



Departmental Budget Requests

Program: 2000 Shared Expenses

Subprogram: 2400 Public Facilities

Mission:

The mission of the Department of Public Facilities is to manage the efficient operation and maintenance of Town Buildings, preserve the facility and equipment assets of the Town, and plan and implement Capital improvements. This mission will be accomplished through establishing appropriate services in support of building users, fostering continuous improvement in delivery of services, and by establishing a 5 year Facility Capital plan through collaboration with the Permanent Building Committee and other Town committees.

Budget Overview:

The Department of Public Facilities (DPF) FY 2016 budget consists of three divisions: educational facility division, municipal facility division, and shared facility division. The DPF FY 2016 budget is a level services budget.

The FY2016 All Funds budget request is \$10,325,514 which reflects a \$1,692, or 0.02% decrease. The All Funds budget includes the Building Rentals revolving fund, as well as funding from the PEG TV revolving fund.

Less these revolving funds, the FY 2016 (General Fund) requested DPF budget reflects an decrease of \$14,044, or 0.14% . This decrease is the net change of a \$97,408 (2.04%) increase in compensation and a \$111,452 (2.17%) decrease in expenses.

Solar panels on school and town roofs are expected to generate \$120,000 in credits from NSTAR during FY 2016. This \$120,000 credit will result in reduction in DPF expenses. This \$120,000 cost avoidance will be recommended for contribution to the Building Renewal Fund. A new one year natural gas contract currently takes effect December 1, 2015, which will realize a savings to budget of \$106,500 for FY 2016.

Department Goals

DPF Goals for 2016 include: Support the operation of the Community Center, support the School Master Plan, and implement other priority projects.

Program Improvement Requests:

	Division	FY2016
In House Cleaning of Library, PSB, and TOB		\$ 172,510
Flex Custodian to support Estabrook Gym as Community Center Space		\$ 62,204
Sub-total 2400 by request		\$ 234,714
Compensation		\$ 173,814
Benefits		\$ 45,000
Expenses		\$ 15,900.00
Sub-total 2400 by Category		\$ 234,714

Note: In House Cleaning \$172,510 is gross costs of three FTE. Net costs to budget is \$55,510 after \$117,000 reduction of contracted cleaning.



Town of Lexington

FY 2016 Budget Development

Departmental Budget Requests

Program: 2000 Shared Expenses

Subprogram: 2400 Public Facilities

Budget Summary

Funding Sources (All Funds)	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
Tax Levy	\$ 9,343,330	\$ 9,669,741	\$ 9,898,175	\$ 9,911,631	\$ 13,456	0.14%
Enterprise Funds (Indirect)	-	-	-	-	-	-
Revolving Funds	-	-	-	-	-	-
Public Facilities Revolving Fund	\$ 359,735	\$ 391,166	\$ 409,083	\$ 420,866	\$ 11,783	2.88%
PEG Revolving Fund	\$ 10,000	\$ 10,000	\$ 19,947	\$ 20,516	\$ 569	2.85%
Total 2400 Public Facilities	\$ 9,713,065	\$ 10,070,907	\$ 10,327,205	\$ 10,353,014	\$ 25,808	0.25%

Appropriation Summary (All Funds)	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
Compensation	\$ 4,406,962	\$ 4,716,902	\$ 5,012,515	\$ 5,119,651	\$ 107,135	2.14%
Expenses	\$ 5,306,104	\$ 5,354,004	\$ 5,302,189	\$ 5,220,237	\$ (81,952)	-1.55%
Benefits	\$ -	\$ -	\$ 12,501	\$ 13,126	\$ 625	5.00%
Total 2400 Public Facilities	\$ 9,713,065	\$ 10,070,907	\$ 10,327,205	\$ 10,353,014	\$ 25,808	0.25%

Program Summary (All Funds)	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
Education Facilities	\$ 7,112,927	\$ 7,206,946	\$ 7,258,223	\$ 7,257,980	\$ (244)	0.00%
Municipal Facilities	\$ 1,610,193	\$ 1,793,617	\$ 1,966,160	\$ 1,929,656	\$ (36,504)	-1.86%
Shared Facilities	\$ 989,945	\$ 1,070,344	\$ 1,102,821	\$ 1,165,378	\$ 62,556	5.67%
Total 2400 Public Facilities	\$ 9,713,065	\$ 10,070,907	\$ 10,327,205	\$ 10,353,014	\$ 25,808	0.25%

Object Code Summary (All Funds)	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
Salaries & Wages	\$ 3,916,911	\$ 4,190,825	\$ 4,605,010	\$ 4,699,756	\$ 94,747	2.06%
Overtime	\$ 490,051	\$ 526,078	\$ 407,506	\$ 419,894	\$ 12,389	3.04%
Personal Services	\$ 4,406,962	\$ 4,716,902	\$ 5,012,515	\$ 5,119,651	\$ 107,135	2.14%
Contractual Services	\$ 1,546,425	\$ 1,343,433	\$ 1,341,810	\$ 1,348,060	\$ 6,250	0.47%
Utilities	\$ 3,079,883	\$ 3,205,852	\$ 3,155,179	\$ 3,005,977	\$ (149,202)	-4.73%
Supplies	\$ 541,937	\$ 699,331	\$ 665,700	\$ 732,200	\$ 66,500	9.99%
Small Capital	\$ 137,859	\$ 105,389	\$ 139,500	\$ 134,000	\$ (5,500)	-3.94%
Expenses	\$ 5,306,104	\$ 5,354,004	\$ 5,302,189	\$ 5,220,237	\$ (81,952)	-1.55%
Benefits	\$ -	\$ 2,728	\$ 12,501	\$ 13,126	\$ 625	5.0%
Total 2400 Public Facilities	\$ 9,713,065	\$ 10,070,907	\$ 10,327,205	\$ 10,353,014	\$ 25,808	0.25%

Appropriations Summary (General Fund Only)	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
Personal Services	\$ 4,210,260	\$ 4,482,549	\$ 4,763,986	\$ 4,861,394	\$ 97,408	2.04%
Expenses	\$ 5,133,071	\$ 5,184,464	\$ 5,134,189	\$ 5,050,237	\$ (83,952)	-1.64%
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total 2400 Public Facilities	\$ 9,343,330	\$ 9,667,013	\$ 9,898,175	\$ 9,911,631	\$ 13,456	0.14%

Appropriations Summary (Non-General Fund)	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
Personal Services	\$ 196,702	\$ 231,625	\$ 248,529	\$ 258,256	\$ 9,727	3.91%
Public Facilities Revolving Fund	\$ 186,702	\$ 221,625	\$ 233,270	\$ 242,663	\$ 9,393	4.03%
PEG Revolving Fund	\$ 10,000	\$ 10,000	\$ 15,259	\$ 15,594	\$ 335	2.19%
Expenses	\$ 173,033	\$ 169,541	\$ 168,000	\$ 170,000	\$ 2,000	1.19%
Public Facilities Revolving Fund	\$ 173,033	\$ 169,541	\$ 168,000	\$ 170,000	\$ 2,000	1.19%
Benefits	\$ -	\$ 2,728	\$ 12,501	\$ 13,126	\$ 625	5.00%
Public Facilities Revolving Fund	\$ -	\$ 2,728	\$ 7,813	\$ 8,204	\$ 391	5.00%
PEG Revolving Fund	\$ -	\$ -	\$ 4,688	\$ 4,922	\$ 234	5.00%
Total 2400 Public Facilities	\$ 369,735	\$ 403,894	\$ 429,030	\$ 441,382	\$ 12,352	2.88%



Town of Lexington
FY 2016 Budget Development

Program: 2000: Shared Expenses

Subprogram: Public Facilities

	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Request
School Facilities 2410				
Maintenance Staff ¹	8	10	10	11
Custodian ²	47	48	48	48
Sub-total FTE	55	58	58	59
Municipal Facilities 2420				
Superintendent	0	0	0	0
Foreman ⁴	1	1	1	0
Technician ⁵	1	1	1	0
Custodian ⁴	6	9	9	10
Sub-total FTE	8	11	11	10
Shared Facilities 2430				
Administrative Asst - Facility Coordinator	1	1	1	1
Administrative Asst - Clerical/ Rental Administrator	1	1	1	1
Administrative Asst - Account Clerk	1	1	1	1
Municipal Assistant - Part time	0	0.5	0.5	0.5
Director of Public Facilities	1	1	1	1
Assistant Director of Public Facilities	1	1	1	1
Superintendent of Custodial Services	1	1	1	1
Project Manager	1	1	1	1
Facility Superintendent	1	1	1	1
Facility Engineer	1	1	1	1
Event Manager ³	0.4	1	1	1
LHS Facility Manager	1	1	1	1
Sub-total FTE⁶	10.4	11.5	11.5	11.5
Total FTE	73.4	80.5	80.5	80.5

Notes:

- (1) Two additional maintenance staff in FY 2014, funded from a reduction in contractual services (plumbing and carpentry) and due to new contract language that licensed staff can work in all DPF managed buildings.
- (2) One additional custodial staff for new Estabrook School, spring 2014, with scheduled opening of new school with an additional 30,000 square feet to maintain.
- (3) Proposed staff from FY 14 Program Improvement Requests: Three additional staff to maintain the property at 33 Marret Road, in anticipation of the Town's purchase of that property; Event Manager hours increased to full time.
- (4) Foreman position replaced by Head Custodian position.
- (5) Municipal Technician replaced by Electrician in School (townwide) Maintenance Staff
- (6) FTE count does not include full time Assistant Project Manager expensed to construction projects



Departmental Budget Requests

Program 2400 Public Facilities
Element: 2410 Education Facilities

Budget Description:

The Education Facilities division provides maintenance and custodial care, contracted services, landscaping, and utilities for school facilities. The budget includes 48 custodians and 11 maintenance employees.

The recommended FY 2016 General Fund budget reflects an decrease of \$7,244, or 0.10%, over FY 2015. This decrease includes a \$80,730, or 2.45% increase in compensation for step, COLA, and reassignment of the one Town maintenance position to the School maintenance staff as they are contracted to work on all buildings. Total expenses are decreasing \$87,974, or 2.39%. Increased use of electricity (\$56,759) and increased costs for maintaining school landscapes (\$15,000), playgrounds (\$10,000), and contracted services (\$8,000) are offset by utility rate decreases.

Solar panels on school roofs are expected to generate \$111,000 in credits from NSTAR during FY 2016. This \$111,000 credit will result in a reduction in DPF expenses (as shown by an electrical dollar decrease reduction; (-\$54, 241) = (\$56, 759-\$111,000). This \$111,000 cost avoidance will be recommended for contribution to the Building Renewal Fund. The natural gas contract taking effect December 2015 results in lower supply costs of \$85,650.

Division Goals:

DPF Goals for 2016 include: Continue to develop capabilities of Town wide maintenance staff with lower costs and improved service and support implementation of School Master Plan.

Budget Data (by Object Code)

	Object	Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
19244111	51110	REGULAR WAGES	\$ 2,302,270	\$ 2,303,511	\$ 2,375,873	\$ 2,435,961	\$ 60,088	2.53%
	51130	OVERTIME	\$ 246,790	\$ 262,487	\$ 141,257	\$ 144,789	\$ 3,532	2.50%
	51120	NIGHT DIFFERENTIAL	\$ -	\$ -	\$ 99,217	\$ 88,404	\$ (10,813)	-10.90%
	51144	LONGEVITY	\$ -	\$ -	\$ 27,300	\$ 23,000	\$ (4,300)	-15.75%
	51150	REGULAR PART-TIME WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	51512	STIPENDS	\$ -	\$ -	\$ 21,100	\$ 16,800	\$ (4,300)	-20.38%
		Custodial	\$ 2,549,060	\$ 2,565,998	\$ 2,664,747	\$ 2,708,953	\$ 44,207	1.66%
19244221	51110	REGULAR WAGES	\$ 375,045	\$ 543,514	\$ 582,385	\$ 605,159	\$ 22,774	3.91%
	51130	OVERTIME	\$ 60,348	\$ 59,223	\$ 44,353	\$ 45,462	\$ 1,109	2.50%
	51120	NIGHT DIFFERENTIAL	\$ -	\$ -	\$ -	\$ 5,940	\$ 5,940	-
	51144	LONGEVITY	\$ -	\$ -	\$ -	\$ 3,200	\$ 3,200	-
	51150	REGULAR PART-TIME WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	-
	51512	STIPENDS	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500	-
		Maintenance	\$ 435,392	\$ 602,736	\$ 626,738	\$ 663,261	\$ 36,524	5.83%
		Sub-Total Compensation	\$ 2,984,453	\$ 3,168,734	\$ 3,291,484	\$ 3,372,215	\$ 80,730	2.45%
19254132	52120	PROFESSIONAL SERVICES	\$ 13,520	\$ 11,705	\$ 16,000	\$ 16,000	\$ -	0.00%
	52142	EQUIP-SERVICES & REPAIR	\$ 28,356	\$ 27,264	\$ 20,000	\$ 28,000	\$ 8,000	40.00%
	54100	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	54131	SUPPLIES & MATERIALS	\$ 179,374	\$ 181,240	\$ 192,000	\$ 189,000	\$ (3,000)	-1.56%
	54141	MILEAGE	\$ -	\$ -	\$ -	\$ -	\$ -	-
	54141	TRAVEL	\$ 3,563	\$ 899	\$ 4,000	\$ 4,000	\$ -	0.00%
	54601	EQUIPMENT	\$ 27,904	\$ 21,254	\$ 30,000	\$ 30,000	\$ -	0.00%
		Custodial Expenses	\$ 252,717	\$ 242,362	\$ 262,000	\$ 267,000	\$ 5,000	1.91%
19264222	52110	CONTRACTUAL SERVICES	\$ 186,445	\$ 92,200	\$ 60,000	\$ 60,000	\$ -	0.00%
	52119	CONTRACTUAL SERVICES	\$ 427,564	\$ 336,100	\$ 330,000	\$ 340,000	\$ 10,000	3.03%
	52141	FACILITIES SERVICE AND REPAIR	\$ 152,045	\$ 108,274	\$ 140,000	\$ 110,000	\$ (30,000)	-21.43%
	52142	EQUIP-SERVICE & REPAIR	\$ 98,829	\$ 82,195	\$ 100,000	\$ 90,000	\$ (10,000)	-10.00%
	52186	PROF DEV & TRAINING	\$ 1,764	\$ 8,237	\$ 6,000	\$ 8,500	\$ 2,500	41.67%
	54100	SCHOOL RELATED FACILITY CHRGS	\$ 7,030	\$ 27,451	\$ 35,000	\$ 35,000	\$ -	0.00%
	54131	SUPPLIES & MATERIALS	\$ 143,204	\$ 230,357	\$ 190,000	\$ 230,000	\$ 40,000	21.05%
	58215	SCH FACIL OP ROOF REPAIRS	\$ 45,869	\$ 22,961	\$ 45,000	\$ 35,000	\$ (10,000)	-22.22%
		Maintenance Expenses	\$ 1,062,751	\$ 907,774	\$ 906,000	\$ 908,500	\$ 2,500	0.28%
19274212	52110	CONTRACTUAL SERVICES	\$ 34,740	\$ 41,454	\$ 42,000	\$ 50,000	\$ 8,000	19.05%
	52140	LANDSCAPING MAINTENANCE	\$ 39,602	\$ 51,596	\$ 50,000	\$ 65,000	\$ 15,000	30.00%
	52142	EQUIP-SERVICE AND REPAIR	\$ 30,401	\$ 39,169	\$ 30,000	\$ 40,000	\$ 10,000	33.33%
	52208	GASOLINE	\$ 23,368	\$ 33,784	\$ 26,000	\$ 34,000	\$ 8,000	30.77%
	54100	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	54131	SCH FACIL GRNDS SUPP & MATERIAL	\$ 11,103	\$ 1,997	\$ 10,000	\$ 3,000	\$ (7,000)	0.00%
	54160	CLOTH & SAFE EQUIP	\$ 7,477	\$ 17,901	\$ 12,000	\$ 25,000	\$ 13,000	108.33%
	54601	OPER FACILITIES & EQUIPMENT	\$ 43,043	\$ 34,080	\$ 40,000	\$ 35,000	\$ (5,000)	0.00%
		Landscaping Expense	\$ 189,733	\$ 219,982	\$ 210,000	\$ 252,000	\$ 42,000	20.00%
19244132	52201	ELECTRICITY	\$ 1,388,777	\$ 1,457,787	\$ 1,388,776	\$ 1,334,535	\$ (54,241)	-3.91%
	52202	OIL HEATING	\$ 142,351	\$ -	\$ -	\$ -	\$ -	-
	52203	NATURAL GAS	\$ 685,865	\$ 796,423	\$ 780,163	\$ 709,330	\$ (70,833)	-9.08%
	52204	WATER/SEWER	\$ 49,337	\$ 40,713	\$ 55,000	\$ 50,000	\$ (5,000)	-9.09%
	52205	NETWORK & COMMUNICATIONS	\$ 11,738	\$ 8,138	\$ 8,400	\$ 8,400	\$ -	0.00%
	52206	TELEPHONE	\$ 71,573	\$ 80,854	\$ 60,000	\$ 60,000	\$ -	0.00%
	52208	DIESEL	\$ -	\$ 898	\$ 8,400	\$ 1,000	\$ (7,400)	-
		Utility Expenses	\$ 2,349,641	\$ 2,384,813	\$ 2,300,739	\$ 2,163,265	\$ (137,474)	-5.98%
		Sub-total Expenses	\$ 3,854,842	\$ 3,754,930	\$ 3,678,739	\$ 3,590,765	\$ (87,974)	-2.39%
		Total General Fund- Education Facilities	\$ 6,839,294	\$ 6,923,665	\$ 6,970,223	\$ 6,962,980	\$ (7,244)	-0.10%



Departmental Budget Requests

Revolving Fund

Public Facilities Building Rental Revolving Fund

Object	Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
51110	REGULAR WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	-
51130	OVERTIME	\$ 107,200	\$ 123,740	\$ 130,000	\$ 135,000	\$ 5,000	3.85%
51150	REGULAR PART TIME WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	-
Personal Services		\$ 107,200	\$ 123,740	\$ 130,000	\$ 135,000	\$ 5,000	3.85%
52141	SERVICE AND REPAIR	\$ 79,713	\$ 78,646	\$ 78,000	\$ 79,000	\$ 1,000	1.28%
52201	ELECTRICITY	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ -	0.00%
52203	NATURAL GAS	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	0.00%
54131	SUPP & MAINT	\$ 50,720	\$ 44,895	\$ 44,000	\$ 45,000	\$ 1,000	2.27%
Expenses		\$ 166,433	\$ 159,541	\$ 158,000	\$ 160,000	\$ 2,000	1.27%
Total Revolving Fund-Education Facilities		\$ 273,633	\$ 283,281	\$ 288,000	\$ 295,000	\$ 7,000	2.43%
Total 2410 Education Facilities		\$ 7,112,927	\$ 7,206,946	\$ 7,258,223	\$ 7,257,980	\$ (244)	0.00%



Departmental Budget Requests

Program: 2400 Public Facilities
Element: 2420 Municipal Facilities

Budget Description:

The Municipal Facilities division provides maintenance and custodial care, contracted services, and utilities for municipal facilities. The budget includes nine (9) custodians and one (1) head custodian.

The recommended FY 2016 General Fund budget reflects a decrease of \$37,504, or 1.94% from FY 2015. This level service budget includes step increases and a COLA for employees with a labor agreement expiring 6/30/2015. A contributing factor in the budget reduction is the transferring of the maintenance position (-\$40,791) to education facilities.

Total expenses are budgeted to increase \$272, or 0.02%. Projected increases in supplies and \$15,000 in town related facility charges for audio visual upgrades at the Community Center are offset by utility rate reductions.

Solar panels on the Cary Library roof are expected to generate \$9,000 in credits from NSTAR during FY 2016. This \$9,000 credit will result in reduction in DPF expenses (as shown by an electrical dollar decrease reduction; (-\$9,127) = (-\$127 - \$9,000). This \$9,000 cost avoidance will be recommended for contribution to the Building Renewal Fund. The natural gas contract effective December 2015 lowers supply cost \$20,850.

Division Goals:

DPF Goals for 2016 include:1) Support operation of the Community Center and potential use of Estabrook School as an annex to Community Center programming.

Budget Data (by Object Code)

	Object	Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
10019201	51110	REGULAR WAGES	\$ 309,751	\$ 342,899	\$ 482,664	\$ 444,340	\$ (38,324)	-7.94%
	51120	OTHER COMPENSATION	\$ -	\$ -	\$ -	\$ -	\$ -	-
	51130	OVERTIME	\$ 49,580	\$ 57,595	\$ 65,896	\$ 67,544	\$ 1,647	2.50%
	51144	LONGEVITY	\$ -	\$ -	\$ 1,600	\$ 800	\$ (800)	-50.00%
	51150	REGULAR P/T WAGES	\$ 297	\$ -	\$ -	\$ -	\$ -	-
	51151	SEASONAL P/T WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	-
	51512	STIPENDS	\$ 2,100	\$ -	\$ 3,300	\$ 3,000	\$ (300)	-9.09%
			\$ 361,728	\$ 400,493	\$ 553,460	\$ 515,684	\$ (37,776)	-6.83%
Sub-Total Compensation			\$ 361,728	\$ 400,493	\$ 553,460	\$ 515,684	\$ (37,776)	-6.83%
10019212	52119	CONTRACTUAL SERVICES	\$ 122,594	\$ 128,216	\$ 130,000	\$ 134,000	\$ 4,000	3.08%
	52142	EQUIP. SERVICE & REPAIR	\$ 486	\$ 1,614	\$ 1,000	\$ 2,000	\$ 1,000	100.00%
	54131	SUPPLIES & MATERIALS	\$ 39,132	\$ 43,856	\$ 48,200	\$ 48,200	\$ -	0.00%
	54601	EQUIPMENT	\$ 10,426	\$ 5,002	\$ 12,000	\$ 12,000	\$ -	0.00%
		Custodial Expenses	\$ 172,638	\$ 178,688	\$ 191,200	\$ 196,200	\$ 5,000	2.62%
10019222	52119	CONTRACTUAL SERVICES	\$ 124,230	\$ 104,118	\$ 130,000	\$ 105,000	\$ (25,000)	-19.23%
	52141	SERVICE & REPAIR	\$ 102,576	\$ 99,233	\$ 105,000	\$ 105,000	\$ -	0.00%
	52142	EQUIP SVC & REPAIR	\$ 73,949	\$ 96,483	\$ 75,000	\$ 80,000	\$ 5,000	6.67%
	52151	TN FACIL OP BUILDING RENTAL	\$ 13,704	\$ 18,584	\$ 19,560	\$ 19,560	\$ -	0.00%
	52186	PROFESSIONAL DEVELOPMENT	\$ 680	\$ -	\$ 1,000	\$ 1,000	\$ -	0.00%
	52192	COMM & NTRWK SUPP	\$ -	\$ -	\$ -	\$ -	\$ -	-
	54100	TOWN RELATED FACILITY CHARGES	\$ 2,851	\$ 41,155	\$ 10,000	\$ 25,000	\$ 15,000	150.00%
	54131	OPERATING SUPPLIES & MATERIALS	\$ 28,550	\$ 61,412	\$ 45,000	\$ 65,000	\$ 20,000	44.44%
	54160	CLOTH & SAFE EQUIPMENT	\$ 1,602	\$ -	\$ 2,500	\$ 2,000	\$ (500)	-20.00%
	58215	ROOF REPAIRS	\$ 3,034	\$ 7,122	\$ 10,000	\$ 10,000	\$ -	0.00%
		Maintenance Expenses	\$ 351,176	\$ 428,106	\$ 398,060	\$ 412,560	\$ 14,500	3.64%
10019202	52186	PROF DEV	\$ -	\$ 759	\$ -	\$ -	\$ -	-
	52192	COMM & NTRWK SUPP	\$ 2,144	\$ 3,234	\$ 3,000	\$ 3,500	\$ 500	-
	52201	ELECTRICITY	\$ 449,439	\$ 472,412	\$ 552,136	\$ 543,009	\$ (9,127)	-1.65%
	52202	OIL HEAT	\$ 3,554	\$ 4,868	\$ 3,500	\$ 3,500	\$ -	0.00%
	52203	NATURAL GAS	\$ 156,514	\$ 208,840	\$ 190,054	\$ 179,453	\$ (10,601)	-5.58%
	52204	WATER/SEWER	\$ 11,582	\$ 10,974	\$ 12,000	\$ 12,000	\$ -	0.00%
	52205	NETWORK AND COMM	\$ -	\$ -	\$ -	\$ -	\$ -	-
	52206	TELEPHONE	\$ 45,027	\$ 49,603	\$ 30,000	\$ 30,000	\$ -	0.00%
	52207	CELL/PAGER	\$ -	\$ -	\$ -	\$ -	\$ -	-
	52208	DIESEL	\$ -	\$ 1,067	\$ 750	\$ 750	\$ -	-
	54100	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	-
	54160	CLOTHING	\$ 273	\$ 2,450	\$ -	\$ -	\$ -	-
	54601	EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	-
		Utility Expenses	\$ 668,533	\$ 754,208	\$ 791,440	\$ 772,212	\$ (19,228)	-2.43%
10019232	54131	SUPPLIES & MATERIALS	\$ -	\$ -	\$ -	\$ -	\$ -	-
	54601	EQUIPMENT	\$ 8,078	\$ -	\$ -	\$ -	\$ -	-
		Landscaping Expense	\$ 8,078	\$ -	\$ -	\$ -	\$ -	-
Sub-Total Expenses			\$ 1,200,424	\$ 1,361,002	\$ 1,380,700	\$ 1,380,972	\$ 272	0.02%
Total General Fund- Municipal Facilities			\$ 1,562,152	\$ 1,761,495	\$ 1,934,160	\$ 1,896,656	\$ (37,504)	-1.94%



Departmental Budget Requests

Revolving Fund

Public Facilities Building Rental Revolving Fund

Object	Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
51110	REGULAR WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	-
51130	OVERTIME	\$ 26,133	\$ 22,122	\$ 22,000	\$ 23,000	\$ 1,000	4.55%
51150	REGULAR PART TIME WAGES	\$ 15,308		\$ -	\$ -	\$ -	-
Personal Services		\$ 41,441	\$ 22,122	\$ 22,000	\$ 23,000	\$ 1,000	4.55%
52141	SERVICE AND REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	-
52201	ELECTRICITY	\$ -	\$ -	\$ -	\$ -	\$ -	-
52203	NATURAL GAS	\$ -	\$ -	\$ -	\$ -	\$ -	-
54131	SUPP & MAINT	\$ 6,600	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%
Expenses		\$ 6,600	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%
Total Revolving Fund-Municipal Facilities		\$ 48,041	\$ 32,122	\$ 32,000	\$ 33,000	\$ 1,000	3.13%
Total 2420 Municipal Facilities		\$ 1,610,193	\$ 1,793,617	\$ 1,966,160	\$ 1,929,656	\$ (36,504)	-1.86%



Departmental Budget Requests

Program: 2400 Public Facilities
Element: 2430 Shared Facilities

Budget Description:

The recommended FY 2016 General Fund budget reflects an increase of \$30,704 or 3.09%, over FY 2015. This includes an increase in general fund compensation of \$54,454, or 5.93% including COLA, merit and individual contracts. The Other Equipment object code for DPF vehicles is reduced \$27,500 for FY 2016 as DPF is recommending an aerial bucket truck in the FY 2016 Capital Plan for the 11th maintenance position and will only procure one vehicle from this line.

The DPF administrative staff develops and implements the programs that provide services for the Town and School buildings.

Division Goals:

DPF Goals for 2016 include: Support the operation of the Community Center, support the School Master Plan, and implement other priority projects.

Org	Object	Description	FY 2013 Actual	FY 2014 Actual	FY 2015 Appropriation	FY 2016 Request	Dollar Increase	Percent Increase
10019281	51110	REGULAR WAGES	\$ 858,079	\$ 886,536	\$ 886,059	\$ 927,108	\$ 41,049	4.63%
	51120	NIGHT DIFFERENTIAL	\$ -	\$ -	\$ 6,500	\$ 15,600	\$ 9,100	-
	51130	OVERTIME	\$ -	\$ 911	\$ -	\$ -	\$ -	-
	51151	PT WAGES	\$ -	\$ 17,874	\$ 18,482	\$ 19,787	\$ 1,305	-
	51512	STIPENDS	\$ 6,000	\$ 8,000	\$ 8,000	\$ 11,000	\$ 3,000	37.50%
Sub-total Compensation			\$ 864,079	\$ 913,321	\$ 919,041	\$ 973,495	\$ 54,454	5.93%
10019282	52142	EQUIP-SERVICE & REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	52180	CATERING/MEALS	\$ 867	\$ 93	\$ 750	\$ 500	\$ (250)	-33.33%
	52183	MILEAGE	\$ 1,416	\$ 944	\$ 1,500	\$ 1,000	\$ (500)	-33.33%
	52186	PROFESSIONAL DEVELOPMENT	\$ 10,800	\$ 13,316	\$ 3,000	\$ 10,000	\$ 7,000	233.33%
	52200	UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	-
	52205	FACILITIES ADMIN NETWK & COMM	\$ -	\$ -	\$ -	\$ -	\$ -	-
	52207	CELLPHONES/PAGERS	\$ 4,758	\$ 3,490	\$ 4,000	\$ 4,000	\$ -	0.00%
	54100	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	-
	54131	FACILITIES ADMIN SUPP & MATS	\$ 11,555	\$ 5,636	\$ 8,000	\$ 6,000	\$ (2,000)	-25.00%
	54601	EQUIPMENT	\$ 1,693	\$ 3,137	\$ 2,500	\$ 2,000	\$ (500)	-20.00%
	54707	OTHER EQUIPMENT	\$ 46,716	\$ 41,916	\$ 55,000	\$ 55,000	\$ -	0.00%
Sub-Total Expenses			\$ 77,805	\$ 68,531	\$ 74,750	\$ 78,500	\$ 3,750	5.02%
Total General Fund- Shared Facilities			\$ 941,884	\$ 981,853	\$ 993,791	\$ 1,051,995	\$ 58,204	5.86%
Revolving Funds								
Public Facilities Building Rental Revolving Fund								
	51110	REGULAR WAGES	\$ 27,982	\$ 75,763	\$ 77,270	\$ 80,563	\$ 3,293	4.26%
	51130	OVERTIME	\$ -	\$ -	\$ 4,000	\$ 4,100	\$ 100	2.50%
	51150	REGULAR PART TIME WAGES	\$ 10,079	\$ -	\$ -	\$ -	\$ -	-
Sub-Total Personal Services			\$ 38,061	\$ 75,763	\$ 81,270	\$ 84,663	\$ 3,393	4.17%
	52141	SERVICE AND REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	-
	52201	ELECTRICITY	\$ -	\$ -	\$ -	\$ -	\$ -	-
	52203	NATURAL GAS	\$ -	\$ -	\$ -	\$ -	\$ -	-
	54131	SUPP & MAINT	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sub-Total Expenses			\$ -	\$ -	\$ -	\$ -	\$ -	-
	59100	BENEFITS	\$ -	\$ 2,728	\$ 7,813	\$ 8,204	\$ 391	5.0%
Sub-Total Benefits			\$ -	\$ 2,728	\$ 7,813	\$ 8,204	\$ 391	5.0%
Total Building Revolving Fund			\$ 38,061	\$ 78,491	\$ 89,083	\$ 92,866	\$ 3,783	4.25%
PEG Revolving Fund								
	51110	REGULAR WAGES	\$ 10,000	\$ 10,000	\$ 15,259	\$ 15,594	\$ 335	2.19%
Sub-Total Personal Services			\$ 10,000	\$ 10,000	\$ 15,259	\$ 15,594	\$ 335	2.19%
	59100	BENEFITS	\$ -	\$ -	\$ 4,688	\$ 4,922	\$ 234	5.00%
Sub-Total Benefits			\$ -	\$ -	\$ 4,688	\$ 4,922	\$ 234	5.00%
Total PEG Revolving Fund			\$ 10,000	\$ 10,000	\$ 19,947	\$ 20,516	\$ 569	2.85%
Total Revolving Funds- Shared Facilities			\$ 48,061	\$ 88,491	\$ 109,030	\$ 113,382	\$ 4,352	3.99%
Total 2430 Shared Facilities			\$ 989,945	\$ 1,070,344	\$ 1,102,821	\$ 1,165,378	\$ 62,556	5.67%