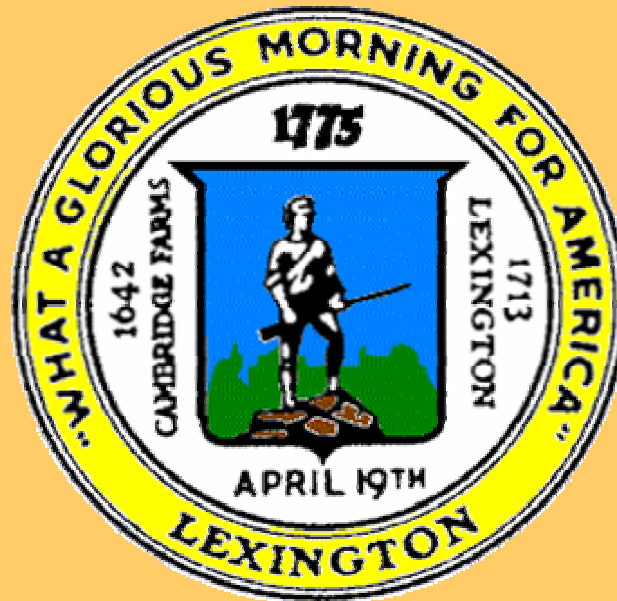


Lexington Public Schools

Readiness & Emergency Management for Schools (REMS)



Program Report To School Committee

Pat Goddard / MaryEllen Dunn

May 11, 2010



Agenda

- **REMS Advisory Committee**
- **LPS Grant Objectives**
- **Implementation Actions**



REMS Advisory Committee

REMS Advisory Committee

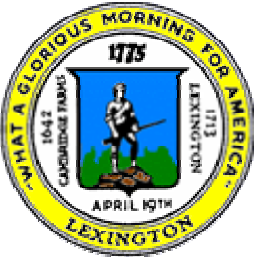
LPS Superintendent	Paul Ash
Dir. of Student Services	Linda Chase
Fire Department	Bill Middlemiss
Police Department	Capt. Joseph O'Leary
Health Department	Gerard Cody
School Health Services	Jill Gasperini
Youth Services	Laurie Henry
Recreation Director	Karen Simmons
A.S. Finance & Business	MaryEllen Dunn
Project Director	Pat Goddard
Community Member	Joe Lahiff
Community Member	Mark Manuelian
Community Member	Brian Spencer



Emergency Management Plan

All Hazards Approach

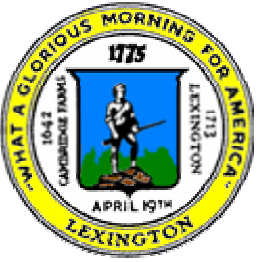




LPS Grant Objectives

#1 : Parent and student education/communication about emergency preparedness will be increased.

- Two parent education workshops planned for October 2010
- Information on emergency preparedness and procedures will be included on website and newsletter
- Student safety assemblies at each building during September of 2010 with age appropriate instructions on role in an emergency



LPS Grant Objectives

#2 : District and building emergency management plans will be revised and updated to reflect current best practices, an all-hazards approach, and integration with town and state emergency plans

- Plans are being updated to include an all- hazards approach, Infectious Disease Plan, Food Defense Plan, plans for individuals with disabilities, and a reunification plan and the plans will be located on the Lexington Public School Emergency Management Plan website
- Tabletop exercises will be conducted on August 23, 2010 to validate effectiveness of plans



LPS Emergency Management Plan

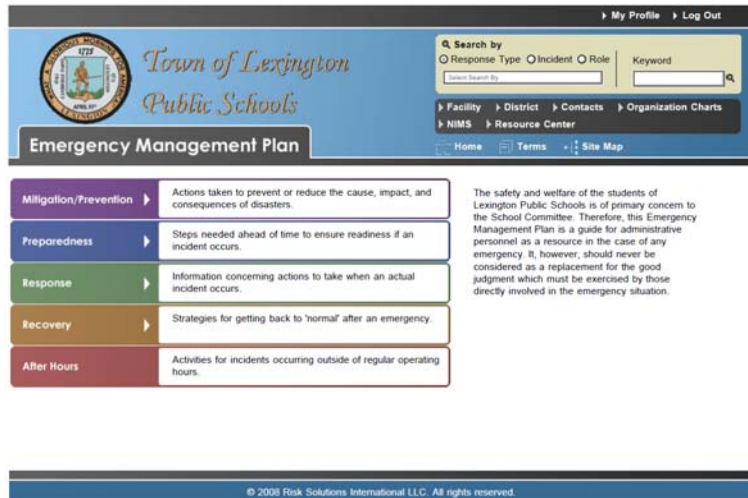
The screenshot shows the website header for the Town of Lexington Public Schools. On the left is the town seal. To its right, the text reads "Town of Lexington Public Schools" in a stylized font. Below this is a dark grey button labeled "Emergency Management Plan". On the right side of the header, there is a search bar with the text "Search by" and radio buttons for "Response Type", "Incident", and "Role". A "Keyword" input field is also present. Below the search bar are navigation links: "Facility", "District", "Contacts", "Organization Charts", "NIMS", and "Resource Center". At the bottom of the header are links for "Home", "Terms", and "Site Map". In the top right corner, there are links for "My Profile" and "Log Out".

Mitigation/Prevention	Actions taken to prevent or reduce the cause, impact, and consequences of disasters.
Preparedness	Steps needed ahead of time to ensure readiness if an incident occurs.
Response	Information concerning actions to take when an actual incident occurs.
Recovery	Strategies for getting back to 'normal' after an emergency.
After Hours	Activities for incidents occurring outside of regular operating hours.

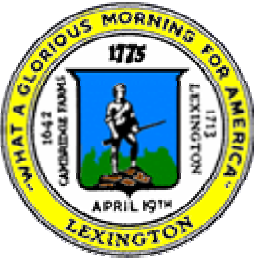
The safety and welfare of the students of Lexington Public Schools is of primary concern to the School Committee. Therefore, this Emergency Management Plan is a guide for administrative personnel as a resource in the case of any emergency. It, however, should never be considered as a replacement for the good judgment which must be exercised by those directly involved in the emergency situation.



EMP User Access Levels



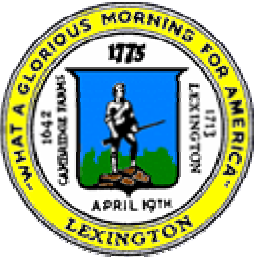
User	Description
District Administrator	Full Read and Write of the EMP including all schools. Access to Administrative Tool. No Restrictions.
District Team & External Emergency Response Team	Full Read of EMP, including all schools. No access to Admin Tool
School Administrator	Full Read of EMP, their school only read and write. Cannot see other school within the district under school specific content. Can only edit their own school in the Admin tool.
School IMT	Full read of EMP, their school only read. Cannot view other school specific information. No Admin Access.
School Staff	Read Staff Guide (teachers guide) and some school only read. Access only: their own school specific content, Organization Charts, NIMS, Links, Teachers guide. No District Specific info. Only Print in the utility nav.



LPS Grant Objectives

#3 : Increase facility safety.

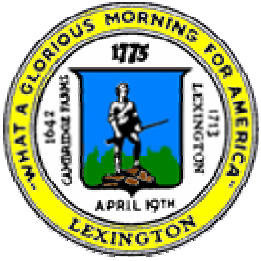
- Food Security Audits performed cooperatively by Food Service Provider, Public Facilities and School Administrators
- School Vulnerability Assessments performed cooperatively by School Administrators and Public Facilities annually in the Spring
- Each classroom to be issued a flipchart at the beginning of the school year with procedures for teachers to follow consistent with Emergency Management Plan



LPS Grant Measures

Quantifications:

- GPRA measure: Average number of NIMS training completed by key personnel at completion of Grant compared to the average number at the beginning of the Grant (8/1/09). Must be two (2) or better.
- Two (2) Parent Safety Meetings, scheduled for October of 2010
- Individual surveys of staff and parents, both before and after communications on the Emergency Management Plan, to measure effectiveness of Grant implementation



Summary of LPS REMS Grant

NEXT STEPS, MAY THROUGH OCTOBER 2010:

- Update school Crisis Teams to Incident Management Teams (IMT)
- Conduct benchmark surveys of staff and parents
- Complete school vulnerability assessments
- Complete school food safety audits
- IMT personnel complete ICS training
- Submit REMS Grant Annual Performance Report
- Complete web based Emergency Management Plans (EMP)
- Conduct tabletop exercises
- Conduct staff training at beginning of school year
- Conduct age appropriate communications to students at assemblies
- Conduct two parent communications on EMP
- Complete Final Report