

LEXINGTON SCHOOL COMMITTEE'S POLICY SUBCOMMITTEE MINUTES
Tuesday, September 2, 2014
1:00 p.m.
School Administration Building
Upper Level Conference Room
146 Maple Street

Minutes

Meeting was called to order at 1:00 p.m. Minutes were taken by Jessie Steigerwald

Discussion Topics:

1. Review and Discussion of Sections E & F:

a. Section E - Support Services

Will be adding Traffic mitigation as well...

Will add Life Threatening Allergies (around first aid)...

EB – delete “every possible” (PA)

JC – instructional / safety practices (PA and CP will set up meeting with Eamon Sheehan)

EBAB – (PA will talk to Pat G.)

EBB – (PA will talk to Jill Gasperini)

3 – ok (some children are walkers...)

EBC – “fire drills” change to “emergency drills”

EBCD – remove “only” from last paragraph

The Superintendent is responsible for dissemination information about closings.

EBCE – “delete of either one (1) or (2) hours”

EC – ok

ECA – add DPF, DPW change “watchmen” to “security personnel”

ECAA – Security cameras –

PA will review with Captains tomorrow (8/2/14)

Will update us... police may require live viewing in emergency – what do they need?

ECAC – vandalism...

EDC –

EEA – “... in accordance with rates annually approved by the SC. Such fees

All other families who purchase after the designated registration period, will be subject to availability based on existing routes.

PAUL will check with MED on #3.

4. change “youngster” to “child” ---

5. The procedure for handling... shall be published in each school student handbook.

EEA – MASC no – using above

EEAE – keep first one –

EEAE #4 – Classroom review of safe arrival and dismissal rules for all students will be provided.

EEAEA – no

EEAEC – (JICC) -- The Lexington Public Schools ...

“... and in accordance with regulations published in student handbooks.”

Jim: handbook changes occur without school committee knowing it – so they fall out of synch

EEAG – from court case... where parents not aware that students were being transported in private car...

-- 1. Add “or designee”

EEAJ – idling

– Lexington By-Law Ch. 46

- add “and” earlier with the time limits

- bullet the exceptions

- delete this....

EFC/EFD - keep Lexington – not MASC

EGAP – “2002” to DATE

- what if Superintendent...

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SECTION F

FA –

The Lexington Public Schools will develop and maintain a Master Plan for all school property. Priorities include eliminating overcrowding and minimizing the need for double sessions. In developing new school projects, that may advance the quality of facilities, the Master Plan will be updated to make every effort to include and extend these improvements across schools.

End of paragraph... Building projects will try to promote shared community use.

Add “modes of student transportation” before “flexibility”

FBA – keep

FF -- Add last paragraph ... This same process applies to naming spaces within a school. No spaces shall be named after a current employee of LPS

FA-E – don’t need..

2. Introduction (by MASC) of Sections G and H, with Discussion:

a. Section G – Personnel

Contract language will cover most of these areas. Example: leaves, sick time, sabbaticals.

b. Section H – Negotiations

SC is agent for purpose of bargaining. SC may employ negotiator.

Jim Hardy will forward to us by email.

3. Discussion and Updates on Sections C, D, A and B:

a. Section C - General School Administration (did not discuss)

b. Section D - Fiscal Management

Reviewed input from Superintendent Dr. Ash and Assistant Superintendent Mary Ellen Dunn with Jim Hardy. Mr. Hardy will compile all edits. Jessie Steigerwald will request that Ms. Dunn send Mr. Hardy all documents electronically, including administrative directives. Mr. Hardy will include directives as exhibits so they are before the School Committee at the same time.

c. Section A - Foundations And Basic Commitments (did not discuss)

d. Section B - Board Governance And Operations (did not discuss)

4. Discussion on Individual Policies:

a. Student Discipline, Student Conduct (did not discuss)

b. Residency (did not discuss)

c. Homework

a. Section I – “timely” – can we be more specific?

Discussed briefly to determine possible process to respond to resident questions raised at public comment on the 8.22.14 School Committee meeting. This policy could be reviewed by our

Advisory Committee. Mr. Hardy suggested discussion with union representative as well.

Minutes Minutes from the July 22, 2014, August 5, 2014 and September 2, 2014 were unanimously approved.

Policy Manual Review – Process Information

The Policy Subcommittee is actively engaged in reviewing all School Committee policies in consultation with the Massachusetts Association of School Committees. Each section of the manual will pass through three stages:

1. Review by the Policy Subcommittee
2. Presentation to, and review by the full School Committee
3. Approval in form by the School Committee

The School Committee intends to complete this policy manual review process by June, at which time all sections will be formally adopted by a vote of the full School Committee. Thereafter, one third of the manual will be reviewed each year to keep the manual updated.