex League Middle School League of Eastern Massachusetts. Diamond and Clarke's interscholastic athletic programs are governed by the Middle Level Athletic Committee (MLAC) through the Massachusetts School Administrators Association (MSAA). Both schools are in compliance with all rules and regulations of the MLAC. Diamond and Clarke's membership in the Middlesex League ensures geographically suitable opponents and provides schedules for competition with both our "varsity" and "junior varsity" middle school interscholastic athletic programs. The current interscholastic middle school athletic program available to Diamond and Clarke students, offers 22 district wide "varsity" athletic teams (11 at Diamond and 11 at Clarke) and 8 district wide "junior varsity" athletic teams.

Each of the middle schools' interscholastic programs is staffed by a middle school assistant athletic director, an equipment manager, and 17 interscholastic coaches. The coaches are evaluated by the Director of Athletics and the middle school assistant athletic directors at the end of the season. The user fees at the middle schools were increased back in FY 2012, in an attempt to have our middle school interscholastic athletic programs become more self-sustaining.

HIGH SCHOOL PROGRAM

Organization/Program Description

Lexington High School is a member of the Massachusetts Interscholastic Athletic Association (MIAA) which governs the rules and regulations for interscholastic competition. Lexington High School is also a member of the Middlesex League which is made up of twelve teams and provides league schedules for all of our interscholastic team offerings. In the fall of 2011, the Middlesex League expanded to a twelve team league, consisting of two divisions. Lexington High School competes in the Liberty (Large) Division with the member schools of Woburn, Reading, Arlington, Belmont, and Winchester. The Freedom (Small) Division is comprised of Burlington, Wilmington, Wakefield, Melrose, Watertown, and Stoneham. Currently, we offer 27 varsity teams, 25 junior varsity teams, and 10 freshmen teams at Lexington High School. Title IX ensures compliance for equal treatment for all of our male and female athletes. Approximately 25% of the school's population will participate in interscholastic athletics in any of the three seasons (Fall, Winter, Spring). For the past five years, Lexington has been consistently rated as one of the top Division I schools for overall excellence in athletics by The Boston Globe.

The program is staffed by the Director of Athletics, an Athletic Department Administrative Assistant, and 2 Equipment Managers. There is one certified Head Trainer and three certified Assistant Trainers (additional assistant trainer request for FY 2020). There are approximately 125 coaches employed by the district at Lexington High School. Each sub-varsity coach receives a written evaluation from the head coach at the end of the season. The head coaches receive a written evaluation from the Director of Athletics.

All coaches in the Lexington Public Schools are certified through the National Federation of High Schools (NFHS) Coach's Education Program. All coaches are also CPR certified, trained in First Aid, and certified through the NFHS Concussion Safety Program. Prior to each season, coaches meet with the Director of Athletics as a group to cover rules and regulations of the Lexington Public Schools and the MIAA, as well as discussing seasonal goals and objectives.

The educational athletics sponsored by the Lexington Public School District is an extension of the classroom. Last school year, approximately 2,590 athletic roster spots were filled by the students of Clarke and Diamond Middle Schools and Lexington High School.

The Massachusetts Interscholastic Athletic Association (MIAA) describes co-curricular activity programs as an essential part of the total education process. Successful interscholastic programs such as Lexington's teach life



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

lessons and values including: accountability, citizenship and sportsmanship, confidence, leadership, organizational and time management skills, the proper perspective on winning, performing under pressure, persistence, positive physical well-being and how to make positive choices in regard to chemical health, respect, responsibility, sacrifice for the common good, self-discipline, social skills, striving toward excellence, taking instruction, teamwork, and work ethic.

Further, the MIAA contends that activity programs often represent the best drop-out prevention, crisis intervention, day care and drug prevention programs which a community can offer, and the cost per student is minimal. Students participate in athletics because they want to: at Lexington this motivation is used to teach lessons for lifelong learning.

In an effort to combat the poor gate receipt revenue, in FY 2012 LHS User Fees were raised by \$25.00 for all Lexington High School student-athletes and gate fees were eliminated to enter at all LHS home athletic events (this resulted in free admission to football, boys and girls basketball, boys and girls ice hockey, and wrestling for all spectators). With construction complete on many athletic fields in Lexington, student-athletes have benefited from increases in crowd attendance and our goals from FY 2012 are currently being met and meeting the needs of those student-athletes and teacher-coaches in the Lexington HS Athletic Department.



WORKBOOKS

Amy Moran

Director/Program Coordinator: Amy Moran, World Language Department Head

Administrator: Andrew Stephens, Ed.D., Principal

Fund Number: 25331440

MGL Authorization: Ch. 71 § 47

Year Established: 2006

Program Description: Workbooks needed for high school Foreign Language classes are ordered in bulk by the respective department and purchased by high school students in order to obtain a lower cost rate on the item.

Fee Structure: Yearly cost of the Item

Fund Restrictions: None

Budget History:

	Actual FY16 25331440	Actual FY17 25331440	Actual FY18 25331440	Budgeted FY19 25331440	Projected FY20 25331440
Revenue					CLOSED
Revenue	\$ 1,158	\$ 30			
Prior Year Balance	\$ 5,404	\$ 4,007	\$ 4,037	\$ 1,528	
Total Projected Revenue	\$ 6,562	\$ 4,037	\$ 4,037	\$ 1,528	\$ -
Expenses					
Supplies/Materials	\$ -	\$ -	\$ -	\$ -	\$ -
Textbooks	\$ 2,554	\$ -	\$ 2,510	\$ 1,528	
Total Expenses	\$ 2,554	\$ -	\$ 2,510	\$ 1,528	\$ -
Projected Final Balance	\$ 4,007	\$ 4,037	\$ 1,528	\$ (0)	\$ -

Recent Developments: Starting in FY 2017 the Foreign Language Department will no longer charge a fee for workbooks. When this account is spent down, the workbooks will be paid for out of the 9–12 World Language operating budget.

Current Challenges: None

On the Horizon: Closing at the end of FY 2019. Any remaining balance will be transferred to the LHS Gift Account.



EARLY CHILDHOOD TUITION & GIFT

Elizabeth Billings-Fouhy

Director/Program Coordinator: Elizabeth Billings-Fouhy, Principal, Lexington Children's Place

Administrator: Ellen Sugita, Director of Special Education

Fund Number: 25330740

MGL Authorization: Ch. 71 § 47

Year Established: September, 1991

Program Description: Lexington Public Schools provides special education and regular education services for ages 2 years & 9 months to Kindergarten entry age in an integrated classroom setting at the Lexington Children's Place. These preschool programs are designed to promote a child's cognitive, language, physical, social and emotional development through an integrated approach to learning. The program is designed in response to State and Federal special education mandates that students with special needs be educated with their non-disabled, general education peers.

The goal of the program is an active partnership with parents in their child's early development and to provide a model, developmental preschool program that is based on an "inclusive" multicultural curriculum in which diversity is celebrated and all children learn to grow together as they explore their world. Classes are balanced for gender and age and siblings of children with special needs are placed early in the process.

Class size varies as the year progresses but should not be greater than 15 per class. At least one half of the children will be typically developing and the other half of the children may have some combination of language, motor and/or social delays. The program is staffed by the child development teacher (Special Educator) and two assistant teachers. An additional assistant teacher may be added as the group needs dictate.

This year there are 3 four day programs (3 morning and 3 afternoon) ten hour week programs and one all day integrated class groups. There is one five day program that runs for 5 days a week for a total of 15 hours week. The program follows the LPS school calendar and begins early in September.

Fee Structure: Recommendations for 2019–20

Tuition for the complete preschool program is:

\$3,337 for 4 day program

\$5,005 for 5 day program

\$1,339 for 4 days a week of lunches

Tuition for children who enter at various points in the year is prorated. Tuition is paid in monthly installments.

Lexington Children's Place has charged the same tuition since 2010. As the program moves to its new home at 20 Pelham Rd, a 3% increase is proposed for the next 3 school years starting with the 2019–2020 school year.

The program wishes to enroll children from a variety of socioeconomic backgrounds so a limited amount of financial assistance (operating budget funded) and/or a varied payment schedule for families in need of assistance and/ or modifications are available by completing a LPS Financial Assistance Application.



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Staffing History:

	Actual FY16 25330740	Actual FY17 25330740	Actual FY18 25330740	Budgeted FY19 25330740	Projected FY20 25330740
Staffing					
Administrator			0.50	0.50	0.50
Teachers			2.00	2.00	2.00
Instruct Asst/Sec/Aides	3.27	4.11	2.67	2.67	2.67
Secretary	0.45	0.45	0.45	0.45	0.45
Total	3.72	4.56	5.62	5.62	5.62

Budget History:

	Actual FY16 25330740	Actual FY17 25330740	Actual FY18 25330740	Budgeted FY19 25330740	Projected FY20 25330740
Revenue					
Revenue	\$ 179,518	\$ 215,500	\$ 209,080	\$ 215,500	\$ 221,965
Prior Year Balance	\$ 368,279	\$ 413,281	\$ 513,889	\$ 399,495	\$ 283,126
Adjustments	\$ 257	\$ (145)		\$ 187	
Total Projected Revenue	\$ 548,054	\$ 628,636	\$ 722,968	\$ 615,181	\$ 505,091
Expenses					
Salary & Wages					
Administrator			\$ 59,544	\$ 65,698	\$ 67,176
Instructional Assistants	\$ 108,219	\$ 90,798	\$ 100,037	\$ 94,097	\$ 95,979
Teachers			\$ 137,488	\$ 142,987	\$ 148,706
Salary Offset					
Sec/Clerks	\$ 22,968	\$ 21,408	\$ 22,723	\$ 22,273	\$ 22,719
Total Salary & Wages	\$ 131,187	\$ 112,206	\$ 319,792	\$ 325,055	\$ 334,580
Operating Expense					
Equipment		\$ 184			
Office Supplies	\$ 160	\$ 841	\$ 774	\$ 1,000	\$ 1,000
Consulting Services	\$ 20	\$ 50			
Supplies/Materials	\$ 441			\$ 3,000	\$ 3,000
Textbooks	\$ 2,966	\$ 1,466	\$ 2,908	\$ 3,000	\$ 3,000
Total Operating Expenses	\$ 3,586	\$ 2,541	\$ 3,682	\$ 7,000	\$ 7,000
Total Expenses	\$ 134,773	\$ 114,747	\$ 323,474	\$ 332,055	\$ 341,580
Projected Final Balance	\$ 413,281	\$ 513,889	\$ 399,495	\$ 283,126	\$ 163,512

Recent Developments:

In September 2015 an additional integrated preschool (Morning, Lunch and Afternoon) classroom was instituted at the Central Office building. This program allowed for up to 30 more children (up to 14 with IEPs and 16 general education students) to be enrolled in LCP. At the start of the 2015–2016 school year the program had 5 half day program slots available for children with special needs and a long waiting list for general education students.



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

In September 2016 another additional integrated preschool was instituted at the Central Office building. That site now provides 2 classrooms, OT and Speech and Language direct service/office space, as well as a conference room, parent waiting area and testing room.

In FY 2019, we began utilizing the revolving fund balance to offset general fund expenditures associated with the administration of Lexington Children's Place and the costs to staff the integrated classrooms. This includes a portion of the administrator and teacher salaries as the tuition revenue generated is to support such costs.

Current Challenges: Programming in two sites is challenging for all service providers and classroom staff. Extra time is required for all decisions, scheduling and planning.

As of the December 4, 2017 Town-wide election, the Preschool will have a new home, all on one site, projected for 2019–2020 school year at Pelham St in Lexington. Building is underway and projected opening is September 1, 2019.



ESTABROOK MORNING CLUB

Rick Rogers

Director/Program Coordinator: Rick Rogers
Administrator: Rick Rogers, Interim Principal
Fund Number: 25331504

MGL Authorization: Ch. 71 § 47

Year Established: 2006

Program Description: Before school child care for parents at the Estabrook Elementary School

Fee Structure: Parents pay a monthly fee, due on the first of every month, or pay for the year. Total fee is \$60 per month.

Fund Restrictions: Enrollment cap of 25 students.

Budget History:

	Actual FY16 25331504	Actual FY17 25331504	Actual FY18 25331504	Budgeted FY19 25331504	Projected FY20 25331504
Revenue					
Revenue	\$ 10,552	\$ 10,017	\$ 11,253	\$ 11,776	\$ 11,776
Prior Year Balance	\$ 27,179	\$ 29,800	\$ 24,421	\$ 17,701	\$ 14,722
Total Projected Revenue	\$ 37,731	\$ 39,817	\$ 35,674	\$ 29,477	\$ 26,498
Expenses					
Salary & Wages					
School Support Per/Aide	\$ 7,931	\$ 10,552	\$ 17,331	\$ 13,755	\$ 14,030
Total Salary & Wages	\$ 7,931	\$ 10,552	\$ 17,331	\$ 13,755	\$ 14,030
Operating Expense					
Supplies/Materials		\$ 4,843	\$ 642	\$ 1,000	\$ 1,000
Total Operating Expenses	\$ -	\$ 4,843	\$ 642	\$ 1,000	\$ 1,000
Total Expenses	\$ 7,931	\$ 15,395	\$ 17,973	\$ 14,755	\$ 15,030
Projected Final Balance	\$ 29,800	\$ 24,421	\$ 17,701	\$ 14,722	\$ 11,468

Recent Developments: The Morning Club is set-up as a break even revolving account. Most of the fees collected are applied to paying 3 staff members:

- 1 staff member 8.75 hours/week (supervises students, completes administrative tasks)
- 1 staff member 2.5 hours/week (helps supervise students at peak time)
- 1 staff member 2.5hours/week (covers the office and buzzes student in)

A small portion of the fees is used to replenish play equipment games and arts and crafts.

Current Challenges: High demand for the program capped at 25 students.



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

On the Horizon: When a later start time for elementary schools goes into effect, the program may need to be expanded in order to serve more students for a longer period of time (currently 25 students supervised 7:30–8:15).



GIFT ACCOUNTS



Lexington Public Schools
 FY 2020 Superintendent's Recommended Budget

BOWMAN GIFT

Jennifer Corduck

Director/Program Coordinator: Jennifer Corduck, Principal
Fund Number: 25340102

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: This fund receives contributions from the Textile Recycling Project and other School Committee approved donations.

Funding:

Fund Restrictions: None

Budget History:

	Actual FY16 25340102	Actual FY17 25340102	Actual FY18 25340102	Budgeted FY19 25340102	Projected FY20 25340102
Revenue					
Revenue	\$ 330	\$ 484	\$ 1,096	\$ 131	
Prior Year Balance	\$ 204	\$ 534	\$ 1,018	\$ 152	\$ 283
Total Projected Revenue	\$ 534	\$ 1,018	\$ 2,114	\$ 283	\$ 283
Expenses					
Supplies/Materials	\$ -	\$ -	\$ 1,962	\$ -	\$ -
Textbooks	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ 1,962	\$ -	\$ -
Projected Final Balance	\$ 534	\$ 1,018	\$ 152	\$ 283	\$ 283

Recent Developments: Income from the Recycling Project should be reflected in this fund. No other contributions have been made since 2007.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



Lexington Public Schools
 FY 2020 Superintendent's Recommended Budget

BRIDGE GIFT

Meg Colella

Director/Program Coordinator: Meg Colella, Principal
Fund Number: 25340503

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: The Bridge Gift Account holds donations to the school.

Funding:

Fund Restrictions: None

Budget History:

	Actual FY16 25340503	Actual FY17 25340503	Actual FY18 25340503	Budgeted FY19 25340503	Projected FY20 25340503
Revenue					
Revenue	\$ 8,180	\$ 591	\$ 2,237	\$ 149	\$ -
Prior Year Balance	\$ 4,270	\$ 5,766	\$ 6,357	\$ 7,594	\$ 7,743
Total Projected Revenue	\$ 12,450	\$ 6,357	\$ 8,594	\$ 7,743	\$ 7,743
Expenses					
Supplies/Materials	\$ 984	\$ -	\$ -	\$ -	\$ -
Textbooks	\$ 5,700	\$ -	\$ 1,000	\$ -	\$ -
Total Expenses	\$ 6,684	\$ -	\$ 1,000	\$ -	\$ -
Projected Final Balance	\$ 5,766	\$ 6,357	\$ 7,594	\$ 7,743	\$ 7,743

Recent Developments: We have been pleased to use our gift account to purchase books and materials to supplement as needed.

Current Challenges: As needs arise, the funds will be spent accordingly.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



ESTABROOK GIFT

Rick Rogers

Director/Program Coordinator: Rick Rogers, Interim Principal
Fund Number: 25341404

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: The Estabrook Gift Account holds donations to the school.

Funding: Funds are primarily raised through reimbursements for clothing donations to the Bay State Textiles and an occasional private donation from an Estabrook family.

Fund Restrictions: None

Budget History:

	Actual FY16 25341404	Actual FY17 25341404	Actual FY18 25341404	Budgeted FY19 25341404	Projected FY20 25341404
Revenue					
Revenue	\$ 45	\$ 2,532	\$ 1,417	\$ 153	\$ -
Prior Year Balance	\$ 297	\$ 342	\$ 674	\$ 2,091	\$ 2,172
Total Projected Revenue	\$ 342	\$ 2,874	\$ 2,091	\$ 2,244	\$ 2,172
Expenses					
Field Trips	\$ -	\$ 2,200	\$ -	\$ 72	\$ -
Total Expenses	\$ -	\$ 2,200	\$ -	\$ 72	\$ -
Projected Final Balance	\$ 342	\$ 674	\$ 2,091	\$ 2,172	\$ 2,172

Recent Developments: The funds are used for the benefit of the school at the discretion of the principal. In recent years, the funds have been used primarily to offset the cost of field trips for families who require financial assistance.

Current Challenges: As needs are identified, the funds will be utilized accordingly.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

FISKE GIFT

Thomas Martellone

Director/Program Coordinator: Thomas Martellone, Principal

Fund Number: 25340705

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: The Fiske Gift Account holds donations to the school.

Funding:

Fund Restrictions: Allocations are determined by the Fiske school principal

Budget History:

	Actual FY16 25340705	Actual FY17 25340705	Actual FY18 25340705	Budgeted FY19 25340705	Projected FY20 25340705
Revenue					
Revenue	\$ 4,729	\$ 4,867	\$ 5,463	\$ 127	
Prior Year Balance	\$ 2,481	\$ 1,006	\$ 2,705	\$ 5,760	\$ 4,399
Total Projected Revenue	\$ 7,210	\$ 5,872	\$ 8,168	\$ 5,887	\$ 4,399
Expenses					
Contracted Services	\$ 80	\$ 100	\$ -	\$ 120	\$ -
Equipment	\$ -	\$ 1,500	\$ -	\$ -	\$ -
Supplies/Materials	\$ 6,124	\$ 1,568	\$ 2,408	\$ 1,369	\$ -
Total Expenses	\$ 6,204	\$ 3,168	\$ 2,408	\$ 1,489	\$ -
Projected Final Balance	\$ 1,006	\$ 2,705	\$ 5,760	\$ 4,399	\$ 4,399

Recent Developments: Funds are used to enhance student instruction or enrichment through teaching.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: The school receives funds from Stop & Shop A+ rewards, Coffee Pond Photography, and Box Tops. The funds will continue to be used to enhance student instruction or for enrichment purposes.



HARRINGTON GIFT

Jackie Daley

Director/Program Coordinator: Jackie Daley, Principal
Fund Number: 25340408

MGL Authorization: Ch. 71 § 47

Year Established: 2008

Program Description: The Harrington Gift Account holds donations to the school.

Funding:

Fund Restrictions: The donations to the account would be subject to the School Committee policy on fund raising/contributions as written in the Elementary Handbook (pp. 37–38).

Budget History:

	Actual FY16 25340408	Actual FY17 25340408	Actual FY18 25340408	Budgeted FY19 25340408	Projected FY20 25340408
Revenue					
Revenue	\$ 463	\$ 1,127	\$ 1,304	\$ 189	
Prior Year Balance	\$ 321	\$ 543	\$ 725	\$ 1,435	\$ 1,585
Total Projected Revenue	\$ 784	\$ 1,670	\$ 2,029	\$ 1,624	\$ 1,585
Expenses					
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Membership/Dues	\$ 241	\$ 945	\$ 594	\$ 39	\$ -
Total Expenses	\$ 241	\$ 945	\$ 594	\$ 39	\$ -
Projected Final Balance	\$ 543	\$ 725	\$ 1,435	\$ 1,585	\$ 1,585

Recent Developments: In the past we have used donations to the school to fund professional development and school programs. If we receive funds in the future we will use them for school programs that support school improvement goals. Bay State Textile funds are used for financial assistance.

Current Challenges: We do not actively seek donations for this account, as we do not want to compete with the PTA or LEF fundraising. We currently get monthly deposits from Baystate Textiles.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



HASTINGS GIFT

Louise Lipsitz

Director/Program Coordinator: Louise Lipsitz, Principal
Fund Number: 25341009

MGL Authorization: Ch. 71 § 47

Year Established: 2003

Program Description: The Hastings Gift Account holds donations to the school.

Funding: Private donations from parents in the Hastings School community

Fund Restrictions: Unknown

Budget History:

	Actual FY16 25341009	Actual FY17 25341009	Actual FY18 25341009	Budgeted FY19 25341009	Projected FY20 25341009
Revenue					
Revenue	\$ 4,998	\$ 391	\$ 11,811	\$ 5,996	
Prior Year Balance	\$ 8,675	\$ 11,907	\$ 9,575	\$ 11,845	\$ 4,714
Total Projected Revenue	\$ 13,673	\$ 12,298	\$ 21,386	\$ 17,841	\$ 4,714
Expenses					
Membership/Dues	\$ 599	\$ 599	\$ -	\$ -	\$ -
Supplies/Materials	\$ 1,167	\$ 2,124	\$ 9,540	\$ 13,127	\$ -
Total Expenses	\$ 1,766	\$ 2,723	\$ 9,540	\$ 13,127	\$ -
Projected Final Balance	\$ 11,907	\$ 9,575	\$ 11,845	\$ 4,714	\$ 4,714

Recent Developments: Funds raised by A+, Bay State Textiles and Wilson Farms fundraising are deposited in this account to be utilized in support of student learning. This account will be used to provide additional classroom technology, additional financial support for the fifth grade trip this year, teacher and parent resources, and student texts for literacy instruction across content areas. In addition, this year the account will include a gift from the community that is earmarked for the mosaic project.

Current Challenges: Monitoring current expenses with eye on utilization of a portion of this fund during the current year.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: We will use some of the funds in this account to offset non-consumable items that are not funded in the operating budget.

On the Horizon: We plan to keep a small amount in this fund going forward.



CLARKE GIFT

Anna Monaco

Director/Program Coordinator: Anna Monaco, Principal

Fund Number: 25341621

MGL Authorization: Ch. 71 § 47

Year Established: 2004

Program Description: Clarke Gift Account has been established to accept parent/community donations for the Jonas Clarke Middle School.

Funding:

Fund Restrictions: Restrictions based on donation letter(s) from parent/community.

Budget History:

	Actual FY16 25341621	Actual FY17 25341621	Actual FY18 25341621	Budgeted FY19 25341621	Projected FY20 25341621
Revenue					
Revenue	\$ 555	\$ 1,515	\$ 791	\$ 124	
Prior Year Balance	\$ 8,296	\$ 5,851	\$ 4,325	\$ 1,317	\$ 846
Total Projected Revenue	\$ 8,851	\$ 7,366	\$ 5,116	\$ 1,441	\$ 846
Expenses					
Field Trip	\$ 3,000	\$ 1,100	\$ 3,799	\$ 595	\$ -
Supplies/Materials	\$ -	\$ 1,941	\$ -	\$ -	\$ -
Total Expenses	\$ 3,000	\$ 3,041	\$ 3,799	\$ 595	\$ -
Projected Final Balance	\$ 5,851	\$ 4,325	\$ 1,317	\$ 846	\$ 846

Recent Developments: As a result of Clarke's gift account contributions, we were able to offer scholarships for international and domestic school sponsored trips to several students at Clarke who otherwise would not have been able to participate in these extended learning opportunities outside of the classroom.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: There are no changes for the upcoming fiscal year from this account.

On the Horizon: We hope to continue to use some of these funds to help with scholarships for trips that families may not be able to afford on their own.



DIAMOND GIFT

Jennifer Turner

Director/Program Coordinator: Jennifer Turner, Principal
Fund Number: 25340622

MGL Authorization: Ch. 71 § 47

Year Established: 2004

Program Description: The Diamond Gift account allows us to receive donations in Diamond's name. These donations may then be used at the Principal's discretion.

Funding:

Fund Restrictions:

Budget History:

	Actual FY16 25340622	Actual FY17 25340622	Actual FY18 25340622	Budgeted FY19 25340622	Projected FY20 25340622
Revenue					
Revenue	\$ 9,651	\$ 6,300	\$ 9,302	\$ 6,273	
Prior Year Balance	\$ 6,263	\$ 2,245	\$ 745	\$ 1,309	\$ 7,582
Total Projected Revenue	\$ 15,914	\$ 8,545	\$ 10,046	\$ 7,582	\$ 7,582
Expenses					
Professional Services	\$ 6,469	\$ 2,200	\$ 737	\$ -	\$ -
Stipends	\$ 7,200	\$ 5,600	\$ 8,000	\$ -	\$ -
Total Expenses	\$ 13,669	\$ 7,800	\$ 8,737	\$ -	\$ -
Projected Final Balance	\$ 2,245	\$ 745	\$ 1,309	\$ 7,582	\$ 7,582

Recent Developments: None

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: We do not envision any changes for the upcoming fiscal year for this account.

On the Horizon: The school expects to utilize funds in this account during the FY 2020 school year for professional development, assemblies, projects, and other miscellaneous expenses as needed.



LEXINGTON HIGH SCHOOL GIFT

Andrew Stephens, Ed.D.

Director/Program Coordinator: Andrew Stephens, Ed.D., Principal

Fund Number: 25340340

MGL Authorization: Ch. 71 § 47

Year Established: Prior to 2002

Program Description: The LHS Gift Account has been established to accept parent and community donations. The Lexington community completes various ‘shopping days’ at Stop & Shop and Wilson Farms. These annual events provide generous resources that support purchases for the school. The Gift Account funds are used to purchase items that benefit the largest number of students possible; items such as go-green water fountains (refillable water bottle stations), bike racks, and picnic tables to provide outdoor seating for lunch.

Funding:

Fund Restrictions:

Budget History:

	Actual FY16 25340340	Actual FY17 25340340	Actual FY18 25340340	Budgeted FY19 25340340	Projected FY20 25340340
Revenue					
Revenue	\$ 8,121	\$ 1,660	\$ 2,477	\$ 1,531	
Prior Year Balance	\$ 16,269	\$ 15,931	\$ 13,848	\$ 15,656	\$ 17,186
Total Projected Revenue	\$ 24,390	\$ 17,591	\$ 16,325	\$ 17,186	\$ 17,186
Expenses					
Equipment	\$ 1,659	\$ -	\$ -	\$ -	\$ -
Membership/Dues	\$ 586	\$ -	\$ -	\$ -	\$ -
Professional Services	\$ 5,380	\$ -	\$ -	\$ -	\$ -
Supplies/Materials	\$ 834	\$ 3,743	\$ 669	\$ -	\$ -
Total Expenses	\$ 8,459	\$ 3,743	\$ 669	\$ -	\$ -
Projected Final Balance	\$ 15,931	\$ 13,848	\$ 15,656	\$ 17,186	\$ 17,186

Recent Developments: The purchase of several water bottle filling stations helps to reduce plastic waste on campus. The purchase of outdoor seating eases the strain on indoor seating and/or allows students to eat, socialize, and work outdoors.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: None



C.A.S.I.T. GIFT

Amy Moran

Director/Program Coordinator: Amy Moran, World Language Department Head

Administrator: Andrew Stephens, Ed.D., Principal

Fund Number: 25340840

MGL Authorization: Ch. 71 § 47

Year Established: 1997

Program Description: This program is designed for students who want to master the skills of reading, writing, listening, and speaking in Italian. Throughout the program, students are immersed in Italian culture.

Funding: Annual C.A.S.I.T. membership fee of \$200.00.

Fund Restrictions: Must be spent on the Italian Program.

Budget History:

	Actual FY16 25340840	Actual FY17 25340840	Actual FY18 25340840	Budgeted FY19 25340840	Projected FY20 25340840
Revenue					CLOSED
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Year Balance	\$ 6,600	\$ 4,502	\$ 4,502	\$ 3,303	\$ (0)
Total Projected Revenue	\$ 6,600	\$ 4,502	\$ 4,502	\$ 3,303	\$ (0)
Expenses					
Contractual/Consultants	\$ 1,000	\$ -	\$ 490	\$ -	\$ -
Textbooks			\$ 709	\$ 3,303	\$ -
Supplies and Material	\$ 1,098	\$ -		\$ -	\$ -
Total Expenses	\$ 2,098	\$ -	\$ 1,199	\$ 3,303	\$ -
Projected Final Balance	\$ 4,502	\$ 4,502	\$ 3,303	\$ (0)	\$ (0)

Recent Developments: The Foreign Language Department continues to spend C.A.S.I.T. money on books, films, materials for the classroom.

Current Challenges: There were no funds given this year.

On the Horizon: Closed at the end of FY 2019. Any remaining balance will be transferred to the LHS Gift Account.



SCIENCE GIFT ACCOUNT

Jacalyn Crowe, Ph.D.

Director/Program Coordinator: Jacalyn Crowe, Ph.D., Science Department Head at LHS

Administrator: Andrew Stephens, Ed.D., Principal

Fund Number: 25342731

MGL Authorization: Ch. 71 § 47

Year Established: 2012

Program Description: Donations given by local businesses and awards received by the LHS Science Department from science and technology competitions (such as the Intel Science Talent Search and the Siemens Westinghouse Science and Technology Competition). These funds are used to cover expenses associated with the LHS Annual Science Fair.

Funding:

Fund Restrictions:

Budget History:

	Actual FY16 25342731	Actual FY17 25342731	Actual FY18 25342731	Budgeted FY19 25342731	Projected FY20 25342731
Revenue					
Revenue	\$ 400	\$ 5,250	\$ 7,250	\$ -	\$ -
Prior Year Balance	\$ 11,254	\$ 6,976	\$ 9,115	\$ 13,775	\$ 13,775
Adjustments	\$ 460	\$ -	\$ -	\$ -	\$ -
Total Projected Revenue	\$ 12,114	\$ 12,226	\$ 16,365	\$ 13,775	\$ 13,775
Expenses					
Contractual/Consultants	\$ 1,725	\$ -	\$ -	\$ -	\$ -
Subscriptions	\$ -	\$ 1,800	\$ 1,675	\$ -	\$ -
Supplies and Material	\$ 3,413	\$ 1,311	\$ 915	\$ -	\$ -
Total Expenses	\$ 5,138	\$ 3,111	\$ 2,590	\$ -	\$ -
Projected Final Balance	\$ 6,976	\$ 9,115	\$ 13,775	\$ 13,775	\$ 13,775

Recent Developments: The Science Department receives donations each year for the Science Fair from local businesses.

Current Challenges: We will once again solicit donations from local businesses to support the LHS Annual Science Fair and students' independent research. Our current balance, combined with any donations we receive from local businesses, should be sufficient to support this year's science fair.

On the Horizon: Over the next few months the expenses of the Science Fair will be funded from this account. Donations will replenish the account maintaining a balance that should support the science fair for one year if all donations were discontinued.



CHINESE EXCHANGE GIFT ACCOUNT

Jieying Yao

Director/Program Coordinator: Jieying Yao

Administrator: Andrew Stephens, Ed.D., Principal

Fund Number: 25343031

MGL Authorization: Ch. 71 § 47

Year Established: 2014

Program Description: Private donations were given to support students with financial assistance needs on the Chinese Exchange Trip.

Funding:

Fund Restrictions:

Budget History:

	Actual FY16 25343031	Actual FY17 25343031	Actual FY18 25343031	Budgeted FY19 25343031	Projected FY20 25343031
Revenue					
Revenue	\$ -			\$ -	\$ -
Prior Year Balance	\$ 3,900	\$ 3,900	\$ 3,900	\$ 3,900	\$ 3,900
Adjustments		\$ -	\$ -	\$ -	\$ -
Total Projected Revenue	\$ 3,900	\$ 3,900	\$ 3,900	\$ 3,900	\$ 3,900
Expenses					
Contractual/Consultants		\$ -	\$ -	\$ -	\$ -
Subscriptions	\$ -			\$ -	\$ -
Supplies and Material				\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Final Balance	\$ 3,900	\$ 3,900	\$ 3,900	\$ 3,900	\$ 3,900

Recent Developments: None

Current Challenges: None

On the Horizon: None



COLLEGE TESTING

Valerie Viscosi

Director/Program Coordinator: Valerie Viscosi, K–12 Director of Counseling

Administrator: Christine Lyons, M.Ed., Ph.D., Assistant Superintendent for Curriculum, Instruction and Professional Learning

Fund Number: 25331340

MGL Authorization: Ch. 71 § 47

Year Established: 2006

Program Description: This account is primarily used to facilitate the administration of the College Board's Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) and the SAT. Reports and software are also purchased via this account.

Fee Structure: Students pay a registration fee that covers the cost of the administration of exams at Lexington High School. The expenses include: purchasing the exams, score reports, testing supervisor and coordinator compensation, professional development for the testing coordinators and teachers, and other expenses.

Fund Restrictions:

Budget History:

	Actual FY16 25331340	Actual FY17 25331340	Actual FY18 25331340	Budgeted FY19 25331340	Projected FY20 25331340
Revenue					
Revenue	\$ 171,693	\$ 190,490	\$ 188,558	\$ 190,000	\$ 190,000
Prior Year Balance	\$ 44,080	\$ 50,898	\$ 15,833	\$ 31,969	\$ 59,772
Adjustments	\$ (505)	\$ (18,387)	\$ 18,307	\$ 33,469	
Total Projected Revenue	\$ 215,268	\$ 223,001	\$ 222,698	\$ 255,438	\$ 249,772
Expenses					
Salary & Wages					
Stipends	\$ 7,432	\$ 10,910	\$ 13,231	\$ 12,000	\$ 12,000
Total Salary & Wages	\$ 7,432	\$ 10,910	\$ 13,231	\$ 12,000	\$ 12,000
Operating Expense					
Consultant	\$ 7,170	\$ 13,570	\$ 17,810	\$ 18,166	\$ 18,530
Membership/Dues	\$ 591	\$ 447	\$ 1,065	\$ 500	\$ 500
Supplies/Materials	\$ 149,177	\$ 182,241	\$ 158,623	\$ 165,000	\$ 165,000
Total Operating Expenses	\$ 156,938	\$ 196,258	\$ 177,498	\$ 183,666	\$ 184,030
Total Expenses	\$ 164,370	\$ 207,168	\$ 190,729	\$ 195,666	\$ 196,030
Projected Final Balance	\$ 50,898	\$ 15,833	\$ 31,969	\$ 59,772	\$ 53,743

Recent Developments: Prior to FY 2016, the College Board allowed high schools to select from either a designated Wednesday or Saturday test date in October for the annual administration of the PSAT/NMSQT. LHS has historically administered the PSAT/NMSQT on the national Saturday test date to minimize impacts on



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

students and the school day. In FY 2016, the College Board mandated that all high schools administer the PSAT/NMSQT on Wednesday, October 14, 2015. This mandate had impacts on expenses. For FY 2017, the College Board has resumed the option of a Saturday test date. LHS resumed the prior practice of administering the PSAT/NMSQT on Saturdays, beginning on October 15, 2016.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On the Horizon: This account will be closed out and moved to Student Activities at the end of FY 2019.



ASIA SOCIETY PARTNERSHIP

Anna Monaco

Director/Program Coordinator: Anna Monaco, principal

Fund Number: 25342521

MGL Authorization: Ch. 71 § 47

Year Established: 2009

Program Description: To support the Mandarin Program at Clarke Middle School. Enhance the program with technology, Mandarin materials and Professional Development

Funding: Grant from the Asia Society

Fund Restrictions: Materials for Students and Professional Development for Mandarin Teacher

Budget History:

	Actual FY16 25342521	Actual FY17 25342521	Actual FY18 25342521	Budgeted FY19 25342521	Projected FY20 25342521
Revenue					
Revenue	\$ 16,698	\$ 12,986	\$ 13,900	\$ 11,900	
Prior Year Balance	\$ 11,613	\$ 13,092	\$ 17,466	\$ 12,161	\$ 19,633
Adjustments	\$ 154			\$ 220	
Total Projected Revenue	\$ 28,464	\$ 26,078	\$ 31,366	\$ 24,281	\$ 19,633
Expenses					
Contracted Services	\$ 7,695	\$ 850	\$ 434		
Equipment			\$ 1,542		
Seminars	\$ 590	\$ 1,052	\$ 4,941		
Software		\$ 802	\$ 750	\$ 1,500	
Subscriptions		\$ 45			
Supplies/Materials		\$ 3,854	\$ 799	\$ 3,148	
Transportation Other	\$ 1,602	\$ 800	\$ 1,773		
Travel	\$ 5,485	\$ 1,209	\$ 8,967		
Total Expenses	\$ 15,372	\$ 8,612	\$ 19,206	\$ 4,648	\$ -
Projected Final Balance	\$ 13,092	\$ 17,466	\$ 12,161	\$ 19,633	\$ 19,633

Recent Developments: Jonas Clarke Middle School was awarded \$13,000 from the Asia Society for the 2017–2018 school year to be used for professional development, enrichment activities, field trips, technology and other materials for the Clarke Mandarin Program. Funding was also used to help support our ongoing partnership with the Jinhua Foreign Language School. Every other year, Clarke and Jinhua have participated in an exchange program designed for students to learn the language and culture of their sister school. This program has been extremely successful and we recently hosted 22 students and three teachers from the Jinhua Foreign Language School here at Clarke.

Current Challenges: None



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Significant Proposed Changes for Upcoming Fiscal Year and Budget Impact: There will be no changes for the upcoming fiscal year.

On the Horizon: Although this was originally designated as a three year grant that began in 2009, we are currently beginning the 8th year of this grant.



LOST BOOKS

Director/Program Coordinator: Various
Fund Number: 25330340

MGL Authorization: Ch. 71 § 47

Year Established: 2005

Program Description: This program collects fees for lost books and purchases replacements.

Fee Structure: Varies based on lost book cost.

Fund Restrictions: Replacement of lost items by students.

Budget History:

	Actual FY16 25330340	Actual FY17 25330340	Actual FY18 25330340	Budgeted FY19 25330340	Projected FY20 25330340
Revenue					
Revenue	\$ 1,878	\$ 2,302	\$ 2,717	\$ 707	\$ -
Prior Year Balance	\$ 15,998	\$ 17,800	\$ 19,696	\$ 21,878	\$ 22,586
Adjustments	\$ 54	\$ -	\$ -	\$ -	\$ -
Total Projected Revenue	\$ 17,930	\$ 20,102	\$ 22,414	\$ 22,586	\$ 22,586
Expenses					
Textbooks	\$ 130	\$ 406	\$ 535	\$ -	\$ -
Total Expenses	\$ 130	\$ 406	\$ 535	\$ -	\$ -
Projected Final Balance	\$ 17,800	\$ 19,696	\$ 21,878	\$ 22,586	\$ 22,586

Recent Developments: The implementation of online payment system is now available for students to pay for lost books online and streamline the collection of funds to allow for timely reordering of the book.

Current Challenges: None

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: None

On The Horizon: None



PERFORMING ARTS

Jared Cassedy

Director/Program Coordinator: Jared Cassedy, Coordinator of Performing Arts

Fund Number: 25331740

MGL Authorization: Ch. 71 § 47

Year Established: 2008

Program Description: Program is used to bring in guest artists and clinicians in the areas of drama and music, which have a direct and positive impact on students. In addition, funds are used to support the purchase, replacement, and maintenance of school owned instruments, equipment, lighting and other performance related costs to support the performance of students in our performing arts academic courses.

Fee Structure: Revenues in this account come from parent and community donations; admission charges from town-wide concerts (grades 3–12), drama performances and concerts involving guest artists, and specific departmental concerts involving curricular groups (i.e. the LHS Pops Concert).

Fund Restrictions: Funds are restricted to supporting the performing arts curriculum program.

Budget History:

	Actual FY16 25331740	Actual FY17 25331740	Actual FY18 25331740	Budgeted FY19 25331740	Projected FY20 25331740
Revenue					
Revenue	\$ 28,924	\$ 30,115	\$ 35,119	\$ 30,000	\$ 30,000
Prior Year Balance	\$ 27,109	\$ 43,234	\$ 45,317	\$ 47,820	\$ 38,205
Adjustments	\$ 944	\$ 85	\$ -	\$ 385	
Total Projected Revenue	\$ 56,977	\$ 73,434	\$ 80,436	\$ 78,205	\$ 68,205
Expenses					
Equipment	\$ 3,708	\$ 11,283	\$ 3,423	\$ 15,000	\$ 15,000
Professional Services	\$ 9,135	\$ 15,930	\$ 23,521	\$ 20,000	\$ 20,000
Supplies/Materials	\$ 899	\$ 904	\$ 5,673	\$ 5,000	\$ 5,000
Total Expenses	\$ 13,743	\$ 28,117	\$ 32,616	\$ 40,000	\$ 40,000
Projected Final Balance	\$ 43,234	\$ 45,317	\$ 47,820	\$ 38,205	\$ 28,205

Recent Developments: These accounts are currently used to augment the curriculum initiatives within the Performing Arts Department primarily at the high school level. We have used the funding to bring in guest artists and clinicians, purchase instruments and accessories not provided for in the operating budget, do repairs on instruments and equipment not provided for in the operating budget, all of which have a direct and positive impact on students.

Current Challenges: The primary challenge is the time, paper trail, and the actual time required to access the funds, especially for emergency funds.



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: We can foresee the need to continue to use the account for guest artists and clinicians, instruments and equipment, and repairs in the areas of drama and music.

Proposed FY 2020 Fee: Funding of the account will continue to be primarily generated through admission charges to selected events.

On the Horizon: Forecasted continuing fiscal constraints will necessitate the continuing use of the funds to augment curriculum initiatives.



SCHOOL LUNCH

Kevin Silvia

Director/Program Coordinator: Kevin Silvia, Food Services Director

Administrator: Peter C. Rowe, Interim Assistant Superintendent for Finance & Operations

Fund Number: 22311040

MGL Authorization: Ch. 548 of the Acts of 1948

Year Established:

Program Description: Under the acts of 1948, chapter 548, the School Committee may operate or provide for the operation of school food service programs in schools under their jurisdiction. The School Committee through this act may receive disbursements from federal sources to support the School Lunch Program in addition to charge for meals. Funds are kept in a separate account and expended by the School Committee without appropriation. The Bureau of Nutrition Education sets regulations for accounting, audit and nutrition for the School Lunch Program.

Fee Structure: Meal pricing is based on the projected cost of providing the program less any federal subsidies we received for participating in the National School Lunch Program.

Meal	Elementary	Middle	LHS
Breakfast – Full Price	\$2.00	\$2.00	\$2.00
Breakfast – Reduced Price	\$0.30	\$0.30	\$0.30
Lunch – Full Price	\$3.75	\$3.75	\$3.75
Lunch – Reduced Price	\$0.40	\$0.40	\$0.40
Lunch – Boar’s Head Deli		\$4.00	\$4.00
Lunch – Salad Bar			\$3.75
Lunch –Premium Meal			\$4.50
Lunch – Adult	\$4.50	\$4.50	\$4.50

*All meals include: Protein Choice, Fresh Vegetable Choice, Fresh Fruit Choice and Milk Choice.

**Water is not included in meal price.

Fund Restrictions: Use of funds is limited to compensation for employees, contracted services and payment for equipment and materials to run program. This does not include funds for major maintenance or kitchen renovations.



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Budget History:

	Actual FY16 22311040	Actual FY17 22311040	Actual FY18 22311040	Budgeted FY19 22311040	Projected FY20 22311040
Revenue					
School Lunch Receipts	\$ 2,361,439	\$ 2,487,238	\$ 2,575,012	\$ 2,587,722	\$ 2,639,477
State Revenue	\$ 352,910	\$ 395,523	\$ 411,432	\$ 411,502	\$ 419,732
Interest	\$ 2,677	\$ 5,563	\$ 10,854	\$ 5,788	\$ 5,904
Prior Year Balance	\$ 591,427	\$ 824,921	\$ 1,039,036	\$ 1,102,535	\$ 1,260,777
Adjustments	\$ 145,109	\$ 4,265	\$ (53,892)	\$ -	\$ -
Total Projected Revenue	\$ 3,453,563	\$ 3,717,510	\$ 3,982,443	\$ 4,107,547	\$ 4,325,889
Expenses					
Equipment	\$ 85,335	\$ 45,466	\$ 101,154	\$ 90,000	\$ 90,000
Operating Expense	\$ 2,543,308	\$ 2,633,007	\$ 2,778,754	\$ 2,756,770	\$ 2,811,905
Total Expenses	\$ 2,628,642	\$ 2,678,473	\$ 2,879,908	\$ 2,846,770	\$ 2,901,905
Projected Final Balance	\$ 824,921	\$ 1,039,036	\$ 1,102,535	\$ 1,260,777	\$ 1,423,984

Recent Developments: This year, the Clarke Middle School added a Boar's Head deli line to increase services and help handle the increase in population. In addition we have added a new hot well to replace the flat top hot serving line to make service more efficient and get students through the line faster.

Lexington High School just recently purchased a new cold well for the Commons 2 deli as well as a standup refrigerator for the kitchen. The newest add-on was the new grab n go deli that is located in Commons 1 café that has two new air-screens, a new hot slide, and full "what's your fooditude" marketing. In addition all of the Commons 1 & 2 counters have been wrapped with the "what's your fooditude" wrap. Also at the high school kitchen we recently installed a charbroiler and two burner stove that allows us to grill vegetables and other proteins.

This year we will roll out a new phone application named CHOOSI that will allow students to pre-order their made to order sandwich or salad in the morning and pick up at lunch at the grab n go station at the high school. This will help reduce long lines at the stations. New Google electronic ordering at the Fiske Elementary School allows teachers to order school lunch from their computer and pick up in the kitchen.

Lexington Public Schools is now composting food in all kitchens and the majority of the cafeterias in the district. In addition, the Food Service Department has implemented compostable trays throughout the district which promotes the district's ongoing commitment to the recycling program. We also have rolled out a new single utensil dispenser at LHS and the middle schools that reduces waste. These recycling efforts will continue to be expanded where appropriate as policy is developed and in partnership with the green team and the district.

The Food Service Program is continuing to partner with the ILP to bring special needs students to work at the high school and middle schools and at some elementary schools.

Current Challenges: Staffing and increased wages are a challenge in the current climate of low unemployment. Attracting and retaining staff is an important factor in keeping the program moving forward.

Lexington Public Schools is required to implement [USDA regulations under the National School Lunch program](#) and most recently the [Healthy Hunger Free Kids Act 2010](#). A la Carte is controlled by Massachusetts Nutrition



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

Standards for Competitive Foods and Beverages in Public Schools ([105 CMR: Department of Public Health, CMR 225.000: Nutrition Standards for Competitive Foods and Beverages in Public Schools](#)). It established nutrition requirements for all a la carte items sold in schools and can be found at [Massachusetts Competitive Foods and Beverages "At a Glance" Chart](#).

All of the above are in addition to Lexington Public School Committee's established district nutrition guidelines which are contained within the [Wellness Policy](#) (Approved July, 2015) and the [Wellness Policy: Implementation Guidelines](#) (Approved July 17, 2012). We are in the process of reviewing and updating the Wellness Policy Implementation Guidelines.

With the increase in population at the high school, service equipment needs to be upgraded. At the high school, in particular, serving space is limited and a satellite kitchen and/or expansion to the existing kitchen may be required.

SY2020: In the next school year, the foodservice program would like to increase the lunch price from \$3.50 to \$3.75 and the Boar's head deli price from \$3.75 to \$4.00. There are several factors that are motivating the increase as follow.

- In 2019, minimum wage will be \$12.00 and will progressively increase \$1.00 each year until 2022 when it will be \$15.00. Offering a livable wage and attracting foodservice professionals is a priority. Getting skilled culinary talent requires us to be competitive in the market.
- A fee increase would help to sustain the current level of profitability and return investment back to the fund balance.
- Introduction of new compostable paper products such as forks, knives, spoons, bowls, and catering ware are more expensive and are required to be compliant by the green team initiatives.
- Increasing our use of more locally sourced and organic food will increase the quality of foods offered.
- Replace carton milk with recycled plastic bottled milk with resealable lids.

On the Horizon:

- Work with the DPW on the Hastings Elementary School design.
- Work on the food rescue program that will allow us to donate food to local shelters.
- Continue "Visiting Chef Program."
- Continue upgrading food service equipment at Bridge and Bowman.
- Evaluate serving stations at the High School.
- Continue strategically expanding the school composting program in HS cafeteria areas.
- Purchase a flat panel screen TV to advertise school lunch and promos for the high school in the grab n go.
- Add action food stations that will include live sauté cooking lessons for students. Increase in diverse menu options that will reflect the existing student population.
- Modernize the menu ordering system for teacher lunches at the elementary schools.

Other School Lunch Information on the Horizon:

- Kiosk or satellite station at the high school to help relieve the pressure on the existing servery.
- Work on expanding our LABBB and ILP work program.
- Increase social media in the café to show the great food that is served.
- Work with the local town buildings to increase catering business with food service.



SCHOOL TRANSPORTATION

Elaine Celi

Director/Program Coordinator: Elaine Celi, Transportation Coordinator

Administrator: Peter C. Rowe, Interim Assistant Superintendent for Finance & Operations

Fund Number: 25349940

MGL Authorization: Ch. 71 § 68

Year Established: 2008

Program Description: The Transportation Program is responsible for providing transportation to and from school for all Lexington Public School students. A bus fee is charged for this service. Transportation is also provided for Lexington special education students to and from school as indicated in their Individual Education Plan at no cost to the family.

Program Time Table:

- School Committee Vote by March 1 for continuation of fee and rate structure;
- Registration Letters Mailed April 1;
- Registration Due mid-May for lowest discounted rate;
- Payment Due August 1;
- Routes established based on registrations in hand during July;
- Passes distributed during the first days of School.

Fee Structure: Fee is based on the total cost per seat for the number of riders projected. The Operating Budget pays for all Town Paid Students. The FY 2020 budget has been assembled to accommodate a waiver of fee increase for Hastings Elementary School, since construction will continue on the property in FY 2020. The goal is to promote ridership as much as possible on this site with the constraints placed on it from construction. This practice was utilized when Estabrook Elementary School was under construction.

Fund Restrictions: Compensation for employees, contracted services and payment for equipment and materials to run program.

Budget History:

Table 1: Projected Riders

<i>Riders</i>	<i>FY17 ACTUAL</i>	<i>FY18 ACTUAL</i>	<i>FY19 Budgeted Riders</i>	<i>Actual Rider Count 10/17/18</i>	<i>Budget to Actual Variance</i>	<i>% Change</i>	<i>FY20 Budget</i>
Fee Rider	2,074	2,432	2,432	2,628	196.00		2,628
FlexPass	369	383	383	460	77.00		460
Homeless Lexington Students	-	3	3	3			3
Family Cap	92	90	90	103	13.00		103
Fee Rider & Elementary "Ride After" program bus	412	225	225	-	-225.00		-
Financial Waiver - 100%	101	103	103	119			119
Financial Waiver - 75%	53	23	23	38			38
Financial Waiver - 50%	11	13	13	39			39
Financial Waivers Subtotal	165	139	139	196	57.00		196
Eligible for Town Paid	590	507	507	488	-19.00		488
Total Transportation Program Participants	3,702	3,779	3,779	3,878	99.00	2.62%	3,878



Lexington Public Schools
 FY 2020 Superintendent's Recommended Budget

Current ridership by school

Bowman	Bridge	Clarke	Diamond	Estabrook	Fiske	Harrington	Hastings	LHS	Grand Total
336	264	676	558	356	208	223	228	1029	3878

Table 2: Total Program Costs

Regular Education Transportation Program Budget (Revolving and general fund)														
TRANSPORTATION PROGRAM		FY16 ACTUAL		FY17 ACTUAL		FY18 ACTUAL		FY19 Budget		FY19 Projected		FY20 Request		Variance
Revenue		Riders		Riders		Riders		Riders		Riders		Riders		
Operating Budget Funded (Operating and Financial Assistance)			\$ 1,453,070		\$ 1,846,217		\$ 2,093,165		\$ 2,117,282		\$ 2,117,282		\$ 2,167,282	\$ 50,000
Carry Forward /Revenue Correction														\$ -
Private School Bus														\$ -
Sub-total Operating Budget Funded			\$ 1,453,070		\$ 1,846,217		\$ 2,093,165		\$ 2,117,282		\$ 2,117,282		\$ 2,167,282	\$ 50,000
Prior Year Residual/(Deficit) balance														
Spring Revenue Collections & Prior Year Carry Forward			\$ 685,737		\$ 643,964		\$ 541,378		\$ 447,198		\$ 584,818		\$ 350,407	\$ (234,411)
Fees (July 1 - Mar 31)			\$ 538,607		\$ 559,102	99%	\$ 665,408		\$ 587,658		\$ 344,843		\$ 344,843	\$ (344,843)
Spring Revenue Collections - Next Program Year			\$ 365,833		\$ 386,612		\$ 375,715				\$ 439,117		\$ 1,019,040	\$ 579,923
Arrears											\$ 25,407			\$ (25,407)
Sub-total Fee Generated Income			\$ 1,590,177		\$ 1,589,678		\$ 1,582,502		\$ 1,034,856		\$ 1,394,185		\$ 1,369,447	\$ (24,738)
Total Program Income			\$ 3,043,247		\$ 3,435,895		\$ 3,675,667		\$ 3,152,138		\$ 3,511,467		\$ 3,536,729	\$ 26,262
Expenses														
Subtotal Staffing			\$ 20,064		\$ 19,808	0.25	\$ 23,652	0.25	\$ 25,318	0.25	\$ 28,000	0.25	\$ 29,500	\$ 1,500
Bus Captains					\$ 12,657		\$ 13,932							\$ -
Subtotal Regular Education Buses		30	\$ 2,254,534	35	\$ 2,730,396	38	\$ 3,027,024	38	\$ 3,103,100	37	\$ 3,108,560	36	\$ 3,130,764	\$ 22,204
Subtotal Ride After Program		6	\$ 114,660	6	\$ 120,120	7	\$ 140,140		\$ -		\$ -		\$ -	\$ -
Subtotal Regular Education Buses -Expenses			\$ 10,025		\$ 11,536		\$ 23,720		\$ 23,720		\$ 24,500		\$ 25,000	\$ 500
Total Program Expense			\$ 2,399,283		\$ 2,894,517		\$ 3,228,468		\$ 3,152,138		\$ 3,161,060		\$ 3,185,264	\$ 24,204
Balance Carried Forward			\$ 643,964		\$ 541,378		\$ 447,198		\$ 0		\$ 350,407		\$ 351,465	
Spring Revenue Used for Prior Year Program														
Balance Carried Forward Corrected			\$ 643,964		\$ 541,378		\$ 447,198		\$ 0		\$ 350,407		\$ 351,465	
Bus Fee			\$ 300		\$ 300		\$ 300		\$ 330		\$ 330		\$ 330	
Operating Fee Subsidy			\$ 400		\$ 482		\$ 533		\$ 483		\$ 485		\$ 491	
Total Per Seat Cost			\$ 700		\$ 782		\$ 833		\$ 813		\$ 815		\$ 821	
Parents Pay			43%		38%		36%		41%		40.5%		40.2%	

Recent Developments: In FY 2019 our ridership increased. We are transporting over 50% of our students in grades K – 12. One bus was eliminated during 2018–2019 school year.

Current Challenges: The biggest challenge for transportation is managing the routes and riders for the 37 buses that transport our students. We have students flexibly assigned at elementary and middle school, we need to shift buses to meet that need based on the enrollment of each building. This has caused an overall inefficiency with the routing system since we have multiple buses in the same neighborhood serving multiple schools. The distance from some of these areas make meeting the schedule a challenge.

Our school schedules, traffic around town, and road construction make it critical that we keep the routes as short and efficient as possible.

Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact: During FY 2020 significant planning will be done to prepare for redistricting and the start time changes that will take place in the FY 2021. The impact on transportation is not completely known at this time but our transportation consultant felt that there would not be a significant financial impact.



SPECIAL EDUCATION STABILIZATION FUND

Julie Hackett, Ed.D.

Director/Program Coordinator: Julie Hackett, Ed.D., Superintendent
Fund Number: 83097250

MGL Authorization:

Year Established: 2009, Adopted by Town Meeting 5/6/09

Program Description: The Special Education Stabilization Fund was established to provide for extraordinary need in special education tuition and transportation expenses. The fund started with a \$350,000 transfer from the FY08 School Department operating budget voted at the February 11, 2008 School Committee Meeting.

Fund Restrictions: Special Education Tuition or Transportation expenditures that exceed the district's operating budget and require regular education programs to be severely impacted by the budget deficit.

Budget History:

	Actual FY16 83097250	Actual FY17 83097250	Actual FY18 83097250	Budgeted FY19 83097250	Projected FY20 83097250
Revenue					
Interest Income	\$ 4,532	\$ 9,831	\$ 17,261	\$ 9,831	\$ 9,831
Prior Year Balance	\$ 1,073,638	\$ 1,078,170	\$ 1,088,001	\$ 1,105,262	\$ 1,115,093
Adjustments					
Total Projected Revenue	\$ 1,078,170	\$ 1,088,001	\$ 1,105,262	\$ 1,115,093	\$ 1,124,924
Expenses					
Supplies/Materials					
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Final Balance	\$ 1,078,170	\$ 1,088,001	\$ 1,105,262	\$ 1,115,093	\$ 1,124,924

Recent Developments: None

Current Challenges: Unknown

On the Horizon: Unknown



Lexington Public Schools
 FY 2020 Superintendent's Recommended Budget

METCO FEE

Barbara Hamilton

Director/Program Coordinator: Barbara Hamilton, METCO Director

Administrator: Julie Hackett, Ed.D., Superintendent

Fund Number: 25331040

MGL Authorization:

Year Established: 2012

Program Description: A MathPath Summer Program for Metco Students.

Fee Structure: A portion is paid by the District and a portion paid by the Metco Families.

Fund Restrictions: None

Budget History:

	Actual FY16 25331040	Actual FY17 25331040	Actual FY18 25331040	Budgeted FY19 25331040	Projected FY20 25331040
Revenue					CLOSED
Fees	\$ 2,850	\$ 925	\$ -	\$ -	\$ -
Prior Year Balance	\$ 4,805	\$ 7,655	\$ 8,580	\$ 8,580	\$ -
Adjustments					
Total Projected Revenue	\$ 7,655	\$ 8,580	\$ 8,580	\$ 8,580	\$ -
Expenses					
Summer Program Transportation	\$ -	\$ -	\$ -	\$ 8,580	\$ -
Supplies/Materials	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -	\$ 8,580	\$ -
Projected Final Balance	\$ 7,655	\$ 8,580	\$ 8,580	\$ -	\$ -

Recent Developments: Lexington Public Schools / Metco Department assumed management and implementation of MathPath Program that was initiated in partnership with EDCO. The summer MathPath Program was originally run by EDCO and managed in Boston in 2009 but since then the program was moved to Lexington and facilitated by Lexington staff.

Current Challenges: None

On the Horizon: Closed at the FY 2019.



Lexington Public Schools
FY 2020 Superintendent's Recommended Budget

ALPHA GIFT

Valerie Viscosi

Director/Program Coordinator: Valerie Viscosi, K–12 Director of Counseling

Fund Number: 25342931

MGL Authorization:

Year Established: 2012

Program Description: This money was a gift from a student’s parent as an appreciation for the work ALPHA did with her son. It is to be used on things for students and the staff to make the program more impactful and comfortable.

Fee Structure: None

Fund Restrictions: None

Budget History:

	Actual FY16 25342931	Actual FY17 25342931	Actual FY18 25342931	Budgeted FY19 25342931	Projected FY20 25342931
Revenue					
Fees	\$ 2,850	\$ -	\$ -	\$ -	\$ -
Prior Year Balance	\$ 2,372	\$ 4,494	\$ 4,834	\$ 4,364	\$ 2,933
Adjustments	\$ (306)	\$ 461			
Total Projected Revenue	\$ 4,916	\$ 4,955	\$ 4,834	\$ 4,364	\$ 2,933
Expenses					
Supplies/Materials	\$ 423	\$ 121	\$ 470	\$ 1,431	\$ -
Total Expenses	\$ 423	\$ 121	\$ 470	\$ 1,431	\$ -
Projected Final Balance	\$ 4,494	\$ 4,834	\$ 4,364	\$ 2,933	\$ 2,933

Recent Developments: None

Current Challenges: None

On the Horizon: None



CLOSED ACCOUNTS

TAPPLY WRITING PROJECT

Jane Day

This account was closed in FY 2019 and any remaining balances will be transferred to the LHS Gift Account.

ATHLETIC FUND GIFT ACCOUNT

Naomi Martin

This account was closed at the end of FY 2018.



DEPARTMENT OF REVENUE: OPINIONS

92-50 (1/17/92)

Departmental Revolving Funds.

Fund for Lost Library Book Replacements from Lost Book Fines.

A municipality may establish a revolving fund under G.L. Ch. 44 §53E 1/2 for the library to purchase books to replace those lost by library users using fines imposed on such users. The establishment of a departmental revolving fund is not necessarily limited to those programs sponsored by the department for which a participation fee is charged. However, there must be a direct "connection" between the receipt and the service or program provided as is the case here.

(or mayor, city council, city or town manager).

92-747 (8/26/92)

Use of School Property Fund. School Rental Fund.

Use for Salaries/Benefits of Custodians Maintaining Facilities.

Fees for the use of space in a school building, as permitted by G.L. Ch. 71 §71, for a private, non-profit school day care program may be deposited into a revolving fund and spent without appropriation by the school committee for a school custodian to maintain the building during the hours used by the day care operator if the municipality has accepted the provisions of G.L. Ch. 71 §71E. If surplus school buildings or space is rented or leased for those purposes under G.L. Ch. 40 §3, the rental fees would be deposited in a separate account and could be spent without appropriation by the school committee for the upkeep of the facility, including the payment of custodians, with any balance at the end of the fiscal year reverting to the general fund. In both cases, the cost of any additional benefits, such as additional health or pension benefits, that might accrue as a result of the maintenance services should be paid from the revolving, not the general, fund. **Also see 94-252 (6/6/94) (Discusses differences between use of school property fund under G.L. Ch. 71 §71E, which governs receipts of temporary rentals of school property to local organizations and groups on an hourly or per event basis, such as the gym for the evening or the auditorium for a dance recital, and the school rental fund under G.L. Ch. 40 §3, which governs receipts from leases and term rentals of unused school buildings, or vacant space in used school buildings).**

92-784 (9/15/92)

School Rental Fund.

Use for Utilities, Repairs, Custodians and Other Upkeep Costs.

A municipality may pay for any normal expenses associated with keeping a rented school building ready for use, including custodial costs, utilities, repairs and other costs attributable to keeping the building in an operational condition, from the rental fees that are deposited in a separate fund under G.L. Ch. 40 §3. **Also see 93-696 (1/24/94) (Receipts from the rental of school buildings may be spent without appropriation under G.L. Ch. 40 §3 to pay all utility bills attributable to school buildings that are partially rented).**

93-742 (11/5/93)

Student Activities Revolving Fund.

Establishment of Multiple Accounts.

The revolving fund established by G.L. Ch. 71 §47 for various school sponsored student extra-curricular programs and activities may be maintained as separate accounts, categorized by functions or activities, rather than as a single account for all activities.



93-1039 (1/19/94)

Departmental Revolving Funds.

Student Activities Revolving Fund.

Use of Revolving Funds for Non-mandated School Bus Service.

The student activities revolving fund established by G.L. Ch. 71 §47 may be used to support a fee-based, non-mandated school transportation program where the school committee has the authority to provide school bus service and a G.L. Ch. 44 §53E 1/2 departmental revolving fund had not been voted by the city or town for the program.

94-124 (4/28/94)

Departmental Revolving Funds.

Power of Appropriating Bodies to Close/Transfer Surplus in Reauthorized Funds.

Calculation of Year End Fund Surplus.

An appropriating body may direct that all or part of the operating surplus in a departmental revolving fund established under G.L. Ch. 44 §53E 1/2 be closed to the general fund in its vote to reauthorize the fund for the next fiscal year. The surplus in the fund would not include any monies encumbered or reserved to cover liabilities already incurred, or monies collected in advance for and committed to particular programs, services or activities. If a fund is terminated or its purposes changed, the remaining balance automatically reverts to the general fund unless the appropriating body votes to transfer it to another purpose.

94-846 (10/25/94)

School Lunch Revolving Fund.

Use of Interest Earned on School Lunch Funds.

Interest earned on school lunch fund monies are to be credited to the fund, not the general fund. While state law, chapter 548 of the acts of 1948, does not expressly provide for interest to remain with the fund, federal regulations governing the program require that any interest earned on program funds are to be credited to the fund and federal law supersedes state law in this case.